

SAN MATEO COUNTY
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT
Board of Directors meeting held remotely via Zoom
February 28, 2022
MINUTES

1. Roll Call

Chair Dave Pine called the meeting to order at 4:01 p.m. via Zoom video conference software. Interim Clerk of the Board Sukhmani Purewal took the roll call.

Directors Present:

Marie Chuang, Representing At Large
Donna Colson, Representing Northern San Mateo County cities
Lisa Gauthier, Representing Southern San Mateo County cities
Don Horsley, Representing Board of Supervisors, District 3
Debbie Ruddock, Representing Pacific Coastside San Mateo County Cities (Vice Chair)
Dave Pine, Representing Board of Supervisors, At Large (Chair)

Director(s) Absent: Diane Papan, Representing Central San Mateo County cities

Staff Present:

Len Materman, Chief Executive Officer
Brian Kulich, Esq., Legal Counsel
Colin Martorana, Project Manager
Lucy Dong, Finance Manager
Makena Wong, Associate Project Manager
Sukhmani Purewal, Interim Clerk of the Board

2. Public Comment

None

3. Action to Set the Agenda and Approval the Consent Agenda

- A. Adopt Resolution 2022-02-28 to continue conducting meetings of the Board of Directors remotely due to public health concerns caused by the COVID-19 pandemic.
- B. Approve the Minutes of December 13, 2021 and January 24, 2022 District Board meetings.
- C. Approve the appointment of members to the Colma Creek Citizens Advisory Committee.

Motion made by Director Ruddock and seconded by Director Gauthier to set the agenda and approve consent agenda:

Ayes: Chuang, Colson, Gauthier, Horsley, Ruddock, and Pine

Noes: None

Absent: Papan

Vote: 6-0-1

4. Regular Business

- A. Discuss and take action to elect Board officers; confirm, establish, and appoint members to Board committees; and appoint Board members to outside agencies.

Motion made by Director Colson and seconded by Director Chuang to reappoint Director Dave Pine as Chair and Director Debbie Ruddock as Vice Chair:

Ayes: Chuang, Colson, Gauthier, Horsley, Ruddock, and Pine

Noes: None

Absent: Papan

Vote: 6-0-1

Motion made by Director Colson and seconded by Director Chuang to approve the following appointments and reappointments on various Board committees:

Finance (*standing*) – Donna Colson, Lisa Gauthier, and Marie Chuang

Strategic Planning (*ad hoc*) – Dave Pine, Don Horsley, and Diane Papan

Personnel (*ad hoc*) – Dave Pine, Donna Colson, and Marie Chuang

Government Affairs (*ad hoc*) – Debbie Ruddock, Don Horsley, and Lisa Gauthier

Ayes: Chuang, Colson, Gauthier, Horsley, Ruddock, and Pine

Noes: None

Absent: Papan

Vote: 6-0-1

Motion made by Director Pine and seconded by Director Horsley to reappoint Director Lisa Gauthier to serve as a director of the ACWA JPIA and District Finance Manager Lucy Dong to serve as alternate ACWA JPIA director:

Ayes: Chuang, Colson, Gauthier, Horsley, Ruddock, and Pine

Noes: None

Absent: Papan

Vote: 6-0-1

Public Speaker(s): None

- B. Approve an amendment to the Fiscal Year 2021-22 Flood Zones Budget to fund the construction of the San Bruno Creek Emergency Tide Gate Repair Project

Director Diane Papan joined the virtual meeting at 4:18 p.m.

Len Materman mentioned that in October 2021, County staff observed that two of the four flap gates that reduce the flow of Bay water into San Bruno Creek had detached from the tide gate and in November 2021, it was observed a third flap gate detached.

With the support from the County, the District filed a CEQA Notice of Exemption and received all necessary emergency permits from regulatory agencies.

Damage observed in the fall of 2021 to the tide gate at the mouth of San Bruno Creek necessitates a time-sensitive \$825,000 repair and amendment to the FY2021-22 Budget for that Creek's Flood Zone.

A portion of the repair costs would be covered by the Agreement's allowance of \$500,000 for one-time emergency response; the remaining approximately \$325,000 cost would fall under the annual \$2.2 million authorized for County work in the Flood Zones this fiscal year.

Other speakers on this item: Chair Pine, Director Horsley, Director Ruddock, Associate Project Manager Makena Wong

Public Speaker(s): Michael Barber

Motion made by Director Horsley and seconded by Director Ruddock to approve the amendment:

Ayes: Chuang, Colson, Gauthier, Horsley, Ruddock, Papan, and Pine

Noes: None

Absent: None

Vote: 7-0-0

5. Chair's Report

None

Public Speaker(s): None

6. CEO's Report

Mr. Len Materman provided a report on the following:

- Bayfront Canal and Atherton Channel Project, including approved construction change orders (CO):
 - Since the Jan 24 Board meeting, three change orders were approved: West Bay Sanitary District pipeline protection for \$37,061.11; Emergency access route stabilization to RWC's tide gates (preceding the Oct 24 storm) for \$2,163.75, and repairs to the Bedwell Bayfront Park temporary entrance gate for \$913.50. As of February 28, 2022, the remaining contingency for Bayfront Canal and Atherton Channel Project is \$125,269.
- OneShoreline is currently conducting interview for 3 opportunities: Associate/Project Manager; Consultant team for design and CEQA of the Millbrae and Burlingame Shoreline Area Protection and Enhancement Project; and Stanford graduate student fellowship(s) titled "Advancing Policy Frameworks and Technical Analysis".

Other speakers on this item: Director Papan

Public Speaker(s): None

7. Board Members Reports and Items for a Future Agenda*

None

8. Adjournment

The meeting adjourned at 4:36 p.m.