

# Board of Directors Meeting

## San Mateo County Flood and Sea Level Rise Resiliency District

## AGENDA

June 24, 2024

4:00 PM

1. **Roll Call**
2. **Public Comment** Persons wishing to address the Board on District-related matters not on this Agenda, as well as items listed under Action to Approve the Consent Agenda, may speak for up to two minutes; comments on Agenda items shall be heard during that item for up to two minutes.
3. **Action to Set the Agenda and Approve the Consent Agenda**
  - A. Approve the Minutes of the March 25, 2024, April 22, 2024, and May 20, 2024, District Board meetings
4. **Regular Business**
  - A. Adopt an Initial Study/Mitigated Negative Declaration for, and Approve, the Routine Maintenance on Bayside Creeks Project
  - B. Authorize the CEO to execute an Agreement with the City of South San Francisco Regarding the Maintenance of Portions of the Colma Creek Channel
  - C. Approve the Fiscal Year 2024-25 Operating Budget, Flood Zones Budget, and Capital Projects Budget
5. **Chair's Report \***
6. **CEO's Report \***
7. **Board Member Reports and Items for a Future Agenda \***
8. **Adjournment**

## Agenda Item 4A

### Adopt an Initial Study/Mitigated Negative Declaration for, and Approve, the Routine Maintenance on Bayside Creeks Project

During the winters of 2021–22 and 2022–23, major storms caused substantial flooding along several Bayside creeks in San Mateo County.

On May 22, 2023, the Board authorized the CEO to execute a grant agreement with San Mateo County to partially fund three District initiatives including securing a permit to restore flow capacity to areas of creeks that caused flooding.

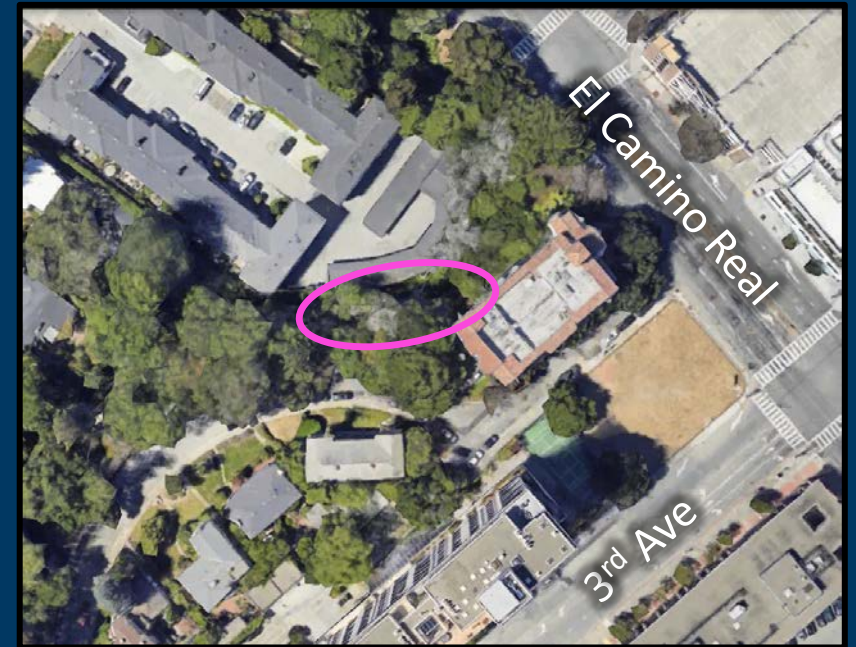
After consulting with cities and the County, OneShoreline proposed to environmental permitting agencies a 5-year program to remove accumulated sediment, vegetation, and debris in **7 targeted locations** of 5 constrained creeks.



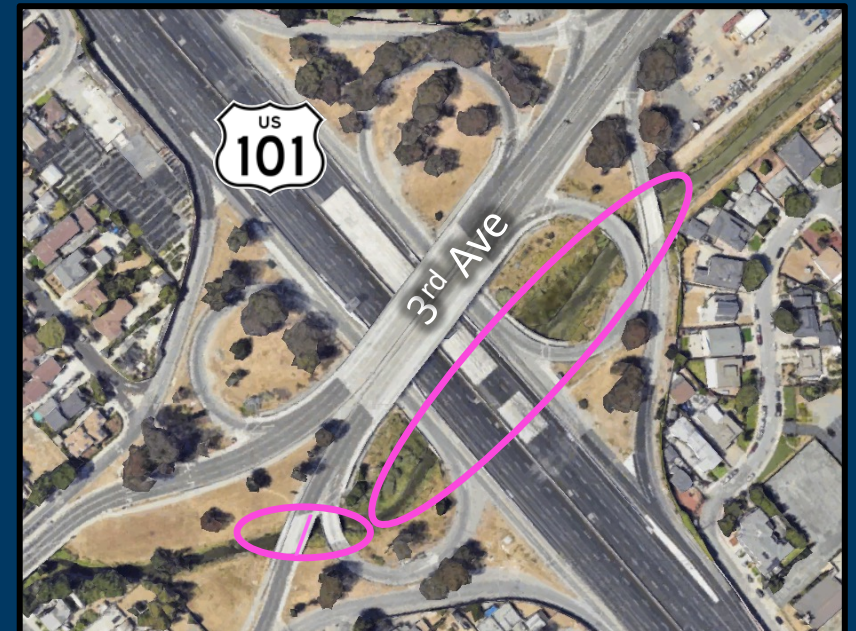
## Targeted Project Locations Along 5 Creeks



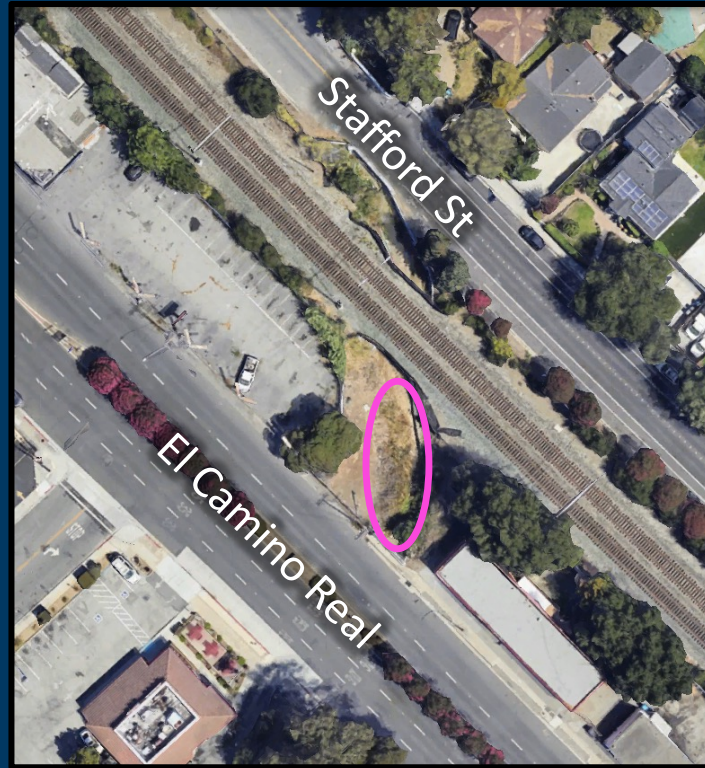
San Mateo Creek just upstream of El Camino Real



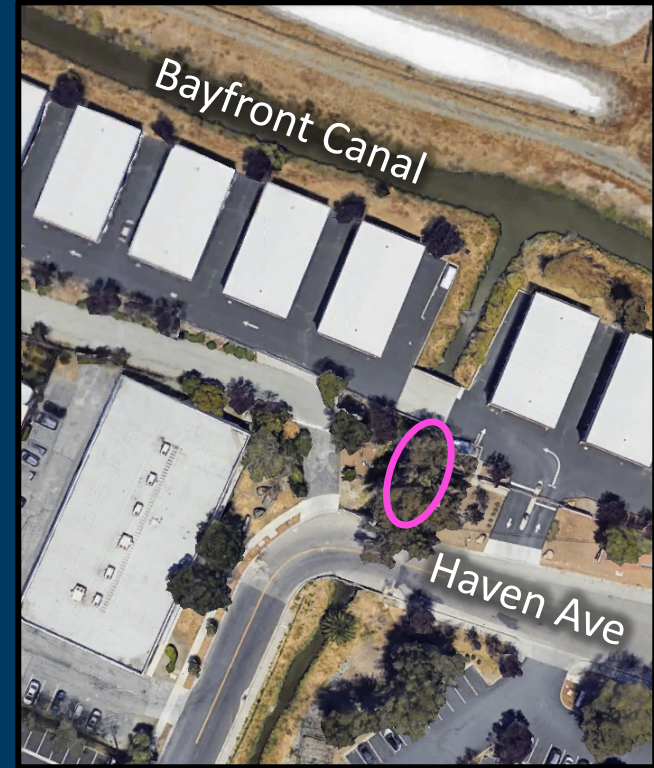
San Mateo Creek Upstream through downstream of Highway 101



## Targeted Project Locations Along 5 Creeks



Cordilleras Creek between El Camino Real and Stafford St



Atherton Channel just downstream of Haven Ave

## Initial Study/Mitigated Negative Declaration

- On April 18, OneShoreline posted a notice and circulated a CEQA Initial Study/Mitigated Negative Declaration (IS/MND) for public comment through May 20
- Only the CA Department of Fish and Wildlife provided comments, which were incorporated into the final IS/MND
- Actual Project impacts will be less than described in the IS/MND because in some locations in-channel clearance is being completed by other entities prior to Project initiation
- OneShoreline's costs to secure permits are partially supported by Measure K from San Mateo County. The cost to remove debris, and potentially to mitigate impacts, will be carried by benefitting agencies including cities, the County, and Caltrans
- Negotiations with permitting agencies are ongoing.

Exhibit A

AGENDA ITEM 4A

### San Mateo County Flood and Sea Level Rise Resiliency District Routine Maintenance on Bayside Creeks Project

#### Initial Study/Mitigated Negative Declaration

*Prepared for:*  
San Mateo County Flood  
and Sea Level Rise Resiliency District (OneShoreline)  
1700 S El Camino Real, Suite 502,  
San Mateo, CA 94402

*Prepared by:*  
Montrose Environmental  
1 Kaiser, Suite 340  
Oakland, CA 94612

June 2024

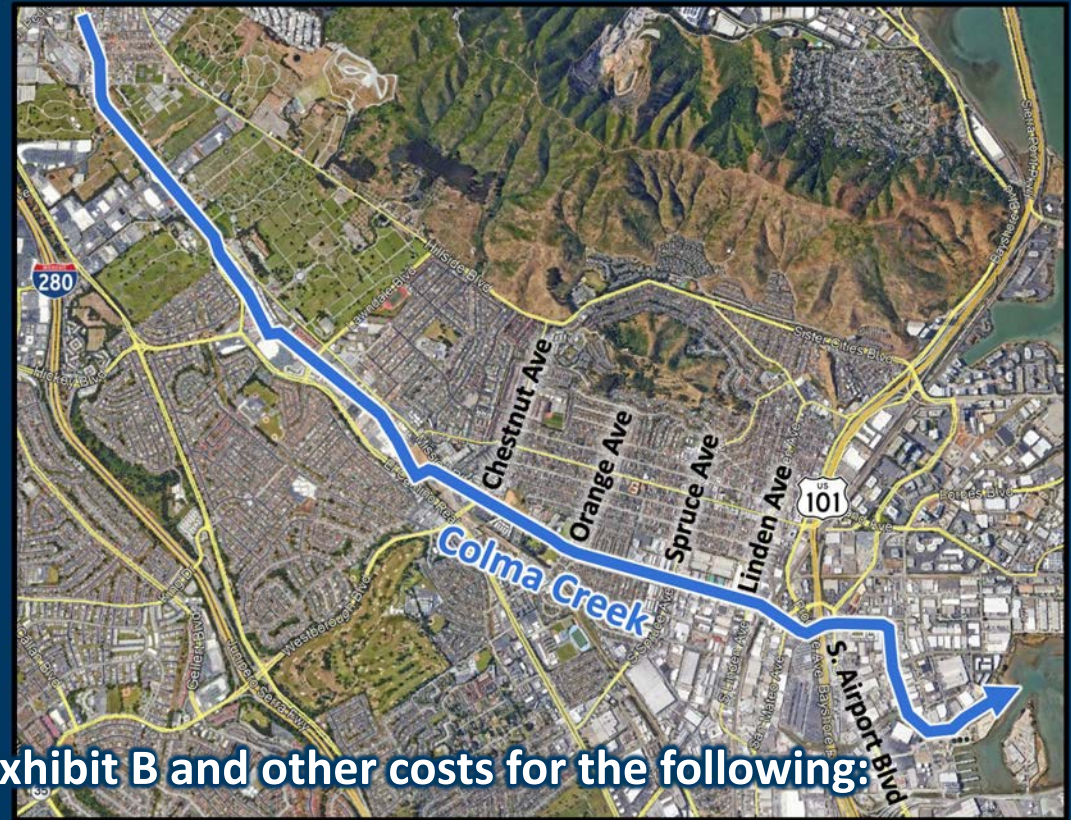
**RECOMMENDED BOARD ACTION:** Approve Draft Resolution 2024-06-24 to adopt the final IS/MND, adopt the associated Mitigation and Monitoring Plan, authorize staff to file a Notice of Determination, and approve the Project

**Agenda Item 4B – Authorize the CEO to execute an Agreement with the City of South San Francisco to maintain portions of Colma Creek**

Through an agreement from Feb. 2021 to June 2023, OneShoreline reimbursed SSF for costs to maintain portions of Colma Creek in OneShoreline right-of-way

Proposed is a new agreement, also funded by property taxes OneShoreline collects in the Colma Creek Flood Zone, including:

- Term: July 2024 through June 2026
- Not-to-exceed total of \$500,000 (\$250,000 each year)
- OneShoreline shall reimburse city staff based on the rates in Exhibit B and other costs for the following:
  - Direct costs (up to \$212,000 per year) to operate and maintain portions of the Orange Memorial Park Regional Stormwater Capture Project
  - Illegal Encampment Clean-Up Program, Trash Clean Up Program, Abatement of Graffiti and Vandalism, Vegetation Management, Minor Maintenance
  - SSF is required to receive prior approval for activities on OneShoreline right-of-way



**RECOMMENDED BOARD ACTION:** Authorize the CEO to enter into the proposed agreement, subject to minor modifications agreeable to both the CEO and OneShoreline legal counsel

## **Agenda Item 4C: Approve Fiscal Year 2024-25 Operating, Flood Zones, and Capital Projects Budgets**

### **Key Objectives for FY2024-25:**

- **Multi-jurisdictional projects and local planning that protects against future conditions**
- **Multi-jurisdictional efforts that reduce flooding from today's major storms**
- **Long-term sustainable funding for operations & projects**
- **Outreach**

### **The FY2024-25 Operating Budget advances those objectives by:**

- **Ensuring operations through December 31, 2027 while long-term funding is sought**
- **Focusing budget increases on project management, project-related consultants, and external funding**

### **Other key points regarding the FY2024-25 Budgets:**

- **Operating Budget revenue is largely from State grants and County Measure K funds, plus investment income**
- **Flood Zones Budget for Colma Creek and San Bruno Creek will see increases in Capital Project Planning**
- **Capital Projects Budget includes the installation and maintenance of Flood Early Warning System assets**

**RECOMMENDED BOARD ACTION: Approve FY2024-25 Operating, Flood Zones, and Capital Projects Budgets**

## Agenda item 4C

# OPERATING BUDGET: Estimated Multi-Year Reserves Balance

	FY2023-24	We are here	Proposed Budget FY2024-25	FY2025-26	FY2026-27	FY2027-28	FY2028-29
	7/1/23	7/1/24	7/1/25	7/1/26	7/1/27	7/1/28	7/1/29
<b>Income:</b>							
SMC + Cities	\$0		\$0				
SMC Meas. K	\$1,175,000		\$875,000	\$0	\$0	\$0	\$0
SMC Emerg. Declar.	\$0		\$0	\$25,000	\$0	\$0	\$0
Other Income *	\$1,975,616		\$1,798,551	\$250,000	\$250,000	\$0	\$0
	\$3,150,616		\$2,673,551	\$275,000	\$250,000	\$0	\$0
<b>Expenditures:</b>							
Operating Expenses	\$1,472,866		\$2,231,916	\$2,081,012	\$2,185,063	\$2,294,316	\$2,409,032
	\$1,472,866		\$2,231,916	\$2,081,012	\$2,185,063	\$2,294,316	\$2,409,032
Reserves	\$ 4,541,508		\$4,983,143	\$3,177,131	\$1,242,068	(\$1,052,248)	(\$3,461,280)

\* State grants and investment income

After FY24-25, 5% annual increase in expenses assumed

Currently known revenue is expected to run out approximately 7/1/27, and reserves run out 12/31/27

## **Proposed** FY 2024-25 Operating Budget

<b>Operating Budget item</b>	<b>FY 2024-25</b>
<b>Total Revenue</b>	<b>\$2,673,551</b>
<b>Total Net Expenses</b> <b>Net Personnel (\$1,011,281), Net Operations &amp; Support (\$1,220,636)</b>	<b>\$2,231,916</b>
<b>Revenue minus Expenses</b>	<b>\$441,635</b>
<b>Reserves from prior (2023-24) fiscal year</b>	<b>\$4,541,508</b>
<b>Estimated Reserves at end of FY 2024-25</b>	<b>\$4,983,143</b>

## Proposed FY 2024-25 Flood Zones Budget

Budget item	Colma Creek	San Bruno Creek	San Francisquito Creek
Revenue	\$5,636,894	\$462,650	\$476,287
Expenses	\$3,364,735	\$1,002,399	\$444,812
Revenue minus Expenses	\$2,272,159	(\$539,749)	\$31,474
Reserves from prior (2023-24) fiscal year	\$39,283,842	\$3,444,334	\$1,377,142
Estimated Reserves at end of FY 2024-25	\$41,556,001	\$2,904,585	\$1,408,616

## Proposed FY 2024-25 Capital Projects Budget

Project	Local Gov't Revenue	CA / Fed Revenue	Total Revenue	Expenses	Remaining Project Balance
<b>Bayfront Canal &amp; Atherton Channel</b>	<b>\$4,000 (interest)</b>		<b>\$4,000</b>	<b>\$93,560</b>	<b>\$139,468</b>
Contracts				\$83,560	
District staff time				\$10,000	
<b>Millbrae &amp; Burlingame Shoreline Area</b>		<b>\$1,662,031</b>	<b>\$1,662,031</b>	<b>\$1,662,031</b>	<b>\$234,000</b> (post-contracts NTEs and OS staff time)
Contracts				\$1,572,031	
District staff time				\$90,000	
<b>Flood Early Warning System</b>		<b>\$285,388</b>	<b>\$285,388</b>	<b>\$345,388</b>	<b>(\$60,000)</b>
Contracts				\$35,000	
District staff time				\$25,000	
Reimbursement to District Operating Fund				\$285,388	



**Next Scheduled Board meeting**

**July 22, 2024 at 4:00 PM**