

**SAN MATEO COUNTY
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT
Board of Directors meeting held in person and remotely via Zoom
February 27, 2023
MINUTES**

1. Roll Call

Chair Dave Pine called the meeting to order at 4:02 p.m. via Zoom video conference software. Interim Clerk of the Board Sukhmani Purewal took the roll call.

Directors Present:

Marie Chuang, Representing At Large
Donna Colson, Representing Northern San Mateo County Cities
Lisa Gauthier, Representing Southern San Mateo County Cities
Ray Mueller, Representing Board of Supervisors, District 3
Dave Pine, Representing Board of Supervisors, At Large (Chair)
Adam Rak, Representing Central San Mateo County Cities
Debbie Ruddock, Representing Pacific Coastside San Mateo County Cities (Vice Chair)

Director(s) Absent: None

Staff Present:

Len Materman, Chief Executive Officer
Brian Kulich, Esq., Legal Counsel
Colin Martorana, Project Manager
Lucy Dong, Finance Director
Makena Wong, Project Manager
Sukhmani Purewal, Interim Clerk of the Board

2. Public Comment

Ann Schneider, Mayor of Millbrae; and Samuel Casillas, City of Pacifica resident.

3. Action to Set the Agenda and Approve the Consent Agenda

- A. Adopt Resolution 2023-02-27 to continue conducting meetings of the Board of Directors remotely due to public health concerns caused by the COVID-19 pandemic

Public Speaker: None

Motion made by Director Colson and seconded by Director Ruddock to set the agenda and approve consent agenda items:

Ayes: Chuang, Colson, Gauthier, Mueller, Pine, Rak and Ruddock

Noes: None

Absent: None

Vote: 7-0-0

- B. Approve the Minutes of the October 24, 2022, and December 12, 2022 District Board meetings

Public Speaker: None

Motion made by Director Colson and seconded by Director Ruddock to set the agenda and approve consent agenda items:

Ayes: Chuang, Colson, Gauthier, Mueller, Pine, and Ruddock

Noes: None

Absent: None

Abstain: Rak

Vote: 6-0-0

Director Rak abstained on Item No. 3B

4. **Regular Business**

- A. Consider amending the approved schedule of 2023 Regular meetings of the Board of Directors to move the meeting start time to 2:30 PM for the remainder of this year

Len Materman spoke on this item and provided the Board with several options on dates and times.

After a discussion between the Directors, no changes to the schedule of 2023 Regular meetings were made.

Other Speakers: All Directors

- B. Authorize the CEO to execute a contract with Balance Hydrologics, Inc. for services expand, upgrade, and maintain the District's Flood Early Warning System

Len Materman spoke on this item, and responded to questions from Directors.

Public Speaker: Ann Schneider, Mayor of Millbrae

Other Speakers: Directors Chuang, Mueller, Rak, Gauthier, Pine, and Colson; Colin Martorana, Makena Wong

Motion made by Director Chuang and seconded by Director Gauthier for the CEO to execute a contract with Balance Hydrologics, Inc.:

Ayes: Chuang, Colson, Gauthier, Mueller, Pine, Rak, and Ruddock

Noes: None

Absent: None

Vote: 7-0-0

- C. Authorize the CEO to join the Institute for Local Government's (ILG) Beacon Program on behalf of the District

Len Materman, and Nikita Sinha, ILG Program Manager, spoke on this item. The ILG is the nonprofit training and education affiliate of the League of CA Cities, CA State Association of Counties, and CA Special Districts Association. ILG provides practical and easy-to-use resources so local agencies can effectively implement policies on the ground. Beacon Program provides a framework for local governments to share best management practices, share lessons learned, and be recognized for voluntary efforts to take climate action in ways that make sense for their communities.

Public Speaker: None

Other Speaker: Director Gauthier

Motion made by Director Gauthier and seconded by Director Rak authorizing the CEO to join the Institute for Local Government's Beacon Program on behalf of the district:

Ayes: Chuang, Colson, Gauthier, Mueller, Pine, Rak, and Ruddock

Noes: None

Absent: None

Vote: 7-0-0

D. Receive an update regarding the Bayfront Canal and Atherton Channel Project

Len Materman spoke on this item. Construction was completed in early 2022, and during December and January storms, the project successfully diverted stormwater from Bayfront Canal into the U.S. Fish & Wildlife Service Ponds, which reduced flooding at mobile home parks.

Public Speakers: None

Other Speakers: All Directors, Colin Martorana

Director Mueller left the meeting at 5:03 p.m.

5. **Chair's Report**

Chair Pine recommended that the Personnel Committee reconvene soon.

Public Speaker(s): None

6. **CEO's Report**

Len Materman provided updates on the following:

- Administrative draft of the District's Planning Guidance Policy was distributed for comments to staff at the County and all 12 Bayside Cities in the County
- On April 19, OneShoreline is planning to release the draft Policy for a 30-day public comment period, and discuss it in detail at the April 24 Board meeting.
- Stanford Fellowships in 2023
- FEMA BRIC Grant for the Millbrae-Burlingame Shoreline Project

Public Speaker: Ann Schneider, Mayor of Millbrae

7. **Board Members Reports and Items for a Future Agenda***

Director Rak discussed his meeting with Rep. Mullin's office in Washington D.C.

Director Gauthier requested further discussion regarding flooding experienced by mobile home parks in Redwood City during recent storms.

Directors Colson and Ruddock briefly addressed a message from Sam Casillas, City of Pacifica resident.

Director Ruddock provided updates on State Legislation related to climate change.

Next Board meeting is scheduled to take place on March 27, 2023, at 4:00 p.m.

8. **Adjournment**

The meeting adjourned at 5:22 p.m.