

**SAN MATEO COUNTY**  
**FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT**  
**Board of Directors meeting held remotely via Zoom**  
**May 24, 2021**  
**MINUTES**

**1. Roll Call**

Chair Pine called the meeting to order at 4:01 p.m. via Zoom video conference software. Interim Clerk of the Board Sukhmani Purewal took the roll call.

Directors Present:

Dave Pine, Representing Board of Supervisors, At Large (Chair)  
Debbie Ruddock, Representing Pacific Coastside San Mateo County Cities (Vice Chair)  
Donna Colson, Representing Northern San Mateo County cities  
Maryann Moise Derwin, Representing San Mateo County cities at-large  
Don Horsley, Representing Board of Supervisors, District 3  
Diane Papan, Representing Central San Mateo County cities

Director(s) Absent:

Lisa Gauthier, Representing Southern San Mateo County cities

Staff Present:

Len Materman, Chief Executive Officer  
Brian Kulich, Esq., Legal Counsel  
Colin Martorana, Associate Project Manager  
Lucy Dong, Finance Manager  
Makena Wong, Associate Project Manager  
Sukhmani Purewal, Assistant Clerk of the Board of Supervisors

**2. Public Comment**

None

**3. Action to Set the Agenda and Approval the Consent Agenda**

- A. Approve the Minutes of the April 26, 2021 District Board Meeting
- B. Adopt Resolution 2021-05-24 amending membership rules of the Colma Creek Flood Zone Advisory Committee
- C. Approve the appointment of a new member to the Colma Creek Citizens Advisory Committee
- D. Authorize the Chief Executive Officer to Enter Into an Agreement with the Town of Colma Regarding Maintenance of Portions of a Key Tributary of Colma Creek known as Old Colma Creek

Public Speaker(s): None

Motion made by Director Ruddock and seconded by Director Horsley to set the agenda and approve consent agenda items:

Ayes: Colson, Derwin, Horsley, Papan, Pine and Ruddock

Noes: None

Absent: Gauthier

Vote: 6-0-1

#### 4. Regular Business

- A. Discuss the Fiscal Year 2020-21 Budgets, and the Fiscal Year 2021-22 Draft Budgets

Presenter: Len Materman

Mr. Materman mentioned that many of the key objectives for FY2021-22 are: A) Move towards a long-term, stable source of District operating and project funds; B) Secure funding from State and Federal governments; C) Conduct outreach to all areas of the County; D) Complete construction of the Bayfront Canal and Atherton Channel Project; E) Make progress on District-led regional and flood zone planning and design projects; and F) Further develop the District's financial system.

Mr. Materman provided the Board members with an overview of the operating budget; below is a chart that shows the approved budget for the current fiscal year (FY20-21) and the estimated Year-End budget:

Budget item	Approved FY2020-21	Estimated Year-End FY2020-21
<b>Revenue</b>	<b>\$1,495,500</b>	<b>1,508,329</b>
<b>Expenses – Net Personnel</b>	<b>\$668,249</b>	<b>\$605,168</b>
<b>Expenses – Net Operations &amp; Support</b>	<b>\$825,451</b>	<b>\$446,940</b>
<b>Total Expenses</b>	<b>\$1,493,700</b>	<b>\$1,052,108</b>
<b>End of FY Balance i.e. Reserves</b>	<b>\$891,800</b> (actual \$1,346,650)	<b>\$1,802,871</b>

The District began operating and incurring expenses on January 1, 2020. After FY21-22, 10% annual increases in expenses are assumed and current known revenues are expected to run out soon after July 1, 2024, which is over 18 months longer than the planned three years of start-up funding.

Mr. Materman also discussed the FY2020-21 approved and estimated year-end numbers for the three zones within the "Flood Zones Budget".

For the upcoming fiscal year, the capital budget projects budget will be introduced, which will be separate from the operating budget.

Director Lisa Gauthier, Representing Southern San Mateo County cities joined the virtual meeting at 4:27 p.m.

Other speakers on this item: Donna Colson, Dave Pine, Diane Papan, Maryann Derwin, Don Horsley, and Brian Kulich.

Public Speaker(s): None

Director Colson asked that the District Board look into requesting a one-year extension of funding to keep ongoing District goals and projects viable in the case that a long-term funding source is not secured by July 1, 2024.

**5. Chair's Report**

Director Dave Pine mentioned that the poll survey concerning the potential parcel tax has been completed and the data is being analyzed. Additional information will be provided at the June meeting.

In regards to AB1500 and SB45 bonds, these are not going on the ballot.

Public Speaker(s): None

**6. CEO's Report**

Mr. Len Materman talked about four items:

- Bayfront Canal Project
- District Investments: PFM and US Bank are doing most of our investments.
- State and Federal updates: Budget requests were made to both Assembly member Mullin and Senator Becker.
- Wildfire forum with League of Women Voters will be on June 3<sup>rd</sup> and Directors Horsley and Derwin will be participating.

Public Speaker(s): None

**7. Board Members Reports and Items for a Future Agenda\***

Director Horsley talked about the great accomplishment by County of San Mateo Dept. of Public Works with Coastal Commission in regards to the pedestrian bridge on Mirada Road in the City of Half Moon Bay.

Director Gauthier mentioned that there will be a conference on "Race to Net Zero", which is being held by Silicon Valley Leadership Group on June 25.

**8. Adjournment**

The meeting adjourned at 5:02 p.m.