AGENDA  March 28, 2022  4:00 PM

1. Roll Call

2. Public Comment  Persons wishing to address the Board on District-related matters not on this Agenda may speak for up to two minutes; comments on Agenda items shall be heard during that item for up to two minutes.

3. Action to Set the Agenda and Approve the Consent Agenda
   A. Adopt Resolution 2022-03-28 to continue conducting meetings of the Board of Directors remotely due to public health concerns caused by the COVID-19 pandemic
   B. Approve the Minutes of February 28, 2022 District Board meeting

4. Regular Business
   A. Authorize the Chief Executive Officer to execute a Master Service Agreement with Schaaf & Wheeler to complete data collection, 100% design, environmental compliance, and permitting for the Millbrae and Burlingame Shoreline Area Protection and Enhancement Project
   B. Authorize the Chief Executive Officer to execute Task Order Number 1 to the Master Service Agreement with Schaaf & Wheeler to complete data collection, 30% design, and a Draft Environmental Impact Report for the Millbrae and Burlingame Shoreline Area Protection and Enhancement Project

5. Chair’s Report *

6. CEO’s Report *

7. Board Member Reports and Items for a Future Agenda *

8. Adjournment
Agenda item 4A
Authorize the CEO to execute a Master Service Agreement with Schaaf & Wheeler to complete data collection, 100% design, environmental compliance, and permitting for the Millbrae and Burlingame Shoreline Area Protection and Enhancement Project

In mid-January of this year, the District released a Request for Proposals for the Project and in early March interviewed three consultant teams.

An interview panel of staff from OneShoreline, Burlingame, and Millbrae unanimously selected Schaaf & Wheeler based on several factors, including:

- The proposal’s quality and alignment with District objectives
- The experience of the staff proposed to work on the Project
- The proposed Project cost
• Due to the complex and long-term nature of this design and environmental clearance effort, the contractual vehicle recommended is a Master Service Agreement (MSA) with subsequent Task Orders.

• No work under the MSA shall be billable to the District without prior authorization by way of a District Task Order executed by the CEO, as authorized by the Board.

• Agenda Item 4A seeks Board authorization for the CEO to execute the MSA.

• Agenda Item 4B seeks Board authorization for the CEO to execute Task Order Number 1.

• As the Project progresses, the CEO will return to the Board for authorization to execute subsequent Task Orders.
The MSA includes the following primary tasks:

- **Project management**
- **Data collection**
- **Engineering to evaluate Project alternatives for feasibility, develop design documents, and complete construction documents suitable for public bidding**
- **Environmental documentation for CEQA, potentially NEPA, and permit applications to State and federal regulatory agencies.**
- **FEMA coordination to revise flood insurance maps**
The MSA’s not-to-exceed amount is $10,145,000. This is a conservative estimate to complete all tasks in the Scope of Services – design, CEQA, and permitting.

This amount exceeds the District’s available ($4 million) funding from the State Coastal Conservancy that the Board authorized for this project in January 2022.

A prudent way to move forward is to fund and complete a meaningful portion of the MSA – 30% design and a Draft EIR – while working with our partners and key stakeholders (Burlingame, Millbrae, SFO, other benefitting agencies and asset owners) to secure additional funding for the remaining items in the MSA.
Agenda Item 4B
Authorize the CEO to execute Task Order #1 to the MSA with Schaaf & Wheeler to complete data collection, 30% design, and a Draft EIR for the Millbrae and Burlingame Shoreline Area Protection and Enhancement Project

<table>
<thead>
<tr>
<th>Master Service Agreement</th>
<th>Task Order Number 1</th>
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<tbody>
<tr>
<td>• Not-to-exceed amount: $10,145,000</td>
<td>• Not-to-exceed amount: $3,665,000</td>
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<td>• Includes overarching tasks to:</td>
<td>• Includes tasks to complete:</td>
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<tr>
<td>• Complete 100% design and bid docs</td>
<td>• Data collection (through March 2023)</td>
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<tr>
<td>• Complete all CEQA/NEPA and permits</td>
<td>• 30% design (through June 2023)</td>
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<td>• Draft EIR for CEQA (through Mar 2024)</td>
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The Task Order #1 not-to-exceed amount falls under the $4 million in SCC funding authorized by the Board. Potential funding for future Task Orders: District funds, future grants, and contributions by partners and key stakeholders.
Bayfront Canal and Atherton Channel Project

• No change orders approved since last Board meeting on February 28

• Construction complete except for PG&E power source for pump and trash rack. Due to the future power installation, we will extend construction contract to the summer.

• Walk through with project partners (cities, County, Cargill, US FWS) is complete and punch list items have been identified.

• Project completion ceremony being planned for the last week of April
Next Scheduled Board meeting

April 25, 2022