

1. Roll Call

2. Public Comment Persons wishing to address the Board on District-related matters not on this Agenda may speak for up to two minutes; comments on Agenda items shall be heard during that item for up to two minutes.

3. Action to Set the Agenda and Approve the Consent Agenda

- A. Adopt Resolution 2022-02-28 to continue conducting meetings of the Board of Directors remotely due to public health concerns caused by the COVID-19 pandemic
- B. Approve the Minutes of December 13, 2021 and January 24, 2022 District Board meetings
- C. Approve the appointment of members to the Colma Creek Citizens Advisory Committee

4. Regular Business

- A. Discuss and take action to elect Board officers; confirm, establish, and appoint members to Board committees; and appoint Board members to outside agencies
- B. Approve an amendment to the Fiscal Year 2021-22 Flood Zones Budget to fund the construction of the San Bruno Creek Emergency Tide Gate Repair Project

5. Chair's Report *

6. CEO's Report *

Update regarding Bayfront Canal and Atherton Channel Project, including approved construction change orders

7. Board Member Reports and Items for a Future Agenda *

8. Adjournment

Board of Directors Meeting

San Mateo County Flood and Sea Level Rise Resiliency District

Agenda item 3C: Approve the appointment of members to the Colma Creek Citizens Advisory Committee

- **Committee: 9 members; 5 appointed by City Councils, 4 “at-large” appointed by District Board**
- **Committee meets quarterly (next meeting is March 8) and is staffed by the District, with support from staff of the County’s Dept. of Public Works and cities within the Flood Zone**
- **Recommended members have served as “at-large” members for multiple terms and wish to continue to serve on the Committee:**
 - **Gail DeFries, a property owner residing in Daly City and**
 - **Edward Bortoli, a property owner residing in South San Francisco.**

RECOMMENDATION TO BOARD: Approve the re-appointment of Gail DeFries and Edward Bortoli to the Colma Creek Citizens Advisory Committee

Members of the Colma Creek Citizens Advisory Committee

Member Name/Designation	Appointed By	Member Since	Term Expiration
<i>City/Town Appointed Representatives (Members)</i>			
Helen Fisicaro, Town of Colma Representative	Colma Town Council	April 1, 2002	March 31, 2026
Sue Vaterlaus, City of Pacifica Representative	Pacifica City Council	April 1, 2018	March 31, 2024
Mike Futrell, City of South San Francisco Representative	South San Francisco City Council	July 23, 2014	March 31, 2026
Jovan Grogan, City of San Bruno Representative	San Bruno City Council	April 1, 2020	March 31, 2026
Raymond Buenaventura, City of Daly City Representative	Daly City Council	April 1, 2019	March 31, 2026
<i>Board Appointed Representatives (Members "At Large")</i>			
Gail DeFries, City of Daly City Member At Large	County Board of Supervisors <i>(Next term: OneShoreline Board Approval Proposed)</i>	April 1, 2002	March 31, 2026 <i>(if appointed)</i>
Edward Bortoli, City of South San Francisco Member At Large	County Board of Supervisors <i>(Next term: OneShoreline Board Approval Proposed)</i>	December 31, 2014	March 31, 2026 <i>(if appointed)</i>
Richard Irlin, City of South San Francisco Member At Large	OneShoreline Board of Directors	September 9, 2014	March 31, 2025
Ryan Mayfield, City of South San Francisco Member At Large	OneShoreline Board of Directors	April 1, 2020	March 31, 2024

Agenda item 4A

Elect Board officers; confirm, establish, and appoint members to Board committees;
and appoint a Board member and alternate to the ACWA JPIA

Current Board positions

Chair: Dave Pine Vice Chair: Debbie Ruddock

Committees:

Strategic Planning (*ad hoc*): Don Horsley, Diane Papan, Dave Pine

Finance (standing): Donna Colson, Lisa Gauthier

Personnel (*ad hoc*): Donna Colson, Dave Pine

Establish and populate an *ad hoc* Government Affairs Committee?

Representative to the ACWA JPIA: Lisa Gauthier (alternate = Finance Manager Lucy Dong)

No action required / **Action recommended to have a three-member committee**

Agenda item 4B: San Bruno Creek Emergency Tide Gate Repair Project

In October 2021, County staff observed that two of the four flap gates that reduce the flow of Bay water into San Bruno Creek had detached from the tide gate and in November 2021, a third flap gate detached.

Downstream side of tide gate structure



One of three detached flap gates

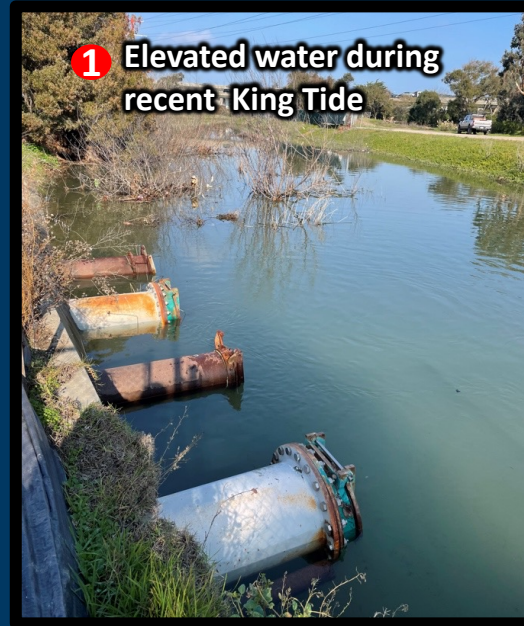


Agenda item 4B: San Bruno Creek Emergency Tide Gate Repair Project

The current condition of the tide gate results in two problems:

- During high tides, the Creek's ability to flow to the Bay is reduced (1 & 2)
- Upstream freshwater habitat and species are affected (3)

With support from the County, the District filed a CEQA Notice of Exemption and received all necessary emergency permits from regulatory agencies.



Agenda item 4B: Approve an amendment to the Fiscal Year 2021-22 Flood Zones Budget to fund the construction of the San Bruno Creek Emergency Tide Gate Repair Project

- **In June 2021, the Board approved the Fiscal Year 2021-22 Budget for the District's three active Flood Zones: Colma Creek, San Bruno Creek, and San Francisquito Creek.**
- **Damage observed in the fall of 2021 to the tide gate at the mouth of San Bruno Creek necessitates a time-sensitive \$825,000 repair and amendment to the FY2021-22 Budget for that Creek's Flood Zone.**
- **Many District activities in the Flood Zones are conducted by the County (Department of Public Works) on behalf of the District through a January 2020 "Master Agreement" between the two agencies.**
- **A portion of the repair costs would be covered by the Agreement's allowance of \$500,000 for one-time emergency response; the remaining approximately \$325,000 cost would fall under the annual \$2.2 million authorized for County work in the Flood Zones this fiscal year.**

Agenda item 4B:

Approve an amendment to the Fiscal Year 2021-22 Flood Zones Budget to fund the construction of the San Bruno Creek Emergency Tide Gate Repair Project

- As indicated in bold red text on the draft amended budget, this budget amendment proposes to spend \$1,206,900 this fiscal year in the San Bruno Creek Flood Zone.
- This represents an increase of \$825,000 from the previously approved \$381,900.
- These proposed expenses will exceed anticipated annual property tax revenue and leave a reserve of \$2,821,391 at the end of this fiscal year.

Flood Zones Budget

Proposed Amendment for Fiscal Year 2021-22

Budget Item	Colma Creek	San Bruno Creek	San Francisquito Creek
REVENUE			
Taxes (Secured Property)	3,409,734	285,543	359,703
Rent and interest income	107,805	12,543	2,576
Inter-governmental revenue	22,225	1,296	1,291
Total Revenue	3,539,764	299,382	363,571
EXPENSES			
General administration of Flood Zones	120,000	15,500	15,300
Utilities	0	14,500	0
Maintenance planning, design & construction	2,333,473	1,175,000	25,000
Capital Projects planning & design	350,000	0	0
Capital Projects construction	0	0	0
Other contract services	20,000	0	0
Debt service on a bond	1,502,500	0	0
Annual contribution to SFCJPA	0	0	337,240
Other fees, including membership	2,000	600	600
General Liability Insurance	5,000	1,300	0
Total Expenses	4,332,973	1,206,900	378,140
Total Revenue minus Total Expenses	(793,209)	(907,518)	(14,569)
Reserves from prior fiscal year	29,628,664	3,728,909	808,483
Estimated Reserves at end of FY2021-22	28,835,455	2,821,391	793,914

CEO's Report

Bayfront Canal and Atherton Channel Project, including approved construction change orders (CO)

Approved CO	Description	Amount
1	Remove and replace the Cargill Transbay Pipeline in Stage 1	\$0.00
2	Identify newly discovered utilities and eliminate field office	\$0.00
3	Relocate Menlo Park water line	\$46,217.56
4	Protect discovered Silicon Valley Clean Water telecommunications line	\$4,806.56
5	Realign Cargill Transbay Pipeline in Stage 2 (Deductive)	– \$20,000.00
6	Enhance inlet structure erosion control	\$41,456.08
7	Add drainage holes to outlet structure wing walls	\$979.79
8	Protect discovered Menlo Park effluent pipe	\$4,806.56
9	West Bay Sanitary District pipeline protection	\$37,061.11
10	Emergency access stabilization to RWC's tide gates (before Oct 24 storm)	\$2,163.75
11	Repairs to Bedwell Bayfront Park temporary entrance gate	\$913.50
	Total amount of approved Change Orders (as of February 28, 2022)	\$118,404.91

Since 1/24
Board mtg.



Bayfront Canal and Atherton Channel Project
Funding snapshot as of February 28, 2022

Amount of Project Funding Agreement (February 2021 MOU)	\$8,590,000
Total of contracts and staff time to complete construction	\$8,064,049
“Contingency” at the beginning of construction	\$525,951
Total of Change Orders approved by CEO through February 28, 2022	\$118,405
Total of anticipated Change Orders and other costs	\$82,277
Amount targeted for five years of maintenance	\$200,000
Remaining Contingency	\$125,269

Bayfront Canal and Atherton Channel Project – activities since the January 24 Board meeting:

- Marsh Road entrance to Bedwell Bayfront Park has been re-paved →
- The flap gates on the outfall structure were installed
- The chain link fencing for site and infrastructure security were installed



Bayfront Canal and Atherton Channel Project upcoming activities:

- This week is the installation of the trash rack, erosion control / revegetation, and the Park entrance gate
- PG&E has stated its intention to activate new underground electrical service in mid-April



CEO's Report: Interview Season!

OneShoreline is currently conducting interviews for 3 opportunities:

- Associate/Project Manager
- Consultant team for design and CEQA of the Millbrae and Burlingame Shoreline Area Protection and Enhancement Project
- Stanford graduate student fellowship(s) – Advancing Policy Frameworks and Technical Analysis

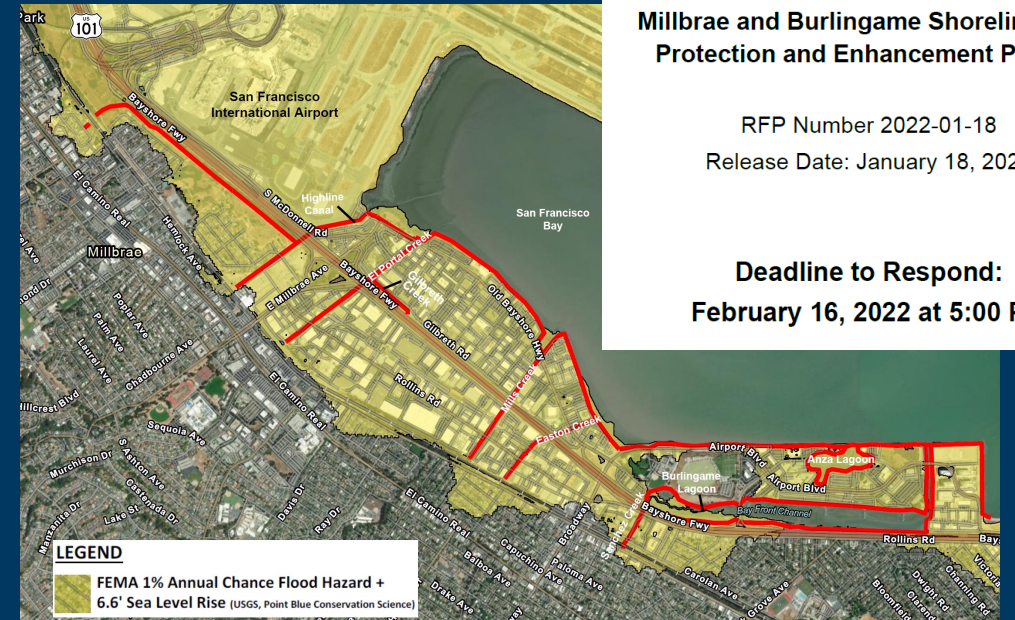


Job Announcement

Project Manager

Deadline to Apply – February 8, 2022

Agency Background: San Mateo County has more people and property at risk from the first few feet of sea level rise than any other county in California. This fact led to the creation in January 2020 of the San Mateo County Flood and Sea Level Rise Resiliency District (OneShoreline), the first independent countywide government agency in the state to work across jurisdictional boundaries to build solutions to the climate change



San Mateo County
Flood and Sea Level Rise
Resiliency District

Requests Proposals for the

Millbrae and Burlingame Shoreline Area
Protection and Enhancement Project

RFP Number 2022-01-18

Release Date: January 18, 2022

Deadline to Respond:
February 16, 2022 at 5:00 PM



Next Scheduled Board meeting

March 28, 2022