



Flood Emergency Action Plans for Watersheds in San Mateo County Responses to Questions Regarding the RFP — April 19, 2024

Questions from the April 15, 2024, Pre-Proposal Workshop and questions sent by email to Projects@OneShoreline.org by 5:00pm on April 17 are listed and responded to below.

Q1 Do key personnel resumes count against the 30 pages?

A1 Yes, all proposal materials count toward the not-to-exceed 30-page limit.

Q2 What technical information is already available? Are there hydraulic models already completed?

A2 Hydraulic models have been completed for current early warning system thresholds, which may be referenced through coordination with OneShoreline consultants. The References section of the RFP includes guidance documents and data from leading experts. Substantial work has also been undertaken in the Belmont Creek Watershed Management Plan:

https://oneshoreline.org/wp-content/uploads/2020/04/Belmont-Creek-Watershed-Management-Plan_Revised-Final-Submittal.pdf

Additional references and resources may also be requested in coordination with OneShoreline and partners.

Q3 Will One Shoreline provide the meeting venues for ongoing stakeholder participation?

A4 Yes, OneShoreline can facilitate meeting venues for stakeholder participation.

Q4 Will a list of the attendees to the this workshop be issued?

A4 A list of pre-proposal meeting attendees is linked under “Requests for Proposals & Bids” in the OneShoreline document library: <https://oneshoreline.org/document-library/>

Q5 Will the list of questions asked in the webinar also be issued in an addenda?

A5 Questions asked in the webinar are included in this question response document.

Q6 Is this a grant-funded project?

A6 Yes.

Q7 What is the integration process with other EAPs or ongoing regional projects?

A7 This will be the first development of a Flood Emergency Action Plan with OneShoreline as a lead. Ongoing investments to improve and expand a countywide flood early warning system are expected to both inform and to be informed by plan development. There is to be coordination with relevant partners to ensure consistency with existing protocols and procedures, and this work is expected to inform future plans and projects. A Belmont Creek EAP would concern agency and first responder partners under the jurisdictions of the cities of Belmont and San Carlos, as well as San Mateo County.



- Q8 Is there a standing budget for this project-and if so, can you provide that?**
A8 Budget for one or two EAPs may be adjusted dependent on proposals received.
- Q9 Sounds as if flood mapping has already been done. Are you looking for an update of flood mapping? Are you also looking at levee or other failure scenarios?**
A9 Scope includes review of flood maps and making recommendations as appropriate. Scenarios include the 100-year storm event during extreme tide.
- Q10 Can you elaborate on the integration of the EAP information with your website dashboards? Will our team be fully responsible for the integration, or will we be working with your webmasters for the integration?**
A10 Any updates to early warning system protocols for monitor, watch, and warning thresholds are to be integrated into publicly available website dashboards. Other potential improvements may include but are not limited to additional descriptions, narrative, visualizations, and messaging consistent with EAP development that may improve communications with both technical and general public audiences. OneShoreline will consider proposals that recommend either direct web development services through their own team, or work with consultants working separately under OneShoreline.
- Q11 On the meeting materials for stakeholders, will we be providing AFN - specific documents in multiple languages?**
A11 OneShoreline will consider proposed services and Consultant recommendations. Providing translation services for select materials for public communications in multiple languages including Standard Chinese and Spanish are anticipated for accessibility of diverse local communities.
- Q12 Are there current hydrologic, hydraulic, and/or floodplain models available that can be used?**
A12 Information on models used previously may be referenced in coordination with OneShoreline and partners. However, there will be preference for capacity to recommend and apply leading models independently.
- Q13 Will County and other stakeholder subject matter experts be available to work with the team on development of the EAP by providing both input and helping develop portions or products that would go into the EAP? These experts could include; GIS specialists, webmasters, hydrology/hydraulic/geomorphology engineering specialists, operations and maintenance engineering, and public information.**
A14 OneShoreline is a Special District separate from the County of San Mateo. Some of the more non-specialized expertise such as engineering specialist, operations and maintenance engineering may be available to the consultant, however, more specialized disciplines not typically found within city and county staff shall be the responsibility of consultant.
- Q15 Would the selected firm have access to all previously developed data and files from related projects (e.g., Belmont Creek Resiliency Project) and access to library resources for the County and OneShoreline?**
A15 Selected firm would have access to OneShoreline library and resources. However, OneShoreline is a Special District separate from the County of San Mateo. Additional



materials are to be requested from and in coordination with partners with cities and San Mateo County.

Q16 What budget do you have for the project and/or what approximate range do you anticipate for the project?

A16 Budget for one or two EAPs may be adjusted dependent on proposals received.

Q17 On the webinar, tabletop exercises were mentioned. How many and to what audiences?

A17 Reference to tabletop exercises concerns Scope of Work page 7 for the EAP to include a plan for regular strategic planning and coordination and training. During the duration of the contract we anticipate work with a local jurisdiction to facilitate one tabletop exercise.

Q18 Do you have existing EAP's for any of your other watersheds that show the depth and breadth of what you are looking for?

A18 This will be the first development of a Flood Emergency Action Plan with OneShoreline as a lead. However, reference examples may include:

San Francisquito Creek Emergency Action Plan

https://www.valleywater.org/sites/default/files/R14384_San%20Francisquito%20Creek%20EAP%20%2801-13-20%29%20-%20PUBLIC%20USE.pdf

Joint Emergency Action Plan for Severe Storm and Flood Response in City of San José

<https://www.valleywater.org/sites/default/files/JointEAP2018-PUBLIC-MC14104.pdf>

Q19 Does OneShoreline activate an emergency operations center during severe storm events? If not, do you serve in one or more roles in another entities (e.g., County of San Mateo) EOC during an event.

A19 At this time OneShoreline does not activate an emergency operations center. During events, OneShoreline participates in discussions with emergency response and other local jurisdiction personnel.