

**SAN MATEO COUNTY  
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT  
Board of Directors meeting held remotely via Zoom  
May 23, 2022  
MINUTES**

**1. Roll Call**

Chair Dave Pine called the meeting to order at 4:02 p.m. via Zoom video conference software. Interim Clerk of the Board Sukhmani Purewal took the roll call.

Directors Present:

Marie Chuang, Representing At Large  
Donna Colson, Representing Northern San Mateo County cities  
Lisa Gauthier, Representing Southern San Mateo County cities  
Don Horsley, Representing Board of Supervisors, District 3  
Diane Papan, Representing Central San Mateo County Cities  
Debbie Ruddock, Representing Pacific Coastside San Mateo County Cities (Vice Chair)  
Dave Pine, Representing Board of Supervisors, At Large (Chair)

Director(s) Absent:

None

Staff Present:

Len Materman, Chief Executive Officer  
Brian Kulich, Esq., Legal Counsel  
Colin Martorana, Project Manager  
Lucy Dong, Finance Manager  
Makena Wong, Associate Project Manager  
Sukhmani Purewal, Interim Clerk of the Board

**2. Public Comment**

Ann Schneider, Councilmember, City of Millbrae

**3. Action to Set the Agenda and Approval the Consent Agenda**

- A. Adopt Resolution 2022-05-23-A to continue conducting meetings of the Board of Directors remotely due to public health concerns caused by the COVID-19 pandemic
- B. Adopt Resolution 2022-05-23-B to participate in the Liability and Property Joint Protection Programs of the Association of California Water Agencies/Joint Powers Insurance Authority
- C. Adopt Resolution 2022-05-23-C adopting FY 2022-23 Water Pollution Control Service Charges Reports for Flood Zone One - Countywide, and Resolution 2022-05-23-D adopting FY 2022-23 Water Pollution Control Service Charges Reports for Flood Zone Two - City of Pacifica Project

Motion made by Vice Chair Ruddock and seconded by Director Chuang to set the agenda and approve consent agenda items:

Ayes: Chuang, Colson, Gauthier, Horsley, Papan, Ruddock, and Pine

Noes: None

Absent: None

Vote: 7-0-0

4. **Regular Business**

A. Discuss the Fiscal Year 2021-22 Budgets, and the Fiscal Year 2022-23 Draft Budgets

Len Materman presented on the proposed draft budgets for Fiscal Year (FY) 2022-23, in comparison to the approved FY2021-22 budgets.

In regards to the operating budget, the estimated balance (or reserves) at the end of FY2021-22 is \$2,844,855. The draft FY2022-23 year-end balance is estimated to be \$3,291,314. In the absence of a long-term funding measure and based on estimated operating budget reserves and currently-known revenue, revenue is expected to run out approximately at the end of FY2024-25, and reserves are estimated to run out in August of 2026.

In regards to Capital Projects Budget for FY2022-23 Draft, the projected revenue is expected to be \$3,530,080.

The Flood Zone Budget for FY2021-22 Approved and Estimated Year-End, and FY2022-23 Draft is below:

	COLMA Approved FY21-22	COLMA Estimated FY21-22 Year-End	COLMA Draft FY22-23	SAN BRUNO Approved FY21-22	SAN BRUNO Estimated FY21-22 Year-End	SAN BRUNO Draft FY22-23	SAN FRANCISQUITO Approved FY21-22	SAN FRANCISQUITO Estimated FY21-22 Year-End	SAN FRANCISQUITO Draft FY22-23
Revenue	\$3,539,764	\$4,564,088	\$4,287,533	\$299,382	\$379,708	\$355,442	\$363,571	\$447,555	\$411,693
Expenses	\$4,332,973	\$3,761,380	\$3,303,860	\$381,900	\$1,379,228	\$952,134	\$378,140	\$377,603	\$448,316
Year End Balance (reserves)	\$28,835,455	\$30,931,678	\$31,915,351	\$3,646,391	\$2,773,928	\$2,427,236	\$793,914	\$1,263,234	\$1,226,611

Other speakers: Chair Pine, Director Colson, Director Horsley

Public Speaker(s): None

B. Update on a potential San Mateo County parcel tax to fund resilience to the impacts of climate change

Len Materman discussed the County’s potential parcel tax for climate resilience. The key details of the parcel tax are still under discussion but the parcel tax funds could provide funding for: 1. Direct capacity support; 2. Projects to build resilience to sea level rise, extreme storms, drought and enhance natural areas for ecosystems and as a buffer for communities; 3. Projects and capacity to build resilience to wildfire. Below is the proposed upcoming timeline for the parcel tax:

- **April-June: County educational/informational outreach efforts through mailers and online ads**
- **Mid-June: New polling regarding a potential parcel tax**
- **June 27: OneShoreline Board meeting for update and potential action**
- **July: County Board of Supervisors may consider placing a measure on the November ballot**
- **August 12: Deadline to place a County measure on the November ballot**
- **November 8: Election Day**

CEO Materman also discussed the potential contents of a letter of response to a letter from the City Council of Foster City regarding how Foster City’s levee/wall project fits into OneShoreline’s regional efforts, the potential County parcel tax for climate resilience, and a potential project at Baywinds Park where Foster City and the City of San Mateo meet.

Other speakers on this item: Chair Pine; Vice Chair Ruddock; Directors Horsley, Colson, Papan, Chuang, and Gauthier; and Brian Kulich.

Public Speaker(s): Councilmember Ann Schneider, City of Millbrae; Michael Barber, Supervisor Pine’s staff; and Sue Digre.

Motion made by Director Horsley and seconded by Director Colson, authorizing Chair Pine and CEO Materman to write a response to the letter sent by City of Foster City:

Ayes: Chuang, Colson, Gauthier, Horsley, Papan, Ruddock and Pine

Noes: None

Absent: None

Vote: 7-0-0

**5. Chair’s Report**

Chair Pine mentioned that he is working hard on the potential parcel tax.

**6. CEO’s Report**

Mr. Len Materman provided a report on the following:

- Bayfront Canal and Atherton Channel Project approved construction change orders. As of May 23, 2022, total of \$145,169.75 has been approved for change orders.

**7. Board Members Reports and Items for a Future Agenda\***

Director Ruddock talked about the possible legislation affecting OneShoreline and funding opportunities in current state budget trailer bills.

**8. Closed Session – Public Employee Performance Evaluation, Title: Chief Executive Officer**

Board ended the regular open session and joined the closed session at 5:11 p.m.

**9. Adjournment**

The meeting adjourned to closed session at 5:11 p.m. with no reportable action to follow by either Chair Pine or Counsel Brian Kulich.