



Board of Directors Meeting

San Mateo County Flood and Sea Level Rise Resiliency District

AGENDA

January 24, 2022

4:00 PM

1. Roll Call

2. Public Comment Persons wishing to address the Board on District-related matters not on this Agenda may speak for up to two minutes; comments on Agenda items shall be heard during that item for up to two minutes.

3. Action to Set the Agenda and Approve the Consent Agenda

A. Adopt Resolution 2022-01-24-A to continue conducting meetings of the Board of Directors remotely due to public health concerns caused by the COVID-19 pandemic

4. Regular Business

A. Adopt Resolution 2022-01-24-B approving the filing of an application for, and all requirements related to, an \$8 million grant from the State Coastal Conservancy, and authorizing the CEO to execute all documents necessary to receive and administer that grant

B. Discuss and take action to elect Board officers; confirm, establish, and appoint members to Board committees; and appoint Board members to outside agencies

5. Chair's Report *

6. CEO's Report *

Update regarding Bayfront Canal and Atherton Channel Project construction

7. Board Member Reports and Items for a Future Agenda *

8. Adjournment

Agenda item 4A Resolution 2022-01-24-B

Approve an application for an \$8 million grant from the State Coastal Conservancy, and authorize the CEO to take the necessary actions to receive and administer that grant

- **The 2021-22 State Budget provided billions for climate resilience, including an \$8M appropriation championed by Assemblymember Mullin to the State Coastal Conservancy for a grant to OneShoreline.**
- **In preparation for Conservancy Board approval of our grant on February 3, 2022, the District Board must pass a resolution approving the filing of a grant application and authorizing the CEO to take the necessary actions to receive and administer the grant.**
- **The costs associated with District staff time, consultants, and contractors for the grant tasks will be reimbursed by the Conservancy, and no local match is required.**
- **The District will provide any additional funds needed to complete tasks in the agreed-upon work plan.**

Agenda item 4A: District Work Plan for \$8M Conservancy Grant

Millbrae & Burlingame Shoreline Area Protection and Enhancement Project - \$4M	
Project Management	Project management by District staff and its consultants
Data Collection	Collect data on hydrology, hydraulics, listed species, geotechnical conditions, land elevations and rights, etc.
Stakeholder & Community Outreach	Outreach to the general public and key stakeholders, including property owners and regulatory agencies
Design Plans	Develop 100% design plans, specifications, and cost estimates for the preferred project alternative
Environmental Documentation and Permits	Analyze alternatives and develop documentation to comply with: <ul style="list-style-type: none"> • the California Environmental Quality Act (CEQA) • potentially the National Environmental Policy Act (NEPA) • environmental regulatory permits



San Mateo County
Flood and Sea Level Rise
Resiliency District

Requests Proposals for the
Millbrae and Burlingame Shoreline Area
Protection and Enhancement Project

RFP Number 2022-01-18
Release Date: January 18, 2022

Deadline to Respond:
February 16, 2022 at 5:00 PM

Agenda item 4A: District Work Plan for \$8M Conservancy Grant

Regional Planning and Coordination - \$3M

District Staff Costs	District staff costs to manage new and existing regional projects and partnerships with cities, including to protect and enhance their Bay shoreline areas; to incorporate future climate-driven conditions into General Plans, Specific Plans, and zoning ordinances; to expand outreach; to work with Bay Area regional entities; and to manage District finances and operations
District Consultant Costs	District consultant costs to support the regional work described immediately above

Indirect Costs - \$1M

Consultants for Operations and Services	District payments to consultants for legal, audit, IT, administrative, and financial services
Office Lease and Supplies	Office lease and supplies, computers and software

Agenda item 4B

Elect Board officers; confirm, establish, and appoint members to Board committees;
and (re)appoint a Board member and alternate to the ACWA JPIA

Current Board positions

Chair: Dave Pine Vice Chair: Debbie Ruddock

Committees:

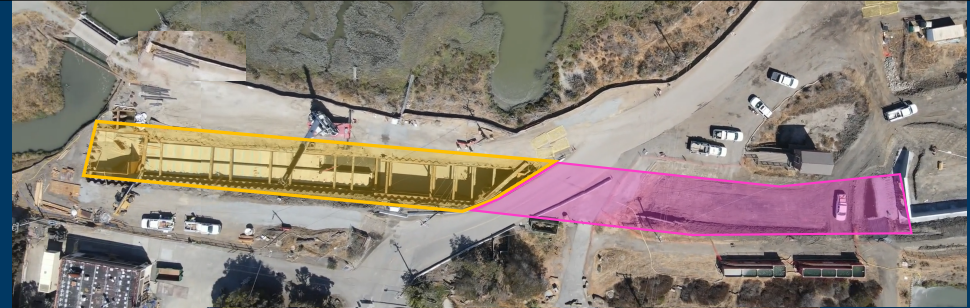
- Strategic Planning (*ad hoc*): Don Horsley, Diane Papan, Dave Pine
- Finance (standing): Donna Colson, Lisa Gauthier
- Personnel (*ad hoc*): Donna Colson, Dave Pine
- Establish an *ad hoc* Government Affairs Committee?

Representative to the ACWA JPIA: Lisa Gauthier (alternate = Finance Manager Lucy Dong)

Agenda item 6 - CEO's Report

Bayfront Canal and Atherton Channel Project update since 12/13 Board meeting:

- No additional change orders have been approved; almost \$53K in expected new change orders would leave a contingency of \$200K
- Hydraulic connection between Bayfront Canal and US Fish & Wildlife Service ponds **COMPLETED** before 12/31
- To be completed: final grading, pave Marsh Road, erosion control, install a temporary power source as backup to a new permanent power source to operate a new trash rack and dewatering pump – both require PG&E work and won't be completed until late April
- To be resolved: groundwater entering the culverts



Agenda item 6 - CEO's Report

Potential requests being developed for the FY22-23 State Budget and federal infrastructure funds:

- **Interrelated projects to protect the Belle Air neighborhood of San Bruno from frequent flooding and potentially benefit South San Francisco and SFO (planning, design, and construction)**
- **Projects in Half Moon Bay's Kehoe watershed to protect homes and a wastewater treatment plant, enhance the environment, and provide public education and access (planning, design, and construction)**
- **Improve and elevate Marsh Road within Menlo Park's Bedwell Bayfront Park (CEQA and construction)**
- **Protect multiple wastewater treatment plants and advance their water recycling infrastructure (planning, design, and construction)**

Next Board meeting February 28 or March 28 (February 28 meeting may be cancelled)