

SAN MATEO COUNTY
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT
Board of Directors meeting held remotely via Zoom
March 22, 2021
MINUTES

1. Roll Call

Chair Pine called the meeting to order at 4:02 p.m. via Zoom video conference software. Assistant Clerk of the Board of Supervisors Sukhmani Purewal took the roll call.

Directors Present:

Dave Pine, Representing Board of Supervisors, At Large (Chair)
Donna Colson, Representing Northern San Mateo County cities
Maryann Moise Derwin, Representing San Mateo County cities at-large
Lisa Gauthier, Representing Southern San Mateo County cities
Don Horsley, Representing Board of Supervisors, District 3
Diane Papan, Representing Central San Mateo County cities

Director Absent: Debbie Ruddock, representing Pacific coastside San Mateo County cities (Vice Chair)

Staff Present:

Len Materman, Chief Executive Officer
Brian Kulich, Esq., Legal Counsel
Lucy Dong, Finance Manager
Colin Martorana, Associate Project Manager
Makena Wong, Associate Project Manager
Sukhmani Purewal, Assistant Clerk of the Board of Supervisors

2. Public Comment

None

3. Action to Set the Agenda and Approval the Consent Agenda

- A. Approve the Minutes of the February 22, 2021 District Board Meeting
- B. Authorize the Chief Executive Officer to Enter Into an Agreement with the Town of Colma Regarding Maintenance of Portions of the Colma Creek Channel
- C. Adopt a Resolution 2021.3.22 establishing the San Mateo County Flood and Sea Level Rise Resiliency District Salary Schedule for Fiscal Years 2020-2021 and 2021-2022

Motion made by Director Gauthier and seconded by Director Horsley to set the agenda and approve consent agenda items:

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, and Pine

Noes: None

Absent: Ruddock

Vote: 6-0-1

No written or verbal public comments.

4. **Regular Business**

- A. Discuss the status of the Bayfront Canal and Atherton Channel Flood Protection and Ecosystem Restoration Project, including the permit from the S.F. Bay Regional Water Quality Control Board

Mr. Materman provided the following updates in the context of needing to now begin construction to provide flood protection and fulfill permit and funding requirements:

- District advertised construction bid documents to pre-qualified prospective contractors on March 11, 2021; and
- Funding and land easements are complete and encroachments permits are in process with the U.S. Fish & Wildlife Service and Caltrans; and
- Environmental permits from CDFW, BCDC, USFWS, NMFS are complete; and
- Two permits are still pending by Regional Water Quality Control Board and U.S. Army Corps of Engineers.

Other speakers on this item were: Don Horsley, Donna Colson, Lisa Gauthier, Dave Pine, Brian Kulich.

Director Debbie Ruddock joined the virtual meeting at 4:24 p.m.

Public Speaker(s): None

- B. Authorize the CEO to execute a contract with CPM Associates, Inc. for Construction Management Services for the Bayfront Canal and Atherton Channel Flood Protection and Ecosystem Restoration Project

Mr. Len Materman provided the following updates:

- District released a RFP on February 10 for Construction Management (CM) services; and
- On March 5, 2021, District received proposals from six firms and on March 10, 2021, all six were interviewed; and
- Staff recommends awarding a CM contract to CPM Associates, Inc. for not-to-exceed amount of \$797,809, which will be paid by the Project MOU between the District, County of San Mateo, cities of Menlo Park and Redwood City, and Town of Atherton.

Public Speaker(s): None

Motion made by Director Horsley and seconded by Director Papan to authorize the CEO to execute a contract with CPM Associates, Inc.:

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Pine, Ruddock

Noes: None

Absent: None

Vote: 7-0-0

5. **Chair's Report**

Chair Pine mentioned that the Board's *ad hoc* Strategic Planning Committee consisting of Directors Don Horsley, Diane Papan and Dave Pine have been looking at various funding mechanics for the District. One idea that looks very promising is a consideration of a parcel tax, which will be put on a ballot by the County. This tax would fund District operations and projects wildfire mitigating efforts. This topic will be included on the next Board meeting agenda.

Vice Chair Debbie Ruddock talked about AB 339, which requires local and state agencies to provide substantial translation services and in-person accommodations for their meetings. The bill could have major cost impacts at the local level and we should monitor it.

Public Speaker(s): None

6. **CEO's Report**

Updates were also provided by Mr. Materman on the following topics:

- Upcoming climate resilience forums in partnership with the League of Women Voters include:
 - April 8 with the area of focus on Belmont, Foster City, Redwood Shores, San Carlos, and San Mateo;
 - April 29 with the area of focus on Redwood City (South of Whipple), Menlo Park, and East Palo Alto; and
 - June 3 with the focus on Wildfire Risk throughout the entire County.
- Mr. Materman talked about plans to move forward with investing District Funds.
- Mr. Materman mentioned that he has participated in meetings with state legislators hosted by San Mateo County.

Public Speaker(s): None

7. **Board Members Reports and Items for a Future Agenda***

Director Donna Colson thanked both Chair Dave Pine and Len Materman for making themselves available to the City of Burlingame regarding discussion related to potential development along the City's Bay shoreline.

An item flagged for a future agenda included an update on the activities of the *ad hoc* Strategic Planning Committee.

8. **Adjournment**

The meeting adjourned at 4:53 p.m.