

1. Roll Call

2. Public Comment Persons wishing to address the Board on District-related matters not on this Agenda may speak for up to two minutes; comments on Agenda items shall be heard during that item for up to two minutes.

3. Action to Set the Agenda and Approve the Consent Agenda

A. Approve the Minutes of the May 22, 2023 and June 26, 2023 District Board meetings

4. Regular Business

A. Adopt Resolution 2023-08-28-A approving an Amendment to the Employment Agreement with the CEO

B. Adopt Resolution 2023-08-28-B establishing a District Salary Schedule for Fiscal Year 2023-24

C. Authorize the CEO to execute an agreement with the San Mateo County for continued support of District management of the Colma Creek, San Bruno Creek, and San Francisquito Creek Flood Zones

5. Chair's Report *

6. CEO's Report Grant applications, State government issues, Stanford PhD Fellow *

7. Board Member Reports and Items for a Future Agenda *

8. Closed Session Conference with legal counsel: Potential initiation of litigation pursuant to Government Code Section 54956.9(d)(4) *One case* *

9. Adjournment

Board of Directors Meeting

San Mateo County Flood and Sea Level Rise Resiliency District

Agenda Item 4A: Resolution 2023-08-28-A regarding CEO Employment Agreement

- **On February 24, 2020, the Board approved an Employment Agreement with the CEO that outlined the terms of employment, including the CEO's duration of employment and annual salary. On June 27, 2022, the Board amended that Agreement to extend it for two years and to increase the salary.**
- **At this time, the Board proposes a Second Amendment to this Agreement to: 1) extend its term for one additional year, through June 30, 2027, and 2) increase the CEO's annual salary by 4% from \$250,275 to \$260,286 effective July 1, 2023. All other terms and conditions of the Agreement would remain in place.**

RECOMMENDATION: Adopt Draft Resolution 2023-08-28-A, which includes the Second Amendment to the Employment Agreement with the CEO

Agenda Item 4B: Resolution 2023-08-28-B establishing the Salary Schedule for FY 2023-24

- **Public agencies in CA are required to publish an annual salary schedule. In February 2020, the Board adopted our first salary schedule with job classifications and vacation benefits. This was amended in:**
 - **June 2020 to describe health, dental, vision, and retirement benefits;**
 - **March 2021 to add classifications and salary ranges, and clarify processes for salary increases, vacation accrual, and benefits; and**
 - **June 2022 to reflect a new CEO salary and employees promoted to the title of Project Manager.**
- **The CEO recommends the Board adopt a Salary Schedule Resolution for the recently begun 2023-24 fiscal year to reflect an increase to the CEO's salary described in Agenda item 4A. Staff salaries for Fiscal Year 2023-24 will remain within the previously approved range for each position.**
- **The fiscal impacts resulting from these changes have been included in the FY 2023-24 Operating Budget, which was approved by the Board on June 26, 2023.**

RECOMMENDATION: Adopt Draft Salary Schedule Resolution 2023-08-28-B

Agenda Item 4C

Authorize the CEO to execute an Agreement with San Mateo County for continued support of District management of the Colma Creek, San Bruno Creek, and San Francisquito Creek Flood Zones

- On January 1, 2020, OneShoreline inherited from the San Mateo County Flood Control District the funding, land rights, facilities, and obligations of property tax-generating Flood Zones for the creeks listed above.
- Many Flood Zone activities have been conducted on our behalf by County's Department of Public Works through an agreement that reimburses the County; that agreement is set to expire on September 30, 2023.
- Given County DPW's staff resources and experience with the Flood Zones, OneShoreline wishes to extend this arrangement under a new agreement through June 30, 2024 (with an option to extend for one year).
- The proposed Agreement's not-to-exceed amount, \$4.87 million, includes \$500,000 in emergency response costs. The costs for County DPW and District staff time related to these efforts will be covered by Flood Zone funds and were included in OneShoreline's Flood Zones Budget for Fiscal Year 2023-24.

RECOMMENDATION: Authorize the CEO to enter into Agreement No. 2023-10-01-SMC with the San Mateo County, subject to minor modifications agreed to by the CEO and OneShoreline legal counsel

Agenda Item 6: CEO's Report

- **Grant applications (new and ongoing) – NOAA, Transportation, FEMA**
- **State government update – climate bond, insurance bill, permitting EO**
- **Stanford PhD Fellow Hannah Melville-Rea**

Board of Directors meeting

Agenda Item 8:

Conference with legal counsel:

Potential initiation of litigation pursuant to Government Code Section 54956.9(d)(4)

One case



Next Scheduled Board meeting
September 18, 2023 at 4:00 PM