

**SAN MATEO COUNTY  
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT  
Board of Directors meeting held remotely via Zoom  
August 10, 2020  
MINUTES**

**1. Roll Call**

Chair Pine called the meeting to order at 4:01 p.m. via Zoom video conference software. Interim Board Clerk Sukhmani Purewal took the roll call.

Directors Present:

Dave Pine, Representing Board of Supervisors, At Large (Chair)  
Donna Colson, Representing Northern San Mateo County cities  
Maryann Moise Derwin, Representing San Mateo County cities at-large  
Lisa Gauthier, Representing Southern San Mateo County cities  
Don Horsley, Representing Board of Supervisors, District 3  
Diane Papan, Representing Central San Mateo County cities  
Debbie Ruddock, Representing Coastside (Vice Chair)

Directors Absent: None

Staff Present:

Len Materman, Chief Executive Officer  
Brian Kulich, Esq., Legal Counsel  
Colin Martorana, Associate Project Manager  
Lucy Dong, Senior Accountant  
Makena Wong, Associate Project Manager  
Sukhmani Purewal, Assistant Clerk of the Board  
Sherry Golestan, Deputy Interim Clerk of the Board

**2. Public Comment**

No written or verbal comments.

**3. Action to Set the Agenda**

**4. Approval of Consent Agenda**

- A. Approve Minutes of July 13, 2020 District Board Meeting (ACTION)
- B. Authorize the Chief Executive Officer to execute an Agreement with the San Mateo County Counsel's Office for District legal counsel services through June 30, 2021, with an option to extend the term through June 30, 2022, and to execute a Notice and Waiver of Conflict (ACTION)

Motion made by Director Horsley and seconded by Director Ruddock to set the agenda and approve consent agenda items 4A and 4B:

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Ruddock, Pine

Noes: None

Absent: None

Vote: 7-0-0

No written or verbal public comments.

**5. Chair's Report**

Director Pine hoped the State would put on the November ballot a resiliency bond to create opportunities for the District, though that is not moving forward.

Director Ruddock mentioned a different stimulus bill focusing on housing and homelessness that would appropriate some funding for climate resilience work.

**6. CEO’s Report: Brief verbal update on several projects**

Mr. Materman provided 3 updates:

Bayfront Canal and Atherton Channel Project: On July 23rd, the District sent a draft MOU of funding and responsibilities for construction and maintenance to the heads of the agencies party to the MOU: San Mateo County, Redwood City, Menlo Park, Atherton, and the District. The District has also been working on easements with Redwood City, Menlo Park, San Mateo County, and Cargill. The District hopes to present the MOU and easements to this Board in September for approval. The District is also working with the Fish & Wildlife Service Refuge on a detailed plan of operational roles and responsibilities in the Ravenswood salt ponds. Permits are progressing slowly with CA Department of Fish and Wildlife and the District may seek legislative support.

Flood Warning System: In 2019, the State awarded a grant to install a countywide flood warning system. At four locations this fall –a tributary of San Bruno Creek, Colma Creek, San Mateo Creek, and Atherton Channel – the District is either installing a new gauge or tying into an existing gauge to monitor streamflow and thus anticipate flooding downstream.

Colma Creek: With the support of Chair Pine, the District has been working over the past month with city staff and elected officials to discuss a high-level reset of the approach to the Colma Creek watershed – so that the creek is no longer considered a liability, but is instead an asset to a community. We plan to discuss this at a Board meeting in September.

Director Colson asked about the flood warning system. What is the actual mechanism of the warning system? How does it work and who are we warning?

Mr. Materman responded that the recipients of the warning system’s information will be staff at cities and emergency response agencies, and the public. During a storm event, we will capture data regarding the flow of water in a creek, compare that flow to a creek’s capacity downstream, store that information, and provide it to recipients in real time in a format that is actionable. The District also has a related project to develop several regional emergency action plans, for which we will soon send letters to city managers.

Director Horsley mentioned the fire and tsunami early warning system known as Zonehaven that provides information on conditions and evacuation routes. Maybe there is a flood control system similar to Zonehaven that the District can examine.

Director Papan also mentioned that the coastside Tsunami warning system.

Verbal Public Comment: Sue Digre

No written public comments.

**7. Board Member Reports**

Chair Pine will be talking to Mr. Materman later this week on convening the Board’s ad hoc Strategic Planning to discuss long-term financing for the District.

**8. Items for Future Agenda – None**

**9. Regular Business – Closed Session**

Conference with Legal Counsel - Anticipated Litigation: Potential initiation of litigation pursuant to Government Code Section 54956.9(d)(4) *One case*

**10. Adjournment**

The meeting adjourned to closed session at 4:29 p.m. with no report-out by Legal Counsel Kulich.