

**SAN MATEO COUNTY  
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT  
Board of Directors meeting held remotely via Zoom  
December 14, 2020  
MINUTES**

**1. Roll Call**

Chair Pine called the meeting to order at 4:02 p.m. via Zoom video conference software. Assistant Clerk of the Board of Supervisors Sukhmani Purewal took the roll call.

Directors Present:

Dave Pine, Representing Board of Supervisors, At Large (Chair)  
Donna Colson, Representing Northern San Mateo County cities  
Maryann Moise Derwin, Representing San Mateo County cities at-large  
Lisa Gauthier, Representing Southern San Mateo County cities  
Don Horsley, Representing Board of Supervisors, District 3  
Diane Papan, Representing Central San Mateo County cities

Director(s) Absent: Debbie Ruddock, Representing Coastside (Vice Chair)

Staff Present:

Len Materman, Chief Executive Officer  
Brian Kulich, Esq., Legal Counsel  
Colin Martorana, Associate Project Manager  
Lucy Dong, Senior Accountant  
Makena Wong, Associate Project Manager  
Sukhmani Purewal, Assistant Clerk of the Board

**2. Public Comment**

Vice Chair Debbie Ruddock joined the virtual meeting at 4:03 p.m.

No written or verbal comments.

- 3. Action to Set the Agenda and Approve the Consent Agenda**
- A. Approve the Minutes of September 14, 2020 and November 9, 2020 District Board meetings**
  - B. Accept the District's Audited Financial Statements for January 1 – June 30, 2020 (Attached) and Authorize the Chief Executive Officer, or Designee, to Transmit the Audit to Appropriate Governmental Agencies**
  - C. Approve a Policy Establishing Procedures to Protest the District's Bidding Process for Construction Contracts**
  - D. Approve the 2021 Schedule of Regular meetings of the Board of Directors**

Motion made by Director Gauthier and seconded by Director Colson to set the agenda and approve consent agenda items:

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Pine, Ruddock

Noes: None

Absent: None

Vote: 7-0-0

No written or verbal public comments.

4. **Regular Business**

- A. Authorize the Chief Executive Officer to Enter into an Agreement with the City of South San Francisco Regarding Maintenance of Portions of the Colma Creek Channel

Speakers: Len Materman, Director Maryanne Derwin, Makena Wong, Legal Counsel Brian Kulich, and Chair Dave Pine.

Public Speakers: Ann Stillman, Deputy Director of Public Works, County of San Mateo

Motion made by Director Horsley and seconded by Vice Chair Ruddock to enter into an Agreement:

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Pine, Ruddock

Noes: None

Absent: None

Vote: 7-0-0

- B. Authorize the Chief Executive Officer to Enter into an Access and Permit Agreement with the City of South San Francisco for the City's Orange Memorial Park Storm Water Capture Project

Speakers: Len Materman, Chair Dave Pine, Makena Wong, Director Don Horsley, Director Diane Papan.

Public Speakers: Michael Barber, Legislative Aide to Supervisor Dave Pine; Ann Stillman, Deputy Director of Public Works, County of San Mateo; Matt Fabry, C/CAG; Bianca Liu, Senior Engineer, City of S. San Francisco.

Motion made by Vice Chair Ruddock and seconded by Director Derwin to enter into Access and Permit Agreement:

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Pine, Ruddock

Noes: None

Absent: None

Vote: 7-0-0

- C. Approve an Investment Policy for District Funds

Speakers: Len Materman, Director Donna Colson, Lucy Dong, Director Lisa Gauthier, Director Don Horsley, Director Debbie Ruddock, Director Diane Papan.

Public Speakers: None

Motion made by Chair Pine and seconded by Director Gauthier to approve and investment policy for District Funds:

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Pine, Ruddock

Noes: None

Absent: None

Vote: 7-0-0

**5. Chair's Report**

Chair Pine and Vice Chair Ruddock provided updates on the following topics:

1. State Legislature is back in Sacramento and there is hope that a Climate Resiliency Bond will move forward.
2. The Board's Ad Hoc Strategic Planning Committee has met three times.
3. San Francisco Airport Shoreline Protection Program has published their notice to start the CEQA process.

No written public comments.

**6. CEO's Report**

Len Materman provided updates on the following topics:

1. Bayfront Canal and Atherton Channel Project.
2. Princeton Project with the County along the Pacific Coast..
3. Flood Protection Objective along the shoreline to guide future development.
4. Outreach contract with San Mateo County's Office of Sustainability.

**7. Board Members Reports**

Vice Chair Ruddock commented on Legislation regarding Cutting Green Tape initiative for restoration projects.

**8. Items for a Future Agenda**

None

**9. Adjournment**

The meeting adjourned at 5:29 p.m.