

SAN MATEO COUNTY
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT
Board of Directors meeting held in person and remotely via Zoom
June 24, 2024
MINUTES

1. Roll Call

Chair Dave Pine called the meeting to order at 4:05 p.m. via Zoom video conference software. Acting Clerk of the Board Sukhmani Purewal took the roll call.

Directors Present:

Marie Chuang, Representing At Large
Donna Colson, Representing Northern San Mateo County cities
Lisa Gauthier, Representing Southern San Mateo County cities
Ray Mueller, Representing Board of Supervisors, District 3
Dave Pine, Representing Board of Supervisors, At Large (Chair)

In compliance with the AB 2449, Director Debbie Ruddock joined the meeting remotely online via Zoom due to illness.

Director(s) Absent:

Adam Rak, Representing Central San Mateo County Cities

Staff Present:

Len Materman, Chief Executive Officer
Brian Kulich, Esq., Legal Counsel
Lucy Dong, Finance Manager
Makena Wong, Project Manager
Johnathan Perisho, Project Manager
Sukhmani Purewal, Acting Clerk of the Board

2. Public Comment

Public Speakers: Gita Dev

3. Action to Set the Agenda and Approve the Consent Agenda

- A. Approve the Minutes of the March 25, 2024, April 22, 2024, and May 20, 2024, District Board meetings

Motion made by Director Colson and seconded by Director Chuang to set the agenda and approve consent agenda:

Ayes: Chuang, Colson, Gauthier, Mueller, Pine, and Ruddock

Noes: None

Absent: Rak

Vote: 6-0-1

4. Regular Business

- A. Adopt an Initial Study/Mitigated Negative Declaration for, and Approve, the Routine Maintenance on Bayside Creeks Project

Len Materman spoke on this item. OneShoreline proposed to environmental permitting agencies a 5-year program to remove accumulated sediment, vegetation, and debris in 7 targeted locations of 5 constrained creeks. The locations are: 1. San Mateo Creek just upstream of El Camino Real; 2. San Mateo Creek upstream through downstream of Highway 101; 3. Belmont Creek just upstream of Industrial Road to downstream of Highway 101 and at the end of Sem Lane; 4. Cordilleras Creek between El Camino Real and Stafford Street; and 5. Atherton Channel just downstream of Haven Avenue.

Other Speaker(s): Director Gauthier, Chair Pine

Public Speaker(s): Eileen McLaughlin

Motion made by Director Chuang and seconded by Director Gauthier to approve the item:

Ayes: Chuang, Colson, Gauthier, Mueller, Pine, and Ruddock

Noes: None

Absent: Rak

Vote: 6-0-1

- B. Authorize the CEO to execute an Agreement with the City of South San Francisco Regarding the Maintenance of Portions of the Colma Creek Channel

Len Materman spoke on this item.

The term will be from July 2024 through June 2026 and the amount is not-to-exceed a total of \$500,000.

Other Speaker(s): Director Chuang

Public Speaker(s): None

Motion made by Director Colson and seconded by Director Gauthier to approve the item:

Ayes: Chuang, Colson, Gauthier, Mueller, Pine, and Ruddock

Noes: None

Absent: Rak

Vote: 6-0-1

- C. Approve the Fiscal Year 2024-25 Operating Budget, Flood Zones Budget, and Capital Projects Budget

Len Materman spoke on this item.

Key objectives for FY2024-25: 1. Multi-jurisdictional projects and local planning that protect against future conditions; 2. Multi-jurisdictional efforts that reduce flooding from today's major storms; 3. Long-term sustainable funding for operations & projects; and 4. Outreach.

Proposed FY 2024-25 Operating Budget is as follows:

- Total Revenue for FY2024-25 is \$2,673,551. Total Net Expenses amount is \$2,231,916. Revenue minus Expenses is \$441,635. Reserves from the prior (2023-24) fiscal year is \$4,541,508. Estimates Reserves at the end of FY2024-25 is \$4,983,143.

Proposed FY 2024-25 Flood Zones Budget is as follows:

- Estimated Reserves at end of FY 2024-25 for Colma Creek is \$41,556,001
- Estimated Reserves at end of FY 2024-25 for San Bruno Creek is \$2,904,585
- Estimated Reserves at end of FY 2024-25 for San Francisquito Creek is \$1,408,616.

Proposed FY 2024-25 Capital Projects Budget is as follows:

- Bayfront Canal and Atherton Channel remaining project balance is \$139,468
- Millbrae and Burlingame Shoreline Area remaining project balance is \$234,000
- Flood Early Warning System remaining project balance is (\$60,000)

Other Speaker(s): Directors Gauthier and Colson

Public Speaker(s): None

Motion made by Director Chuang and seconded by Director Colson to approve the item:

Ayes: Chuang, Colson, Gauthier, Mueller, Pine, and Ruddock

Noes: None

Absent: Rak

Vote: 6-0-1

5. **Chair's Report**

CEO's annual review will be taking place in closed session following the next Board meeting.

Public Speaker(s): None

6. **CEO's Report**

Len Materman spoke on Millbrae and Burlingame Shoreline Area Protection and Enhancement Project.

Makena Wong introduced OneShoreline's Summer 2024 Stanford Fellows Emily Mongold and Mavis Stone.

7. **Board Member Reports and Items for a Future Agenda**

Director Colson thanked Len Materman for presenting on Millbrae and Burlingame Shoreline Project at Burlingame Citizens Environmental Council Meeting, and indicated they plan to have a follow-up meeting. Director Gauthier congratulated Makena Wong on her Emerging Leaders graduation.

8. **Adjournment**

The meeting adjourned at 5:07 p.m.