

Board of Directors Meeting

San Mateo County Flood and Sea Level Rise Resiliency District

AGENDA

June 23, 2025

4:00 PM

1. **Roll Call**
2. **Public Comment** Persons wishing to address the Board on OneShoreline-related matters not on this Agenda, as well as items listed under Action to Approve the Consent Agenda, may speak for up to two minutes; comments on Agenda items shall be heard during that item for up to two minutes.
3. **Action to Set the Agenda and Approve the Consent Agenda**
 - A. Approve the Minutes of the May 19, 2025 OneShoreline Board meeting
 - B. Ratify Amendments 1, 2, and 3 to OneShoreline's Office Lease Agreement with Borel Estate Company, and authorize the CEO to execute Amendment 4 to extend the term for 18 months to December 31, 2026 at a reduced cost of \$7,365/month
4. **Regular Business**
 - A. For Fiscal Year 2025-26 beginning on July 1, 2025, approve a Workplan for the San Mateo County November 2024 Measure K Grant, and OneShoreline's Operating Budget, Flood Zones Budget, and Capital Projects Budget
5. **Chair's Report ***
6. **CEO's Report** Regional Shoreline Adaptation Plans, July 28 Board meeting cancelled, Agenda Report attached for an Asset Management Plan in compliance with the San Francisco Bay Municipal Regional Stormwater Permit
7. **Board Member Reports and Items for a Future Agenda ***
8. **Adjournment**

Agenda Item 3B – Office Lease Agreement with Borel Estate Company
Ratify Amendments 1, 2, and 3, and authorize the CEO to execute Amendment 4

In December 2019, the San Mateo County Board of Supervisors (BOS), acting as the Governing Board of the San Mateo County Flood Control District, adopted a resolution authorizing the BOS President to execute an Office Lease Agreement with Borel Estate Company for OneShoreline's use of 2,166 sq. feet at 1700 S. El Camino Real, Suite 502. The initial monthly base rent was \$8,122.50 for a term from January 1, 2020 through February 28, 2023.

Since then, OneShoreline and Borel have amended this Agreement three times to extend the term through June 30, 2025. The current rent is \$8,664 per month.

OneShoreline and Borel now wish to extend the term for another 18 months – from July 1, 2025 to December 31, 2026 – at a reduced amount of \$7,365 per month.

RECOMMENDED BOARD ACTION: Ratify Amendments 1, 2, and 3, and authorize the CEO to execute Amendment 4

Agenda Item 4A – For Fiscal Year 2025-26 (beginning on July 1, 2025)

Approve a Workplan for the San Mateo County November 2024 Measure K Grant and OneShoreline’s Operating Budget, Flood Zones Budget, and Capital Projects Budget

In November 2024, OneShoreline was awarded a three-year \$2,250,000 Measure K grant by San Mateo County for tasks included in Board-approved annual Workplans of tasks funded by the grant. The FY2025-26 Workplan is proposed to include the following tasks:

- Advance the incorporation of climate resilience and future conditions thinking into local land use documents and approvals of private and public developments.**
- Advance aligned planning, funding, design, and permitting of projects that incorporate climate resilience for developed, natural, and recreational areas across jurisdictions.**
- Support efforts to plan for, provide early warning of, and reduce the impacts of extreme storms.**
- Support the County and other jurisdictions related to grants applications, technical expertise, policy development, and other areas related to climate resilience.**

Overarching OneShoreline Objectives for FY2025-26:

- Advance projects and local planning that protects against future conditions
- Alert people to, and reduce, flooding from today's major storms
- Make progress on a strategy for long-term sustainable funding for operations & projects

The proposed FY2025-26 Operating Budget advances those objectives by:

- Ensuring operations through Feb. 2030 while a mechanism for stable, long-term funding is sought
- Investing in activities to explore and improve the viability of long-term funding measures
- Allocating funds for planning & asset management positions, and project-related consultants

Other key points regarding the FY2025-26 Budgets:

- Operating Budget revenue is largely from State & County Measure K grants, and city contributions
- All Flood Zones Budgets increase capital project planning
- At the end of FY2025-26, the Capital Projects Budget for each project will be largely depleted

OPERATING BUDGET: Estimated Multi-Year Reserves Balance through FY2028-29

	FY2019-24		FY2024-25		FY2025-26		FY2026-27		FY2027-28		FY2028-29	
	1/1/20	7/1/24	7/1/25	7/1/26	7/1/26	7/1/27	7/1/27	7/1/28	7/1/28	7/1/29	7/1/29	7/1/29
Income:												
San Mateo County		\$4,187,500	\$1,612,500	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$0	\$0	\$0
City Contributions		\$2,235,000	\$0	\$570,000	\$570,000	\$570,000	\$570,000	\$570,000	\$570,000	\$0	\$0	\$0
Other Income **		\$1,824,093	\$1,901,769	\$1,381,375	\$990,000	\$245,000	\$0	\$0	\$0	\$0	\$0	\$0
		<u>\$8,246,593</u>	<u>\$3,514,269</u>	<u>\$2,701,375</u>	<u>\$2,310,000</u>	<u>\$1,565,000</u>						
Expenditures:												
Operating Expenses		\$5,100,869	\$1,332,725	\$2,593,599	\$2,420,879	\$2,541,923	\$2,669,019	\$2,669,019	\$2,669,019	\$2,669,019	\$2,669,019	\$2,669,019
		<u>\$5,100,869</u>	<u>\$1,332,725</u>	<u>\$2,593,599</u>	<u>\$2,420,879</u>	<u>\$2,541,923</u>						
Reserves		\$3,145,724	\$5,327,268	\$5,435,044	\$5,324,165	\$4,347,242	\$1,678,223					

** State grants, investment income, and emergency declaration

After FY25-26, 5% annual increase in expenses assumed

City Contributions for FY25-26, FY26-27, and FY27-28 are estimated as of June 15, 2025

Beyond 6/30/28, the only identified revenue is from Flood Zones, which cannot sustain overall operations. Reserves are expected to run out approximately 2/28/2030.

Proposed FY 2025-26 Operating Budget

Operating Budget item	FY 2024-25
Total Revenue	\$2,701,375
Total Net Expenses Net Personnel (\$1,076,591), Net Operations & Support (\$1,517,008)	\$2,593,599
Revenue minus Expenses	\$107,776
Reserves from prior (2024-25) fiscal year	\$5,327,268
Estimated Reserves at end of FY 2024-25	\$5,435,044

Proposed FY 2025-26 Flood Zones Budget

Budget item	Colma Creek	San Bruno Creek	San Francisquito Creek
Revenue	\$6,643,651	\$978,709	\$528,802
Expenses	\$15,716,433 (\$12.5M bond pay off)	\$1,532,017	\$1,013,195
Revenue minus Expenses	(\$9,072,782)	(\$553,308)	(\$484,394)
Reserves from prior (24-25) fiscal year	\$45,516,990	\$3,990,588	\$1,642,766
Estimated Reserves at end of FY 2025-26	\$36,444,209	\$3,437,280	\$1,158,373

Proposed FY 2025-26 Capital Projects Budget

Project	Local Gov't Revenue	CA / Fed Revenue	Total Revenue	Expenses	Remaining Project Balance
Bayfront Canal & Atherton Channel	\$6,900		\$6,900	\$126,560	\$40,190
Contracts				\$106,560	
OneShoreline staff time				\$20,000	
Millbrae & Burlingame Shoreline Resilience		\$1,451,090	\$1,451,090	\$1,451,090	\$0
Contracts				\$1,295,000	
OneShoreline staff time				\$156,090	
Flood Early Warning System		\$352,379	\$352,379	\$502,364	(\$149,985)
Contracts				\$143,100	
OneShoreline staff time				\$30,000	
Reimburse OneShoreline Operating Fund				\$329,264	

Agenda Item 6 – CEO’s Report

Regional Shoreline Adaptation Plans (RSAP)

BCDC is conducting RSAP outreach to local elected officials and city staff throughout the summer and has planned a 4-part webinar series:

1. Introducing the Regional Shoreline Adaptation Plan (RSAP)
 - June 25 1-2pm
2. Creating Subregional Plans: A Local Government Primer
 - July 30 from 1-2pm
3. The RSAP Atlas: Interactive Data and Mapping Tool for Planning
 - Coming in August
4. Getting Started: Engage, Fund, and Initiate
 - Coming in September

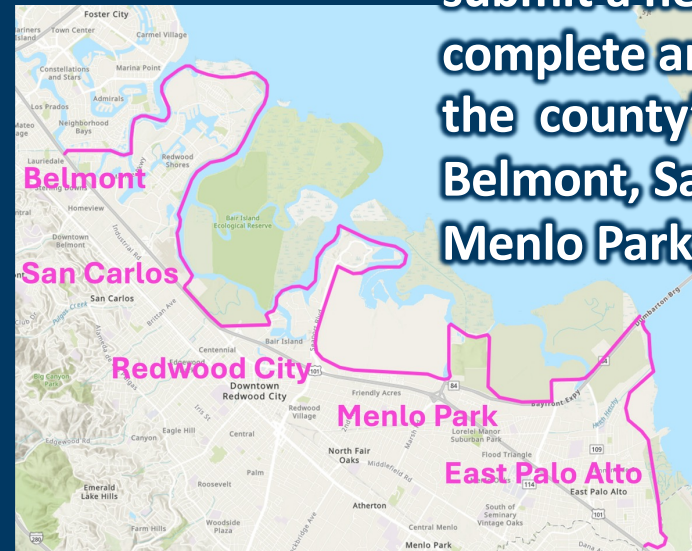
Register at BayAdapt.org/Events

Grants to OneShoreline to lead RSAP efforts

On June 10, the CA Ocean Protection Council (OPC) approved a \$750,000 grant to OneShoreline for a Brisbane RSAP (with SF, SSF, and Caltrans).

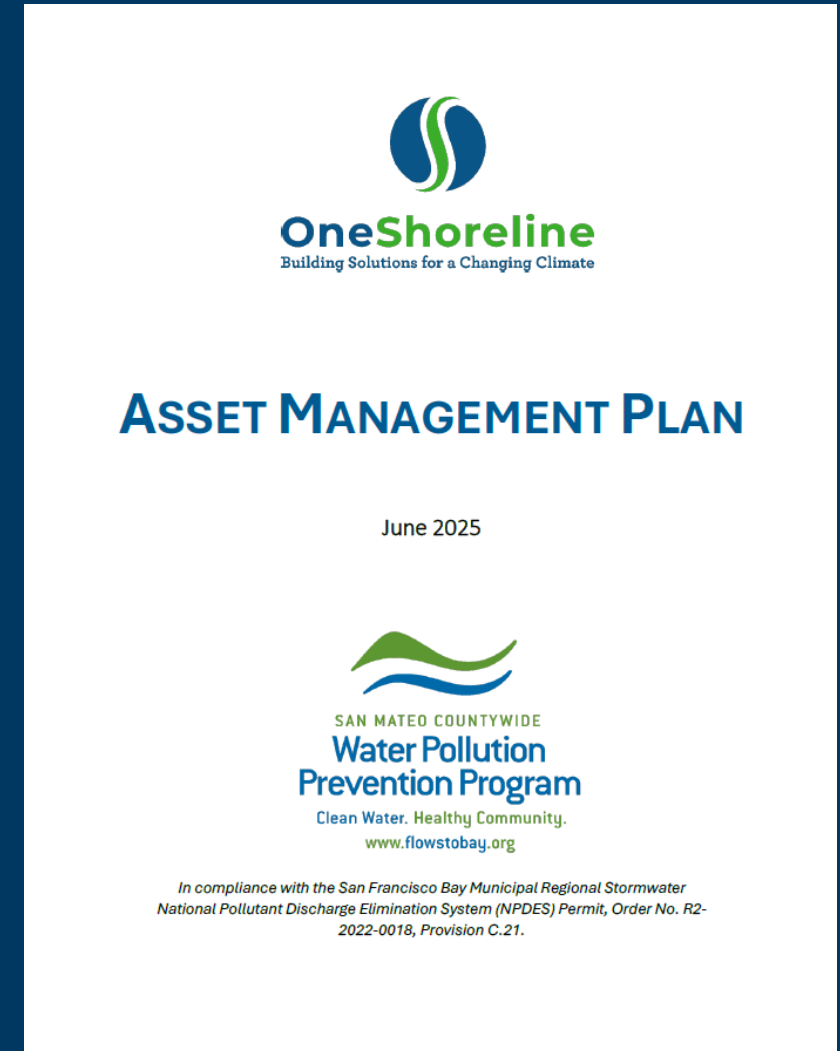
OneShoreline is working with OPC on the workplan; our Board must adopt a resolution to accept the grant.

In early July, OneShoreline will submit a new proposal to OPC to complete an RSAP-compliant plan for the county’s southern bayside cities: Belmont, San Carlos, Redwood City, Menlo Park, and East Palo Alto.



Update on OneShoreline Asset Management Plan for compliance with the San Francisco Bay Municipal Regional Stormwater Permit

- The Clean Water Act requires National Pollutant Discharge Elimination System (NPDES) permits for stormwater discharges, and OneShoreline is one of 22 permittees working under the San Mateo Countywide Water Pollution Prevention Program in compliance with the San Francisco Bay Municipal Regional Stormwater NPDES Permit (MRP)
- MRP requires report of Asset Management Plans beginning July 1, 2025
- Asset Management Plans are required to ensure satisfactory condition of all publicly-owned water quality infrastructure
- OneShoreline does not currently own or operate hard assets managed under the MRP, however, an Asset Management Plan is still required
- To meet permit obligations OneShoreline has compiled an Asset Management Plan with support from C/CAG, EOA, and County Public Works for assets that may be constructed or assumed at a future time
- Implementation of an Asset Management Plan does not require board action and can be updated at any time





Upcoming Board meetings:

~~July 28, 2025 at 4:00 PM~~ **CANCELLED**

August 25, 2025 at 4:00 PM