



**San Mateo County Flood & Sea Level Rise  
Resiliency District**

**BOARD OF DIRECTORS**

**County Supervisors:**

At-Large Dave Pine – **Chair**  
District 3 Ray Mueller

**City Representatives:**

Coast Debbie Ruddock – **Vice Chair**  
North Donna Colson  
Central Adam Rak  
South Lisa Gauthier  
At-Large Marie Chuang

**HYBRID MEETING: IN-PERSON AND BY VIDEOCONFERENCE**

This meeting will be held **in-person on the first floor of 1700 S. El Camino Real in San Mateo, and remotely** for public participation. Participants attending the meeting remotely via Zoom should click on the following link:

<https://oneshoreline-org.zoom.us/j/89131702959>

or call 669-444-9171 (Meeting ID# 891 3170 2959)

**AGENDA**

**January 29, 2024**

**4:00 PM**

- 1. Swear In Returning Board Members \*** Directors Donna Colson and Lisa Gauthier
- 2. Roll Call**
- 3. Public Comment** Persons wishing to address the Board on District-related matters not on this Agenda may speak for up to two minutes; comments on Agenda items shall be heard during that item for up to two minutes.
- 4. Action to Set the Agenda**
- 5. Regular Business**
  - A. Discuss and take action to elect Board officers; confirm, establish, and appoint members to Board committees; and appoint Board members to external agencies
  - B. Receive an update on the performance of District investments from our Investment Advisor \*
  - C. Discuss District collaboration with the community coalition Flood Free San Mateo
  - D. Discuss the District’s upcoming development of *Planning Policy Guidance for Resilient Public Infrastructure in San Mateo County*
- 6. Chair’s Report \***
- 7. CEO’s Report \*** Bayfront Canal/Ravenswood Ponds Joint Operations, Federal Water Resources Development Act
- 8. Board Member Reports and Items for a Future Agenda \***
- 9. Adjournment**

\* There is no written staff report for this item

**Meeting information, and public access and communications**

- Verbal public comments will be accepted during the meeting in person or remotely. Remote comments can be submitted at the appropriate time by raising your hand via Zoom’s Chat or hand raising functions, or speaking if joining by phone. Written public comments can be submitted by email to [board@OneShoreline.org](mailto:board@OneShoreline.org) by noon on the meeting day – indicate the agenda item to which your comment applies and it will be read or summarized at the meeting by the Board Clerk.
- If you require assistance to participate in the meeting or wish to submit written communication to all Board Members regarding the meeting, please contact the Clerk of the Board by 9:00 am on the day of the meeting.
- Public records relating to an open session item on the agenda are available at least 72 hours prior to a Regular Board meeting or at least 24 hours prior to a Special Board meeting, when these records are distributed to Board members. Public records are available at the District office at 1700 South El Camino Real, Suite 502, San Mateo, CA 94402 and at [OneShoreline.org](http://OneShoreline.org). To receive these documents electronically, please email [board@OneShoreline.org](mailto:board@OneShoreline.org).

**San Mateo County Flood and Sea Level Rise Resiliency District  
Agenda Report**

**Date:** January 29, 2024  
**To:** San Mateo County Flood and Sea Level Rise Resiliency District Board of Directors  
**From:** Len Materman, CEO  
**Subject:** Discuss and take action to elect Board officers; confirm, establish, and appoint members to Board committees; and appoint Board members to outside agencies

**Recommendation:**

That the Board of Directors (“Board”) of the San Mateo County Flood and Sea Level Rise Resiliency District (“District”) discuss and take action to:

- select Board officers;
- select the composition of Board committees;
- appoint a Board member to serve as a director of the San Francisquito Creek Joint Powers Authority (“SFCJPA”) and a Board member to serve as an alternate director of the SFCJPA; and
- appoint a Board member to serve as a director of the Association of California Water Agencies Joint Powers Insurance Authority (“ACWA JPIA”) and District staff member to serve as an alternate director of ACWA JPIA.

There are no term limits for an individual Board member to serve in these positions.

**Background and Discussion:**

The District’s Board Member Guidelines call for the Board to annually appoint members to fill Board officer positions. The position of Chair of the Board is currently filled by San Mateo County Supervisor Dave Pine, and the position of Vice Chair is currently filled by Half Moon Bay City Councilmember Debbie Ruddock.

The Board has four committees – Finance, Personnel, Strategic Planning, and Government Affairs – each with three members. The Finance Committee reviews the District’s investments, budgets, and audits; the Personnel Committee evaluates the performance of the CEO; the Strategic Planning Committee is focused on the long-term funding of the District; and the Government Affairs Committee focuses on the District’s interests relative to the state and federal governments. The following is a list of each committee, whether it is a standing or *ad hoc* committee, and its current membership:

Finance (standing)	Donna Colson, Lisa Gauthier, Marie Chuang
Strategic Planning ( <i>ad hoc</i> )	Dave Pine, Adam Rak, Debbie Ruddock
Personnel ( <i>ad hoc</i> )	Dave Pine, Marie Chuang, Donna Colson
Government Affairs ( <i>ad hoc</i> )	Lisa Gauthier, Adam Rak, Debbie Ruddock

The Board and our committees do not presently have any vacancies. Following a selection process run by the City/County Association of Governments of San Mateo County last fall, Directors Colson and Gauthier were reappointed to the Board, and are to be sworn in as part of the first agenda item of this meeting.

Additionally, there are two outside organizations of which the District is a member agency that require our Board to appoint a member to that governing Board. The District is a member agency of the SFCJPA along with the cities of East Palo Alto, Menlo Park, and Palo Alto, and the Santa Clara Valley Water District. For the past four years, Dave Pine has served as the District’s representative and at this Board meeting, the Board should affirm or change that representation and select a Board member to serve as an alternate to the SFCJPA Board. Also at this meeting, the Board must designate a representative and alternate to serve as a director of the ACWA JPIA as a requirement of the District participating in ACWA JPIA benefits programs. Last year, the Board designated Lisa Gauthier to serve as a director of the ACWA JPIA and District Finance Manager Lucy Dong to serve as alternate ACWA JPIA director.

**Impact on District Resources:** There is no fiscal impact associated with this item.

**Attachments:** None

**San Mateo County Flood and Sea Level Rise Resiliency District  
Agenda Report**

**Date:** January 29, 2024  
**To:** San Mateo County Flood and Sea Level Rise Resiliency District Board of Directors  
**From:** Len Materman, CEO  
**Subject:** District collaboration with the resident coalition Flood Free San Mateo

**Recommendation**

That the San Mateo County Flood and Sea Level Rise Resiliency District (“District”) Board of Directors (“Board”) receive an update on the District’s areas of focus in the City of San Mateo (“City”) and our new collaboration with the grassroots coalition called Flood Free San Mateo.

**Background and Discussion**

On December 31, 2022 and over the subsequent weeks, storms brought intense flooding to streets, homes, and businesses in the City of San Mateo. Following the winter storms, residents and City leaders formed Flood Free San Mateo to raise broad awareness of the flood risks and work with City staff and elected officials to avert similar future disasters.



The Sunnybrae neighborhood of San Mateo in January 2023. *Daily Journal*

The City’s system for managing stormwater relies on 130 miles of storm drains, 20 miles of natural or channelized creeks, the Marina Lagoon, and ten pump stations. Much of the built infrastructure was constructed decades ago and was designed to handle storms smaller in size than today’s events fueled by climate change. Further complicating the issue, the Marina Lagoon that receives much of this stormwater now contains a substantial amount of sediment and was last dredged decades ago so its capacity is significantly reduced.

In response to these concerns, the City launched the Community Flood and Storm Protection Fee, a ballot measure that will cost a typical single-family residence \$8/month and collectively raise approximately \$4 million annually to strengthen and rehabilitate the City’s stormwater system. Following a campaign by Flood Free San Mateo, and with the unanimous support of the City Council, this ballot measure was passed late last year. Priority efforts include developing a new Stormwater Master Plan, upgrading stormwater pipe and pump station capacity, and dredging the Marina Lagoon. Additionally, the passage of this measure is likely to increase the City’s ability to secure State and Federal matching funds.



More information can be found online at [FloodFreeSanMateo.com](https://www.floodfreesanmateo.com). At this Board meeting, we will be joined by the leader of Flood Free San Mateo, who will give a brief presentation on the coalition and ballot measure.

**Impact on District Resources**

There is no impact on District resources associated with this item.

**Attachments**

None

**San Mateo County Flood and Sea Level Rise Resiliency District  
Agenda Report**

**Date:** January 29, 2024  
**To:** San Mateo County Flood and Sea Level Rise Resiliency District Board of Directors  
**From:** Len Materman, CEO  
**Subject:** Discuss the District’s upcoming development of *Planning Policy Guidance for Resilient Public Infrastructure in San Mateo County*

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**Recommendation**

That the San Mateo County Flood and Sea Level Rise Resiliency District (“District”) Board of Directors (“Board”) receive a presentation on and discuss the District’s upcoming development of *Planning Policy Guidance for Resilient Public Infrastructure in San Mateo County*.

**Background and Discussion**

At its June 26, 2023 meeting, the Board adopted District [Planning Policy Guidance](#) focused on making private development along the Bay shoreline resilient to climate hazards during the functional life of those projects. That document was designed to be an actionable, evolving, and voluntary resource for local jurisdictions to incorporate long-term climate resilience into their general plans, specific plans, zoning ordinances, and reviews of private development proposals.

In 2024, the District aims to build on that effort and develop a related document for countywide guidance on the critical task of integrating climate risks into the planning and design of public infrastructure. This new document is tentatively titled *Planning Policy Guidance for Resilient Public Infrastructure in San Mateo County* (“Public Infrastructure Guidance”).

Like private development, the public infrastructure our communities depend upon must also be resilient to future conditions associated with extreme precipitation, coastal erosion, sea level rise, and shallow groundwater rise. The District’s new Public Infrastructure Guidance will provide reasonable, clear, and specific advice for San Mateo County, all twenty cities and towns within it, and asset owners and service providers, so they may account for these climate hazards in the policies and processes used to develop and approve public infrastructure. The following types of infrastructure may be included in the document:

- buildings and facilities
- stormwater conveyance and retention systems
- septic and sewer collection, conveyance, and treatment systems
- water supply conveyance and storage (including recycled water)
- roads and highways (including state and local)
- communications and electric/natural gas utilities, and
- parks and natural infrastructure.

An essential step to ensuring that the Guidance is implementable will be to identify the existing decision-making processes that jurisdictions and others use to scope, plan, and design public infrastructure projects. This can include the Capital Improvement Program (CIP) planning and approvals process, relevant technical design manuals and specifications, municipal and building codes, General Plan/Local Coastal Plan updates, Local Hazard Mitigation Plans, and other documents. To develop workable templates for those documents, the District’s consultant will conduct interviews and potentially test elements of the Public Infrastructure Guidance with specific jurisdictions, service providers, and asset owners.

In November 2023, the District convened a Technical Advisory Group of staff and leadership from several City public works departments, County planning and sustainability departments, and asset managers to provide expert input into, and champion local implementation of, the Public Infrastructure Guidance.

On January 24, 2024, we released a [Request for Proposals](#) for consultant support to develop the document. Responses to this RFP are due February 29, 2024 and we anticipate bringing a consultant contract to the District Board for approval at either the March or April Board meeting.

Similar to the previous guidance document focused on private development, throughout the development of this new guidance document we will provide updates to the Board and, approximately one year from now, there will be a public comment period on the draft document. Our objective is to bring the final draft Public Infrastructure Guidance to the Board for approval in Spring 2025.

**Impact on District Resources**

In addition to consultant costs, which will be determined after responses to the recently-released Request for Proposals are received, this effort will require substantial District staff time. The financial costs associated with consultant support and District staff time will be largely covered by a Measure K grant from San Mateo County. These costs are budgeted in the approved FY 2023-24 Budget and will be included in the FY 2024-25 Budget that will be presented to the Board in June 2024.

**Attachments**

None