

**SAN MATEO COUNTY**  
**FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT**  
**Board of Directors meeting held remotely via Zoom**  
**September 14, 2020**  
**MINUTES**

**1. Roll Call**

Chair Pine called the meeting to order at 4:02 p.m. via Zoom video conference software. Assistant Clerk of the Board of Supervisors Sukhmani Purewal took the roll call.

Directors Present:

Dave Pine, Representing Board of Supervisors, At Large (Chair)  
Donna Colson, Representing Northern San Mateo County cities  
Maryann Moise Derwin, Representing San Mateo County cities at-large  
Lisa Gauthier, Representing Southern San Mateo County cities  
Don Horsley, Representing Board of Supervisors, District 3  
Diane Papan, Representing Central San Mateo County cities  
Debbie Ruddock, Representing Coastside (Vice Chair)

Directors Absent: None

Staff Present:

Len Materman, Chief Executive Officer  
Brian Kulich, Esq., Legal Counsel  
Colin Martorana, Associate Project Manager  
Lucy Dong, Senior Accountant  
Makena Wong, Associate Project Manager  
Sukhmani Purewal, Assistant Clerk of the Board

**2. Public Comment**

No written or verbal comments.

**3. Action to Set the Agenda**

**4. Approval of Consent Agenda:** Minutes of August 10, 2020 District Board Meeting (ACTION)

Motion made by Director Horsley and seconded by Director Gauthier to set the agenda and to approve the Consent Agenda.

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Ruddock, Pine

Noes: None          Absent: None

Vote: 7-0-0

No written or verbal public comments.

**5. Regular Business**

District membership in the Association of California Water Agencies (ACWA) and District enrollment in the ACWA Joint Powers Insurance Authority for employee health, dental, vision, and other benefits effective January 1, 2021 (ACTION)

Speakers for this item:

Chair Dave Pine, CEO Len Materman, and Director Maryann Moise Derwin.

No written or verbal public comments.

Motion made by Director Derwin, seconded by Director Gauthier to approve the district membership in Association of California Water Agencies (ACWA) and district enrollment in the ACWA Joint Powers Insurance Authority (JPIA).

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Ruddock, Pine

Noes: None

Absent: None

Vote: 7-0-0

**6. Chair's Report**

Chair Pine asked Mr. Len Materman to provide status on several projects that are in the queue but mainly talk about Colma Creek. Several meetings have been held on the topic of Colma Creek with South San Francisco City staff and the Colma Creek Citizens Advisory Committee.

The financing committee consisting of Directors Papan, Ruddock and Pine will be meeting on October 8, 2020 to discuss the long-term funding of District operations and projects.

Chair Pine and Mr. Len Materman are in communication with several City Councilmembers and City Managers regarding District's work and upcoming projects.

**7. CEO's Report: on grants and on the following project areas (and benefitting jurisdictions)**

- Bayfront Canal & Atherton Channel (Atherton, Menlo Park, Redwood City, San Mateo County)
- Belmont Creek (Belmont, San Carlos, San Mateo County)
- Colma Creek (Colma, Daly City, Pacifica, San Bruno, San Mateo County, and South San Francisco)

Speakers for this item:

Director Dave Pine, Len Materman, Director Don Horsley, Brian Perkins (District Director for Congresswoman Jackie Speier, Arun Parsons, Director Debbie Ruddock, Director Lisa Gauthier, Director Diane Papan, Director Donna Colson, Counsel Brian Kulich.

Mr. Len Materman mentioned that a district Newsletter is being developed, which will be emailed shortly to elected City and County officials.

Mr. Len Materman provided an informational overview of potential District activities with partners through 2021 (ranging from planning, design & CEQA, to construction stages). These include the Countywide Flood Early Warning System, efforts to seek FEMA funding for two project scoping efforts in Redwood Shores and the Cities of Millbrae/Burlingame, the Bayfront Canal and Atherton Channel project, the Belmont Creek Restoration project, and the District's new approach to Colma Creek that seeks to transform the creek from a liability into an asset.

Len Materman asked Chair Pine to go back to Item No. 5 and take formal action to designate a director to serve as the director of ACWA JPIA; and designate a district staff member to serve as alternate director of ACWA JPIA.

Amended motion for Item No. 5 was made by Director Derwin, seconded by Director Gauthier to approve the following:

1. District membership in ACWA and district enrollment in the ACWA JPIA; and
2. Appoint Director Lisa Gauthier as the director of ACWA JPIA; and
3. Appoint district staff Lucy Dong as the alternate director of ACWA JPIA.

8. **Board Member Reports**

9. **Items for a Future Agenda**

Director Diane Papan is happy to announce that City of San Mateo is breaking ground on raising a 1,300-foot levee segment located at the border between San Mateo and Burlingame. The work includes improvements to the Coyote Point and Poplar Avenue pump stations.

No items for future agenda.

10. **Adjournment**

The meeting adjourned to closed session at 5:22 p.m.