

**SAN MATEO COUNTY  
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT  
Board of Directors meeting held in person and remotely via Zoom  
October 28, 2024  
MINUTES**

**1. Roll Call**

Chair Dave Pine called the meeting to order at 4:03 p.m. via Zoom video conference software. Acting Clerk of the Board Sukhmani Purewal took the roll call.

Directors Present:

Donna Colson, Representing Northern San Mateo County cities (participating remotely)  
Debbie Ruddock, Representing Coast (Vice-Chair)  
Lisa Gauthier, Representing Southern San Mateo County cities  
Adam Rak, Representing Central San Mateo County Cities  
Dave Pine, Representing Board of Supervisors, At Large (Chair)

Director(s) Absent:

Marie Chuang, Representing At Large, attended remotely as a member of the public  
Ray Mueller, Representing Board of Supervisors, District 3

Staff Present:

Len Materman, Chief Executive Officer  
Brian Kulich, Esq., Legal Counsel  
Lucy Dong, Director of Finance and Administration  
Makena Wong, Project Manager  
Johnathan Perisho, Project Manager  
Errol Gabrielsen, Consulting Flood Infrastructure Manager  
Stephanie Lau, Consulting Grants and Communications Advisor  
Sukhmani Purewal, Acting Clerk of the Board

**2. Public Comment**

Public Speakers: None

Director Mueller joined the meeting in person at 4:05 p.m.

**3. Action to Set the Agenda and Approve the Consent Agenda**

Motion made by Director Ruddock and seconded by Director Gauthier to set the agenda:

Ayes: Colson, Gauthier, Mueller, Rak, Ruddock, and Pine

Noes: None

Absent: Chuang

Vote: 6-0-1

**4. Regular Business**

A. Authorize the CEO to execute an agreement with San Mateo County to receive a grant of \$2,250,000

Len Materman spoke on this item.

Public Speaker: Adelaide Nye

Motion made by Director Rak and seconded by Director Ruddock to approve this item:

Ayes: Colson, Gauthier, Mueller, Rak, Ruddock, and Pine

Noes: None

Absent: Chuang

Vote: 6-0-1

- B. Adopt Resolution 2024-10-28 to designate Applicant's Agents for Non-State Agencies for \$900,000 from the Flood Mitigation Assistance Grant Program administered by the Federal Emergency Management Agency (FEMA)

Len Materman spoke on this item.

Public Speaker: None

Motion made by Director Ruddock and seconded by Director Gauthier to approve this item:

Ayes: Colson, Gauthier, Mueller, Rak, Ruddock, and Pine

Noes: None

Absent: Chuang

Vote: 6-0-1

- C. Receive a Millbrae and Burlingame Shoreline Resilience Project (MBSRP) update and discuss refined alternatives.

Len Materman, Makena Wong, and Chuck Anderson (Consultant) spoke on this item.

Public Speakers: Michael Brownrigg, Steven Goodale, Eileen McLaughlin, and Jennifer Chang Hatterly.

- D. Authorize the CEO to execute a Memorandum of Understanding with the City of Burlingame for \$300,000 in funding for the MBSRP from FEMA's Building Resilient Infrastructure and Communities Grant Program

Len Materman spoke on this item.

Public Speaker: None

Motion made by Director Rak and seconded by Director Ruddock to approve this item:

Ayes: Colson, Gauthier, Mueller, Rak, Ruddock, and Pine

Noes: None

Absent: Chuang

Vote: 6-0-1

- E. Authorize the CEO to execute Amendment 1 to Task Order 1 under the Master Services Agreement with Schaaf & Wheeler Consulting Civil

Engineers to complete data collection, 30% design, and a Draft Environmental Impact Report for the MBSRP

Len Materman spoke on this item.

Public Speaker: None

Motion made by Director Ruddock and seconded by Director Gauthier to approve this item:

Ayes: Colson, Gauthier, Mueller, Rak, Ruddock, and Pine

Noes: None

Absent: Chuang

Vote: 6-0-1

F. Authorize the CEO to execute Amendment 1 to a contract with Civic Edge Consulting for services to develop and support the implementation of an outreach plan for the MBSRP

Len Materman spoke on this item.

Public Speaker: None

Motion made by Director Rak and seconded by Director Ruddock to approve this item:

Ayes: Colson, Gauthier, Mueller, Rak, Ruddock, and Pine

Noes: None

Absent: Chuang

Vote: 6-0-1

5. **Chair's Report**

None

Public Speaker(s): None

6. **CEO's Report**

Len Materman provided updates on the following:

- Introduced new OneShoreline consulting staff, Stephanie Lau and Errol Gabrielsen
- Len Materman discussed his testimony at the California Assembly Select Committee on Permitting Reform hearing on October 16, 2024.

7. **Board Member Reports and Items for a Future Agenda**

None.

The next two scheduled Board meetings are on November 25, 2024 and December 16, 2024.

8. **Adjournment**

The meeting adjourned at 5:24 p.m.