

SAN MATEO COUNTY
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT
Board of Directors meeting held remotely via Zoom
June 28, 2021
MINUTES

1. Roll Call

Chair Pine called the meeting to order at 4:01 p.m. via Zoom video conference software. Clerk of the Board Sukhmani Purewal took the roll call.

Directors Present:

Dave Pine, Representing Board of Supervisors, At Large (Chair)
Debbie Ruddock, Representing Pacific Coastside San Mateo County Cities (Vice Chair)
Donna Colson, Representing Northern San Mateo County cities
Maryann Moise Derwin, Representing San Mateo County cities at-large
Diane Papan, Representing Central San Mateo County cities

Director(s) Absent:

Don Horsley, Representing Board of Supervisors, District 3
Lisa Gauthier, Representing Southern San Mateo County cities

Staff Present:

Len Materman, Chief Executive Officer
Brian Kulich, Esq., Legal Counsel
Colin Martorana, Associate Project Manager
Lucy Dong, Finance Manager
Makena Wong, Associate Project Manager
Srecko Curkovic, Stanford Summer Fellow
Sukhmani Purewal, Assistant Clerk of the Board of Supervisors

2. Public Comment

Councilmember Cecilia Taylor, City of Menlo Park talked about the outreach on the Local Hazard Mitigation Plan and asked whether the community-based organization "Climate Resilient Communities" should the lead on the outreach effort.

3. Action to Set the Agenda and Approval the Consent Agenda

- A. Adopt Resolution 2021-06-28-A approving and adopting a Labor Compliance Program for District projects
- B. Adopt Resolution 2021-06-28-B authorizing the Chief Executive Officer to execute change orders totaling no more than \$200,000 above the not-to-exceed amount in the construction contract for the Bayfront Canal and Atherton Channel Project
- C. Adopt a Drug-Free Workplace Policy for the District

Public Speaker(s): None

Director Horsley arrived to the virtual meeting at 4:05 p.m.

Motion made by Director Colson and seconded by Director Ruddock to set the agenda and approve consent agenda items:

Ayes: Colson, Derwin, Horsley, Papan, Pine and Ruddock

Noes: None

Absent: Gauthier

Vote: 6-0-1

4. Regular Business

- A. Approve the Fiscal Year 2021-22 Operating Budget, Flood Zones Budget, and Capital Projects Budget

Presenter: Len Materman

Mr. Materman mentioned that this item follows a discussion at the last Board meeting of the current year budget and key objectives for the next Fiscal Year, FY2021-22.

In regards to the Operating Budget, below is a chart that was shown, which summaries the proposed FY2021-22 amounts:

Operating Budget item	Proposed FY2021-22
Total Revenue	\$2,292,780
Total Net Expenses Net Personnel (\$891,264), Net Operations & Support (\$630,754)	\$1,522,018
Revenue minus Expenses	\$770,762
Reserves from prior (2020-21) fiscal year	\$1,913,500
Estimated Reserves at end of FY2021-22	\$2,684,262

Below is a summary chart of the Proposed FY2021-22 Flood Zones Budget:

Budget item	Colma Creek	San Bruno Creek	San Francisquito Creek
Revenue	\$3,539,764	\$299,382	\$363,571
Expenses	\$4,332,973	\$381,900	\$378,140
Revenue minus Expenses	(\$793,209)	(\$82,518)	(\$14,569)
Reserves from prior (2020-21) fiscal year	\$29,628,664	\$3,728,909	\$808,483
FY2021-22 Year End Balance (reserves)	\$28,835,455	\$3,646,391	\$793,914

Mr. Materman talked about the Proposed FY2021-22 Capital Projects Budget and below is a summary:

Project	Local Gov't Revenue	CA / Fed Revenue through partners	Total Revenue	Expenses	Surplus or Deficit
Bayfront Canal & Atherton Channel	\$6,988,000	\$1,135,000	\$8,123,000	\$7,648,000	\$475,000
Contracts				7,583,000	
District staff time				65,000	
Burlingame-Millbrae	\$60,000	\$75,000	\$135,000	\$135,000	\$0
Contracts				\$125,000	
District staff time				\$10,000	

Other speakers on this item: Diane Papan, Donna Colson, Dave Pine, Debbie Ruddock.

Public Speaker(s): Margaret Bruce

Director Gauthier arrived to the virtual meeting at 4:40 p.m.

Motion made by Director Papan and seconded by Director Horsley to approve the Fiscal Year 2021-22 Operating Budget, Flood Zones Budget, and Capital Projects Budget:

Ayes: Colson, Derwin, Gauthier, Horsley, Papan, Pine and Ruddock

Noes: None

Absent: None

Vote: 7-0-0

5. Chair's Report

Director Ruddock mentioned that neither of the bond bills, AB1500 and SB45 are moving forward.

Director Pine provided an update on the Parcel Tax ballot measure, mentioning that the Strategic Planning Committee will plan to meet before the August board meeting on next steps.

Public Speaker(s): None

6. CEO's Report

Mr. Len Materman talked about three items:

- Construction has begun on the Bayfront Canal and Atherton Channel Project
- Next anticipated Board meeting will be August 23, 2021
- Introduced Grad Student Srecko Curkovic, Stanford Summer Fellow

Public Speaker(s): None

7. **Board Members Reports and Items for a Future Agenda***

Director Horsley talked about the work being done by Resource Conservation District (RCD) and asked staff to agendize a presentation by RCD on a future agenda.

Director Horsley asked to get a tour of the Bayfront Canal and Atherton Channel Project.

8. **Adjournment**

The meeting adjourned at 4:51 p.m.