

**SAN MATEO COUNTY**  
**FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT**  
**Board of Directors meeting held in person and remotely via Zoom**  
**January 29, 2024**  
**MINUTES**

**1. Swear In Returning Board Members – Director Donna Colson and Lisa Gauthier**

Brian Kulich, Esq., Legal Counsel swore in the returning Board Members.

**2. Roll Call**

Chair Dave Pine called the meeting to order at 4:05 p.m. via Zoom video conference software. Acting Clerk of the Board Sukhmani Purewal took the roll call.

Directors Present:

Donna Colson, Representing Northern San Mateo County cities  
Lisa Gauthier, Representing Southern San Mateo County cities  
Ray Mueller, Representing Board of Supervisors, District 3  
Dave Pine, Representing Board of Supervisors, At Large (Chair)  
Adam Rak, Representing Central San Mateo County Cities  
Debbie Ruddock, Representing Pacific Coastside San Mateo County Cities (Vice Chair)

Director(s) Absent: Marie Chuang, Representing At Large

Staff Present:

Len Materman, Chief Executive Officer  
Brian Kulich, Esq., Legal Counsel  
Colin Martorana, Project Manager  
Lucy Dong, Finance Manager  
Makena Wong, Project Manager  
Sukhmani Purewal, Acting Clerk of the Board

**3. Public Comment**

Public Speakers: Eileen McLaughlin – CCCR, Gita Dev – Sierra Club; and Ari Simon – Consultant supporting the San Bruno Community Engagement effort

**4. Action to Set the Agenda**

Public Speaker: None

Motion made by Director Gauthier and seconded by Vice Chair Ruddock to set the agenda:

Ayes: Colson, Gauthier, Mueller, Pine, Rak and Ruddock

Noes: None

Absent: Chuang

Vote: 6-0-1

**5. Regular Business**

- A. Discuss and take action to elect Board officers; confirm, establish, and appoint members to Board committees; and appoint Board members to external agencies.

**Chair:** Dave Pine

**Vice Chair:** Debbie Ruddock

**Finance Committee (standing):** Donna Colson, Lisa Gauthier, and Marie Chuang

**Personnel Committee (ad hoc):** Donna Colson, Marie Chuang, and Dave Pine

**Strategic Planning Committee (ad hoc):** Dave Pine, Debbie Ruddock, and Adam Rak

**Government Affairs Committee (ad hoc):** Debbie Ruddock, Lisa Gauthier, and Adam Rak

**Representative to the SFCJPA:** Dave Pine, and Ray Mueller as alternate

**Representative to the ACWA JPIA:** Lisa Gauthier, alternate is Finance Manager Lucy Dong.

Public Speakers: None

Speakers: Chair Pine; Director Mueller; Director Colson; Director Rak

Motion made by Director Colson and seconded by Director Rak to set the agenda:

Ayes: Colson, Gauthier, Mueller, Pine, Rak and Ruddock

Noes: None

Absent: Chuang

Vote: 6-0-1

- B. Receive an update on the performance of District investments from our Investment Advisor

Monique Spyke and Justin Resuello of portfolio management team from PFM Asset Management presented on this item.

The portfolio has generated \$393,840 in earnings since the start of the PFMAM relationship. Portfolio yield at cost has increased by over 200 basis points since the start of relationship and outperformed the benchmark since inception by +39 basis points. Portfolio assets remained safe and diversified.

Public Speakers: None

Speakers: Director Colson

- C. Discuss District collaboration with the community coalition Flood Free San Mateo

Len Materman and Danielle Cwirko-Godycki – Flood Free San Mateo Coalition Leader, spoke on this item. Following last winter's floods, the coalition Flood Free San Mateo was formed to raise awareness of the flood risk and work to avert future flooding. Enabled by their efforts, the City of San Mateo successfully passed a ballot measure that is expected to raise \$4M annually to strengthen and rehabilitate the city's stormwater infrastructure.

Public Speakers: None

Speakers: Director Colson; Director Rak; Director Pine

D. Discuss the District's upcoming development of Planning Policy Guidance for Resilient Public Infrastructure in San Mateo County

Len Materman spoke on this item. Public Infrastructure Guidance will be developed, which will include infrastructure such as buildings and facilities; stormwater conveyance and retention systems; septic and sewer collection, conveyance, and treatment systems; water supply conveyance and storage (including recycled water); roads and highways (including state and local); communications and electric/natural gas utilities; and parks and natural infrastructure. After reviewing existing documents and processes, the document will take this information and tailor to the processes and documents used to design public infrastructure in San Mateo County. The final draft of Public Infrastructure Guidance will be brought to this Board for approval in Spring 2025.

Public Speakers: Gita Dev – Sierra Club; Councilmember Ann Schneider – Millbrae.

Speakers: Director Gauthier; Chair Pine

6. **Chair's Report**

Chair asked Mr. Materman to schedule meetings for the Personnel and the Strategic Planning Committees

Public Speaker(s): None

7. **CEO's Report**

Len Materman and Colin Martorana provided updates on the Ravenswood Pond Complex Joint Operations Plan for the Bayfront Canal Diversion Structure.

Update was provided on the Federal Water Resources Development Act by Len Materman.

Public Speaker(s): Gita Dev

Speakers: Vice Chair Ruddock; Director Gauthier; Chair Pine; Director Colson

8. **Board Member Reports and Items for a Future Agenda**

Director Colson requested that Len Materman attend the City of Burlingame's Chamber of Commerce meeting in March.

Director Mueller announces the County's Department of Emergency Management is working on developing resilient capital projects on the Coastsides through CRISP.

9. **Adjournment**

The meeting adjourned at 5:43 p.m.