

**SAN MATEO COUNTY
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT
Board of Directors meeting held remotely via Zoom
May 11, 2020
MINUTES**

1. Roll Call

Chair Pine called the meeting to order at 4:01 p.m. via Zoom video conference software. Interim Clerk Boland took the roll call and confirmed a quorum was present.

Directors Present:

Dave Pine, Representing Board of Supervisors, At Large (Chair)
Donna Colson, Representing Northern San Mateo County cities
Maryann Moise Derwin, Representing San Mateo County cities at-large
Lisa Gauthier, Representing Southern San Mateo County cities
Don Horsley, Representing Board of Supervisors, District 3
Diane Papan, Representing Central San Mateo County cities (4:02 p.m.)
Debbie Ruddock, Representing Coastside (Vice Chair)

Directors Absent:

None

Staff Present:

Len Materman, Chief Executive Officer
Larry Patterson, Interim/Outgoing Chief Executive Officer
Brian Kulich, Esq., Lead Deputy County Counsel
Erika Powell, Senior Project Manager
Colin Martorana, Associate Project Manager
Lucy Dong, Senior Accountant
Christine Boland, Interim Clerk of the Board

2. Public Comment

None.

3. Action to Set the Agenda

Motion/Second: Ruddock/Horsley moved to set the agenda, as posted.
Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Ruddock, Pine
Noes: None
Absent: None
Vote: 7-0-0

4. Approval of Consent Agenda

Motion/Second: Ruddock/Gauthier moved to approve the Consent Agenda.
Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Ruddock, Pine
Noes: None
Absent: None
Vote: 7-0-0

4.1 Approved Minutes of April 13, 2020 District Board Meeting

- 4.2 Adopted Resolution 2020-511A, Authorizing the Chief Executive Officer to:
(A) Execute An Amendment To Grant Agreement With The California Department Of Water Resources For The California Flood Emergency Response Grant Replacing The County Of San Mateo With The District As A Party To The Grant Agreement; (B) Take All Steps Reasonably Necessary To Carry Out The Terms Of The Amended Grant Agreement; And (C) Execute Any Further Amendments To The Amended Grant Agreement Within The District's Fiscal Provisions
- 4.3 Adopted Resolution 2020-511B, Adopting District Records Inspection, Retention, and Disposition Policy

5. Regular Agenda

- 5.1 Approved amendments to consultant contracts with BKF, GEI, Horizon Environmental and Paradigm to extend contract terms to December 31, 2021

CEO Materman explained the need to extend the term of consultants working on both the Bayfront Canal project and countywide flood early warning system. Responding to inquiries about the extension date chosen and funding, Mr. Materman stated that the date chosen allows sufficient time for the completion of the projects. Regarding source of funds, Outgoing CEO Patterson stated the funding has been derived through the Memorandums of Understanding for the flood zones and/or through grants, noting that the projects are fully funded.

Motion/Second: Horsley/Colson moved to authorize the CEO to sign amendments to consultant contracts with BKF, GEI, Horizon Environmental, and Paradigm, to extend contract terms to December 31, 2021.

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Ruddock, Pine
Noes: None
Absent: None
Vote: 7-0-0

- 5.2 Review Fiscal Year 2020-2021 Preliminary Budget

CEO Materman provided an overview of the draft budget for the coming fiscal year. He discussed four "buckets" or areas of the budget, consisting of General Operations and Administration, Regional Projects Implementation and Administration, Flood Control Zones, and Countywide Projects and Financing Strategies. He proposed and discussed six priorities for FY 2020-21: the Bayfront Canal project, the Belmont Creek project, Flood Control Zones, achieving financial independence from the County, a possible project from Colma Creek to Burlingame, and a possible project on the Pacific Coast.

Board members discussed and provided commentary about several financial issues (achieving financial independence, securing a funding source), and the need for outreach/communications directly to the partner cities. Discussion ensued regarding Colma Creek construction project, regional stormwater projects, city partnerships, federal stimulus funds, and the possibility of new agreement with the Army Corps. Of Engineers.

CEO Materman stated he would seek Board approval of the budget on June 8.

5.3 Review draft of new District website

CEO Materman provided a preliminary look at the District’s new website, including a new logo and tagline “Building Solutions for a Changing Climate.” Board members provided positive commentary and provided a few suggestions, including linking to member cities and their climate/sea-change webpages, if any; project-related photos with people; and additional opportunities for further functionality.

6. **Chair’s Report**

Chair Pine reported on the tracking of legislation regarding a resiliency bond for an upcoming ballot.

7. **CEO’s Report**

CEO Materman reported on the hiring of Lucy Dong, the new senior accountant and discussed the other personnel, contractors, and consultants working on various projects.

8. **Flood Zones Report**

No report.

9. **Board Member Reports**

Vice Chair Ruddock reported on polling supporting a climate resiliency bond.

10. **Items for Future Agenda**

None.

11. **Adjournment**

The meeting adjourned at 5:25 p.m.