



**San Mateo County Flood & Sea Level Rise
Resiliency District
BOARD OF DIRECTORS**

County Supervisors:

At-Large Lisa Gauthier – Vice Chair
District 3 Ray Mueller

City Representatives:

Coast Debbie Ruddock - Chair
North Donna Colson
Central Adam Rak
South Kaia Eakin
At-Large Marie Chuang

HYBRID MEETING: IN-PERSON AND BY VIDEOCONFERENCE

This meeting will be held **in-person on the first floor of 1700 S. El Camino Real in San Mateo, and remotely** for public participation. Participants attending the meeting remotely via Zoom should click on the following link:

<https://oneshoreline-org.zoom.us/j/83256958067>

or call 669-444-9171 (Meeting ID# 83256958067)

Director Colson will participate remotely from 1550 Juniper Mountain Road, Alpine Meadows, California.

AGENDA

August 25, 2025

4:00 PM

1. Roll Call

2. Public Comment Persons wishing to address the Board on OneShoreline-related matters not on this Agenda, as well as items listed under Action to Approve the Consent Agenda, may speak for up to two minutes; comments on Agenda items shall be heard during that item for up to two minutes.

3. Action to Set the Agenda and Approve the Consent Agenda

- A. Approve the Minutes of the June 23, 2025 OneShoreline Board meeting
- B. Authorize the CEO to execute Amendment No. 3 to an Agreement with Balance Hydrologics, Inc. for services to expand, upgrade, and maintain OneShoreline’s Flood Early Warning System

4. Regular Business

- A. Presentation by staff from the Bay Conservation and Development Commission (BCDC) on BCDC guidelines for local jurisdictions to complete a Regional Shoreline Adaptation Plan (RSAP)
- B. Adopt Resolution No. 2025-08-25 to accept a \$750,000 grant from the California Ocean Protection Council for OneShoreline to complete a Brisbane Shoreline Resilience Plan in compliance with BCDC RSAP guidelines

5. Chair’s Report *

6. CEO’s Report *

7. Board Member Reports and Items for a Future Agenda *

8. Closed Session * Pursuant to Government Code Section 54957(b): Employee Evaluation, Title: CEO

9. Adjournment

* There is no written staff report for this item

Meeting information, and public access and communications

- Verbal public comments will be accepted during the meeting in person or remotely. Remote comments can be submitted at the appropriate time by raising your hand via Zoom’s Chat or hand raising functions, or speaking if joining by phone. Written public comments can be submitted by email to board@OneShoreline.org by noon on the meeting day – indicate the agenda item to which your comment applies and it will be read or summarized at the meeting by the Board Clerk.
- If you require assistance to participate in the meeting or wish to submit written communication to all Board Members regarding the meeting, please contact the Clerk of the Board by 9:00 am on the day of the meeting.
- Public records relating to an open session item on the agenda are available at least 72 hours prior to a Regular Board meeting or at least 24 hours prior to a Special Board meeting, when these records are distributed to Board members. Public records are available at the District office at 1700 South El Camino Real, Suite 502, San Mateo, CA 94402 and at OneShoreline.org. To receive these documents electronically, please email board@OneShoreline.org.

SAN MATEO COUNTY
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT
Board of Directors meeting held in person and remotely via Zoom
June 23, 2025
DRAFT - MINUTES

1. Roll Call

Chair Ruddock called the meeting to order at 4:01 p.m. via Zoom video conference software. Acting Clerk of the Board, Stephanie Lau, took the roll call.

Directors Present:

Debbie Ruddock, Representing Coast (Chair)
Lisa Gauthier, Representing the Board of Supervisors, District 4 (Vice Chair) (*joined remotely*)
Kaia Eakin, Representing Southern San Mateo County Cities
Adam Rak, Representing Central San Mateo County Cities
Marie Chuang, Representing At-Large

Directors Absent:

Donna Colson, Representing Northern San Mateo County Cities
Ray Mueller, Representing the Board of Supervisors, District 3 (*joined remotely*)

Staff Present:

Len Materman, Chief Executive Officer
Brian Kulich, Esq., Legal Counsel
Lucy Dong, Director of Finance and Administration
Summer Bundy, Director of Project Management
Johnathan Perisho, Project Manager
Stephanie Lau, Consulting Grant and Communications Advisor and Acting Clerk of the Board

2. Public Comment

Public Speaker(s): Matthew Gribble from the University of California, San Francisco (UCSF) Center for Oceans and Human Health

3. Action to Set the Agenda and Approve the Consent Agenda

- A. Approve the Minutes of the May 19, 2025 OneShoreline Board meeting
- B. Ratify Amendments 1, 2, and 3 to OneShoreline's Office Lease Agreement with Borel Estate Company, and authorize the CEO to execute Amendment 4 to extend the term for 18 months to December 31, 2026 at a reduced cost of \$7,365/month

Motion: made by Director Chuang and seconded by Director Rak to set the agenda and approve the consent agenda:

Ayes: Chuang, Eakin, Rak, Ruddock
Noes: None
Absent: Colson, Gauthier, Mueller
Vote: 4-0-3

4. Regular Business

- A. For Fiscal Year 2025-26 beginning on July 1, 2025, approve a Workplan for the San Mateo County November 2024 Measure K Grant, and OneShoreline's Operating Budget, Flood Zones Budget, and Capital Projects Budget

Len Materman and Summer Bundy spoke on the Workplan. Director Eakin and Vice Chair Gauthier also spoke on the Workplan.

Vice Chair Gauthier joined the meeting remotely via Zoom due to illness, pursuant to AB 2449, at 4:08 p.m.

Public Speaker(s) on the Workplan: Margaret Bruce, Executive Director of San Francisquito Creek Joint Powers Authority (SFCJPA)

Motion: made by Director Chuang and seconded by Director Rak to approve the Workplan for the San Mateo County November 2024 Measure K Grant.

Ayes: Chuang, Eakin, Gauthier, Rak, Ruddock

Noes: None

Absent: Colson, Mueller

Vote: 5-0-2

Len Materman spoke on OneShoreline's Budgets. Directors Chuang and Rak also spoke on OneShoreline's Budgets

Public Speaker(s) on OneShoreline's Budgets: None

Motion: made by Director Rak and seconded by Director Eakin to approve OneShoreline's Fiscal Year 2025-26 Operating Budget, Flood Zones Budget, and Capital Projects Budget:

Ayes: Chuang, Eakin, Gauthier, Rak, Ruddock

Noes: None

Absent: Colson, Mueller

Vote: 5-0-2

5. Chair's Report

None.

Public Speaker(s): None

CEO's Report

Len Materman spoke on the following items:

- BCDC's Regional Shoreline Adaptation Plan (RSAP)
- OneShoreline's Asset Management Plan in compliance with the San Francisco Bay Municipal Regional Stormwater Permit
- Cancellation of the July 28 Board meeting

Public Speaker(s): None

6. Board Member Reports and Items for a Future Agenda

None.

Public Speaker(s): None

7. Adjournment

The meeting adjourned at 4:46 p.m.

**San Mateo County Flood and Sea Level Rise Resiliency District
Agenda Report**

Date: August 25, 2025
To: San Mateo County Flood and Sea Level Rise Resiliency District Board of Directors
From: Len Materman, CEO
Subject: Authorize the CEO to execute Amendment No. 3 to an Agreement with Balance Hydrologics, Inc. for services to expand, upgrade, and maintain OneShoreline’s Flood Early Warning System

Recommendation

That the San Mateo County Flood and Sea Level Rise Resiliency District (“OneShoreline”) Board of Directors (“Board”) authorize the Chief Executive Officer to execute Amendment No. 3 to an Agreement with Balance Hydrologics, Inc. (“Balance”) to continue to expand and upgrade our countywide Flood Early Warning System.

Background and Discussion

Since it was established in January 2020, OneShoreline has operated, maintained, and expanded a countywide Flood Early Warning System (“System”). This System is an integrated network of stream, precipitation, and tide gauges that provide two major benefits to people and property in our region: 1) during storms, it alerts local agencies and the public in real time to active flooding and potential flooding, and 2) it collects data that informs the planning of projects to reduce flooding. The System’s website, accessible to emergency responders and the public at [OneShoreline.org/flood-warning](https://www.oneshoreline.org/flood-warning), includes a map of most of the 33 stream, precipitation, and tide gauges we rely on, as well as dashboards with easily digestible information regarding four flood-prone waterways: Atherton Channel, Belmont Creek, San Bruno Creek, and Colma Creek.

On February 27, 2023 the Board authorized the CEO to execute an Agreement with Balance to support these efforts, as the firm has extensive experience across the Bay Area providing services of hydrology, stormwater management, watershed planning, and in-stream conditions monitoring. The original Agreement, which can be found at [OneShoreline.org/wp-content/uploads/2024/03/Balance_Contract.pdf](https://www.oneshoreline.org/wp-content/uploads/2024/03/Balance_Contract.pdf), was awarded for a not-to-exceed amount of \$81,643 through June 30, 2024. On March 25, 2024, the Board approved Agreement Amendment No. 1, increasing the not-to-exceed amount to \$115,000 and extending the term through June 30, 2026. In September 2024, due to significant challenges with another vendor that had provided System equipment, installation, and maintenance, OneShoreline decided to engage Balance for these services through Amendment No. 2 that modified the Agreement scope but not its cost. Over the past year, Balance has been a full-service provider related to planning, analysis, operations, installations, maintenance, and web development for OneShoreline (and many other agencies in the Bay area), including:

- Upgrade and install equipment within the combined Pescadero and Butano Creek watershed on the Pacific coast, Colma Creek in South San Francisco, San Bruno Creek, Atherton Channel, Green Hills Creek in Millbrae, Allen Peak, San Bruno Mountain, and Skylawn Memorial Park;
- Conduct analysis and establish thresholds for alerts;
- Update the System’s website to enhance usability, and build creek-specific dashboards; and
- Assess and site equipment (still to be installed), including on Pilarcitos Creek west of Half Moon Bay, Atherton Channel at Alameda de las Pulgas, and potentially San Mateo Creek and Cordilleras Creek.

This proposed Amendment No. 3 would not extend the term end-date of June 30, 2026, or modify the general scope to install and upgrade stations, survey and establish alert thresholds for stations, maintain the System, and perform additional as-needed services. Amendment No. 3 would increase the Agreement’s not-to-exceed amount by \$141,447 to a new total of \$256,447. In compliance with OneShoreline’s Procurement Policy, on July 11, 2025 OneShoreline solicited proposals from three other service providers for this work; none responded satisfactorily.

Impact on District Resources

The operations, maintenance, and expansion of the Flood Early Warning System over the past five years was funded by a grant from the California Department of Water Resources. Currently, these costs are covered by OneShoreline’s Operating Budget and Measure K grant funds from San Mateo County.

Attachment: Draft Amendment No. 3 to Agreement with Balance Hydrologics, Inc. (Agreement 2023-02-27-BHI)

**AMENDMENT NO. 3
TO AGREEMENT BETWEEN THE
SAN MATEO COUNTY FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT
AND BALANCE HYDROLOGICS, INC.**

THIS AMENDMENT NO. TO THE AGREEMENT is entered into effective August 1, 2025, by and between the SAN MATEO COUNTY FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT (the “District”) and Balance Hydrologics, Inc. (“Contractor”) (together, the “Parties”).

Whereas, effective January 1, 2023, the Parties entered into an agreement under which Contractor agreed to provide hydrology consulting services for the District from January 1, 2023 through June 30, 2024 in exchange for payment in an amount not to exceed \$81,643.00 (“Agreement”); and

Whereas, effective March 25, 2024, the Parties amended the Agreement to extend the term through June 30, 2026 and to increase the maximum fiscal obligation from \$81,643.00 to \$115,000.00; and

Whereas, effective September 1, 2024, the Parties amended the scope of services under the Agreement; and

Whereas, the Parties now wish to amend the Agreement to increase the maximum fiscal obligation under the Agreement from \$115,000.00 to \$256,447 and to make corresponding revisions to Exhibit B (“Amendment No. 3”).

NOW, THEREFORE, THE PARTIES AGREE TO THIS AMENDMENT NO. 3 AS FOLLOWS:

1. Increase of Not-to-Exceed Amount. Section 3 of the Agreement entitled “Payments” is replaced in its entirety to read as follows:

In consideration of the services provided by Contractor in accordance with all terms set forth in this Agreement and in Exhibit A, District shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. District reserves the right to withhold payment if District determines that the quantity or quality of the work performed is unacceptable. In no event shall District’s total fiscal obligation under this Agreement exceed Two Hundred Fifty-Six Thousand Four Hundred Forty-Seven Dollars (\$256,447). In the event that District makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by District at the time of contract termination or expiration. Contractor is not entitled to payment for services not performed as required by this Agreement.

2. Amendment of Exhibit B. The second paragraph of Exhibit B – Payments and Rates of Agreement is replaced in its entirety to read as follows:

Under no circumstances shall the amount paid by District to Contractor exceed \$256,447. Contractor shall provide District with a written itemized invoice that allows the District to reconcile the work performed. All invoices shall include the agreement number, project location, dates of services, and specified work completed.

In addition, the following is added to Exhibit B:

FY2025-2026 Task	2023 Agreement	2024 Amend 1	2024 Amend 2	2025-2026 Amend 3	Contract Not-To-Exceed
Task 1 Coordination and Planning				\$ 12,900.00	
Task 2 Site reconnaissance (four sites)				\$ 6,890.00	
Task 3 Installations				\$ 33,070.00	
Task 4. Surveying (for stream stations; Green Hills, Pilarcitos, Atherton)				\$ 8,465.00	
Task 5. Establish flood warning thresholds for Pilarcitos, Green Hills, Atherton				\$ 12,110.00	
Task 6. Pre-season maintenance existing stations (9 stations; ALERT2)				\$ 13,610.00	
Task 7. In-season data QA/QC; monitoring; Contrail/Dashboard management and updates				\$ 8,220.00	
Task 8. Emergency response (assume 4 trips)				\$ 6,560.00	
Task 9. Project management				\$ 10,230.00	
Expenses and Reimbursables				\$ 4,392.00	
Contingency				\$ 25,000.00	
Total	\$ 81,643.00	\$ 33,357.00	\$ 0.00	\$ 141,447.00	\$ 256,447.00

Professional Fees	Rate
Sr. Principal	\$275
Principal	\$255
Senior Professional	\$215
Project Professional	\$200
Senior Staff Professional	\$195
Staff Professional	\$175
Assistant Professional	\$160
Junior Professional	\$145
GIS/CADD Senior Analyst	\$160
GIS/CADD Analyst	\$150
Senior Project Administrator	\$150
Senior Report Specialist	\$125
Report Specialist	\$105
Hydrologic Technician	\$105

Expenses include mileage and cost plus 5%, including work by outside consultants and analytical or testing laboratories.

3. Remaining Terms Unaffected. All other terms and conditions of the Agreement shall remain in full force and effect.

For Contractor:

On behalf of the District:

Edward D. Ballman, V/P; Principal Engineer

Len Materman, CEO

San Mateo County Flood and Sea Level Rise Resiliency District
Agenda Report

Date: August 25, 2025
To: San Mateo County Flood and Sea Level Rise Resiliency District Board of Directors
From: Len Materman, CEO
Subject: Presentation by staff from the Bay Conservation and Development Commission on BCDC guidelines for local jurisdictions to complete a Regional Shoreline Adaptation Plan

Recommendation

That the San Mateo County Flood and Sea Level Rise Resiliency District (“OneShoreline”) Board of Directors (“Board”) receive an informational presentation on the Bay Conservation and Development Commission (“BCDC”) Regional Shoreline Adaptation Plan (“RSAP”).

Background and Discussion

In 2023, the California State Legislature passed Senate Bill 272 (Laird) to promote coordinated, standardized planning for sea level rise across the state. The bill requires local governments along the Pacific Coast and San Francisco Bay shoreline to develop subregional shoreline resiliency plans by January 1, 2034 that the State will use to prioritize funding decisions for resilience planning and project implementation. These plans must be adopted by the jurisdiction’s governing body and then, for jurisdictions along the Bay shoreline, approved by BCDC. For Pacific Coastside communities, the plans must be incorporated into a Local Coastal Program approved by the California Coastal Commission (“CCC”).

SB 272 also directs BCDC and the CCC, in coordination with other agencies, to publish planning guidelines to support local governments. The CCC adopted its guidelines in November 2024, and BCDC adopted its guidelines, called the RSAP, in December 2024. The RSAP offers a framework for how the Bay Area can adapt to rising seas while protecting communities, infrastructure, and ecosystems.

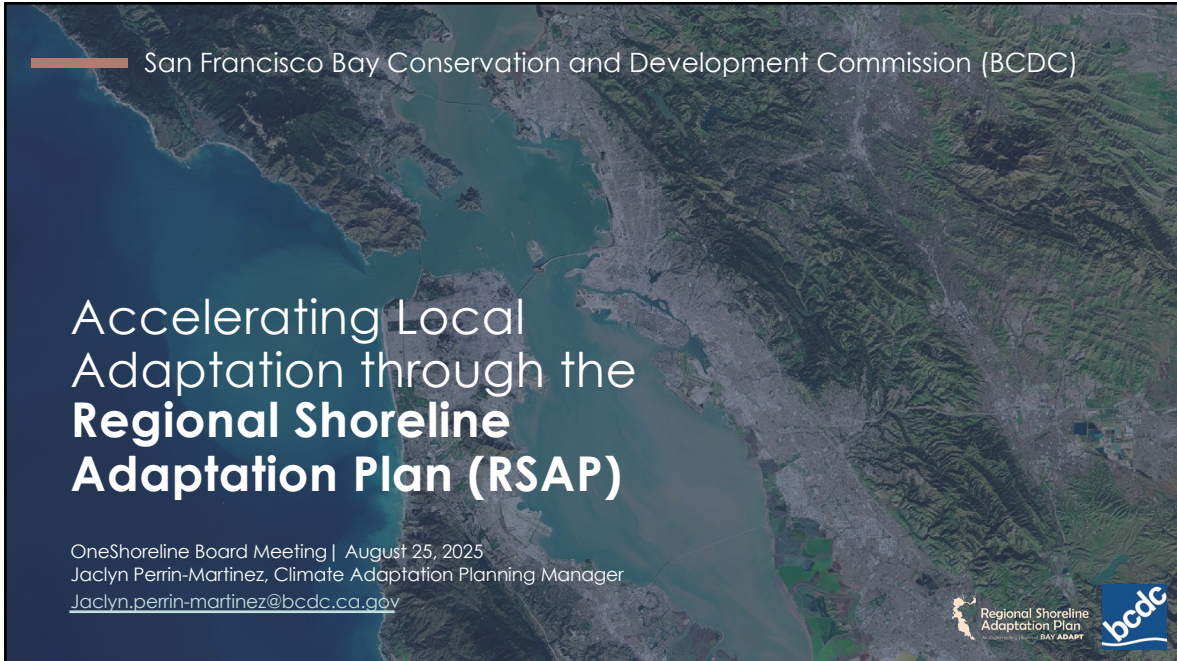
OneShoreline staff and our *Planning Policy Guidance* adopted in June 2023 contributed to the BCDC’s development of RSAP guidelines, and our staff are now supporting the local implementation of those guidelines in collaboration with multiple cities in San Mateo County. In June, OneShoreline secured funding from the California Ocean Protection Council (“OPC”) to complete an RSAP for Brisbane in coordination with San Francisco, South San Francisco, and Caltrans – this grant is the subject of the next Agenda item, 4B.

In early July, OneShoreline submitted a similar grant application to OPC to complete an RSAP-compliant plan for the cities of Belmont, San Carlos, Redwood City, Menlo Park, and East Palo Alto. Additionally, OneShoreline will participate on the Technical Advisory Committee for San Mateo’s RSAP process; in South San Francisco and San Bruno, ongoing shoreline studies will support future RSAP-compliant plans; and OneShoreline staff have discussed RSAP planning with the other cities on our county’s Bay shoreline – Millbrae, Burlingame, and Foster City.

At this Board meeting, BCDC staff will provide an overview of, and answer questions about, the RSAP framework and requirements, including key planning components, minimum standards, and timelines for local compliance. BCDC staff will also describe how RSAP-compliant plans are expected to support regional consistency, prioritize nature-based solutions where feasible, and inform permitting, funding, and land use decisions.

Impact on District Resources

There is no impact on OneShoreline resources to receive this update. OneShoreline staff time for participation in RSAP processes is supported by a County Measure K grant and the OPC grant discussed in Agenda item 4B.




San Francisco Bay Conservation and Development Commission (BCDC)

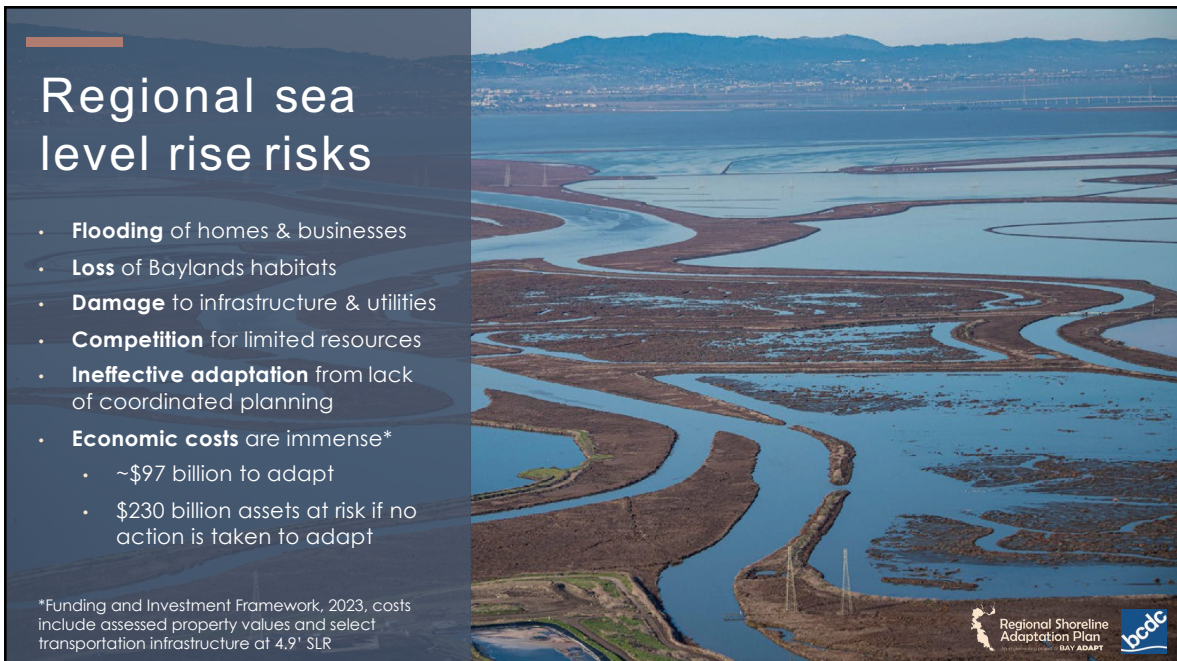
Accelerating Local Adaptation through the Regional Shoreline Adaptation Plan (RSAP)

OneShoreline Board Meeting | August 25, 2025
Jaclyn Perrin-Martinez, Climate Adaptation Planning Manager
Jaclyn.perrin-martinez@bcdc.ca.gov

Regional Shoreline Adaptation Plan
BAY ADAPT



1




Regional sea level rise risks

- **Flooding** of homes & businesses
- **Loss** of Baylands habitats
- **Damage** to infrastructure & utilities
- **Competition** for limited resources
- **Ineffective adaptation** from lack of coordinated planning
- **Economic costs** are immense*
 - ~\$97 billion to adapt
 - \$230 billion assets at risk if no action is taken to adapt

*Funding and Investment Framework, 2023, costs include assessed property values and select transportation infrastructure at 4.9' SLR

Regional Shoreline Adaptation Plan
BAY ADAPT



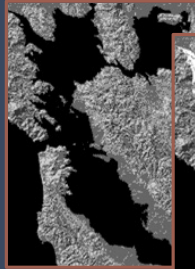
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BCDC and sea level rise

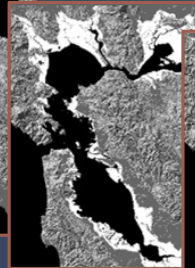


Our Mission

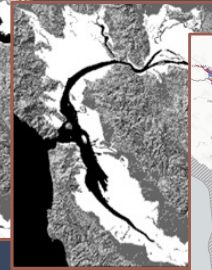
Protect and enhance San Francisco Bay and advance the Bay's responsible, productive, and equitable use for this and future generations as we face a changing climate and rising sea levels.



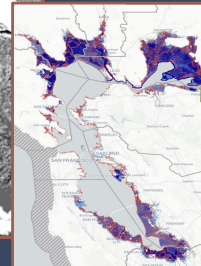
The Bay in 1849



Bay fill in 1965



Estimate of fill that could be placed



Sea level rise of 6 feet by...

3

SB 272: Sea Level Rise Planning and Adaptation (Laird, 2023)*

For the Bay Area:

- Local governments are required to develop Subregional Shoreline Adaptation Plans (Plans) by Jan 1, 2034.
- BCDC required to create Guidelines for developing Plans → **within the Regional Shoreline Adaptation Plan**
- BCDC required to review and approve or deny Plans
- Adaptation projects in approved Plans are prioritized for State funding

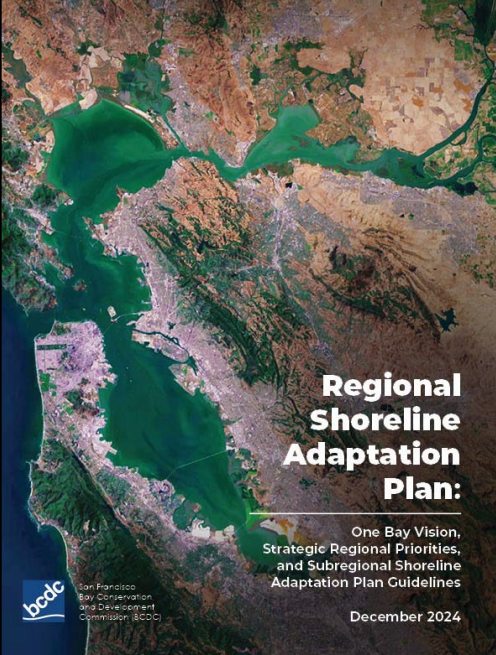


*SB 272 is statewide legislation with requirements for local governments in the California Coastal Commission and BCDC's respective jurisdictions.

Regional Shoreline Adaptation Plan
An interagency project of BAY ADAPT



4



Regional Shoreline Adaptation Plan:

One Bay Vision, Strategic Regional Priorities, and Subregional Shoreline Adaptation Plan Guidelines


December 2024

San Francisco Bay Conservation and Development Commission (BCDC)

What is the Regional Shoreline Adaptation Plan?

A regional plan to address rising sea levels in the Bay and guides the creation of Subregional Plans

- ✓ One Bay Vision
- ✓ Strategic Regional Priorities
- ✓ **Guidelines** for Subregional Shoreline Adaptation Plans



5

RSAP Subregional Plan Guidelines

Plan Element Requirements	Minimum Standards
A. Planning Process	 Coastal Flood Hazards and Sea Level Rise Scenarios
B. Existing Conditions	 Minimum Categories and Assets
C. Vulnerability Assessment	 Equity Assessment
D. Adaptation Strategies and Pathways	 Adaptation Strategy Standards
E. Land Use and Policy Plan	
F. Project Implementation and Funding	
G. Project List	



6

Subregional Plans

Locally-created sea level rise adaptation plans that follow the RSAP Guidelines; designed to be flexible.

Benefits include:

- ✓ Consistent planning assumptions with neighbors
- ✓ Guidance on adaptation steps and outcomes
- ✓ Flexibility to build on existing resources
- ✓ Access to technical assistance support and data
- ✓ Priority funding upon plan approval



Photo by Karl Nelson.

Regional Shoreline Adaptation Plan
BAY ADAPT



7

Who is required to create a Subregional Plan?

Counties with BCDC Jurisdiction	Cities with BCDC Jurisdiction or impacted by short-term coastal hazards	
Alameda	Alameda Albany Berkeley Emeryville Fremont	Hayward Newark Oakland San Leandro Union City
Contra Costa	Concord* El Cerrito* Hercules Martinez	Pinole Pittsburg* Pleasant Hill* Richmond
Marin	Belvedere Corte Madera Larkspur Mill Valley Novato	Ross* San Rafael Sausalito Tiburon
Napa	American Canyon	Napa*
San Francisco	San Francisco	
San Mateo	Belmont Brisbane Burlingame East Palo Alto Foster City Menlo Park	Millbrae Redwood City San Bruno* San Carlos San Mateo South San Francisco
Santa Clara	Milpitas* Mountain View Palo Alto	San Jose Santa Clara* Sunnyvale
Solano	Benicia Fairfield*	Suisun City Vallejo
Sonoma	Petaluma	

8

BCDC's role and resources



[BCDC website](#)



[RSAP Atlas](#)



[Plan resources](#)



[Subregional liaisons](#)



[Consultation meetings](#)



[Tracking Plan Progress](#)

Photo by Karl Nelson.



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Stay engaged with us this summer!

RSAP Webinar Series

#1 Introducing the Regional Shoreline Adaptation Plan
[View the recording!](#)

#2 Creating Subregional Plans: Local Government Primer
[View the recording!](#)

#3 The RSAP Atlas: Data and Mapping Tool for Planning
[View the recording!](#)

Up next

September 17 1-2pm
#4 Getting Started: Engage, Fund, and Initiate Plans
Register to attend →



www.bcdc.ca.gov/events/

Connect with your liaison (our team is growing)!



Jackie Perrin-Martinez, Climate Adaptation Planning Manager
email: jacklyn.perrin-martinez@bcdc.ca.gov



Danielle Flanagan, Climate Adaptation Planning Specialist
email: Danielle.Flanagan@bcdc.ca.gov

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San Mateo County Flood and Sea Level Rise Resiliency District
Agenda Report

Date: August 25, 2025
To: San Mateo County Flood and Sea Level Rise Resiliency District Board of Directors
From: Len Materman, CEO
Subject: Adopt Resolution No. 2025-08-25 to accept a \$750,000 grant from the California Ocean Protection Council to complete a Brisbane Shoreline Resilience Plan in compliance with BCDC RSAP guidelines

Recommendation

That the San Mateo County Flood and Sea Level Rise Resiliency District (“OneShoreline”) Board of Directors (“Board”) adopt Resolution No. 2025-08-25 to accept \$750,000 in funding from the California Ocean Protection Council (“OPC”) through its Senate Bill 1 Sea Level Rise Adaptation Planning Grant Program.

Background and Discussion

Passed in 2023, Senate Bill 272 (Laird) requires coastal cities to develop sea level rise adaptation plans by 2034. The bill also directs the San Francisco Bay Conservation and Development Commission (“BCDC”) to establish guidelines for cities within its jurisdiction to complete these adaptation plans. In December 2024, BCDC adopted the Regional Shoreline Adaptation Plan (“RSAP”), which provides detailed guidance for preparing subregional (one or more jurisdictions) shoreline adaptation plans that fulfill SB 272 requirements.

On March 21, 2025, OneShoreline submitted an application to the OPC Senate Bill 1 Sea Level Rise Adaptation Planning Grant Program for “Track 1” funding to develop a *Brisbane Shoreline Resilience Plan* for that city that complies with BCDC guidelines. OneShoreline proposed a two-year effort to be carried out in coordination with Caltrans, the City of South San Francisco, and the City and County of San Francisco. OneShoreline proposed to: update existing conditions and vulnerability assessments using the latest sea level rise guidance; develop targeted adaptation strategies and pathways for the 2050 and 2100 planning horizons; engage with the community; and identify priority projects, land use policies, a funding strategy, and implementation plan. OneShoreline requested \$750,000 from OPC, with a \$200,000 local match from funding we received from a San Mateo County Measure K grant.

On June 10, 2025, the OPC approved this grant amount to OneShoreline. Staff are now working with OPC to finalize the work plan, with project activities scheduled to begin in early 2026 following a procurement process to hire a consultant team. To execute the grant agreement with the State and receive grant funds, OneShoreline’s governing body must adopt the attached resolution accepting the grant.

Impact on OneShoreline Resources

The \$750,000 awarded through the OPC Senate Bill 1 grant was included in OneShoreline’s approved FY 2025–26 Operating Budget for both personnel and consultant related expenses.

Attachments

Draft Resolution No. 2025-08-25

DRAFT RESOLUTION NO. 2025-08-25

**RESOLUTION BY THE BOARD OF DIRECTORS OF THE
SAN MATEO COUNTY FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT
APPROVING THE APPLICATION FOR AND/OR EXECUTION OF GRANT FUNDS FROM THE
OCEAN PROTECTION COUNCIL UNDER THE SAFE DRINKING WATER, WATER QUALITY
AND SUPPLY, FLOOD CONTROL, RIVER AND COASTAL PROTECTION BOND ACT OF 2006
(Proposition 84), Prop 68, ENVIRONMENTAL LICENSE PLATE FUNDS, ONCE THROUGH
COOLING, GREENHOUSE GAS REDUCTION FUND, OR GENERAL FUNDS**

WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and

WHEREAS, the California Natural Resources Agency has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the California Natural Resources Agency require a resolution certifying the approval by the potential grantee’s governing board either before submission of said application(s) to the State or prior to execution of the grant agreement; and

WHEREAS, the Applicant/Grantee, if selected, will enter into an agreement with the State of California to carry out the project

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the San Mateo County Flood and Sea Level Rise Resiliency District

1. If applicable, approves the filing of an application for the Brisbane Shoreline Resilience Plan; to be funded by the Senate Bill 1 Greenhouse Gas Reduction Fund (SB1 GGRF).
2. If applicable, certifies that Applicant or title holder will have sufficient funds to operate and maintain the project(s) consistent with the land tenure requirements; or will secure the resources to do so;
3. Certifies that the project will comply with any laws and regulations including, but not limited to, the *California Environmental Quality Act (CEQA)*, legal requirements for building codes, health and safety codes, the California Labor Code, disabled access laws, and, that prior to commencement of the project, all applicable permits will have been obtained; and,
4. Certifies that the Applicant/Grantee will work towards the State Planning Priorities intended to promote equity, strengthen the economy, protect the environment, and promote public health and safety as included in Government Code Section 65041.1, and,
5. Appoints the Chief Executive Officer, Len Materman, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

Approved and adopted the 25th day of August 2025. I, the undersigned, hereby certify that the foregoing Resolution Number 2025-08-25 was duly adopted by the Board of Directors of the San Mateo County Flood and Sea Level Rise Resiliency District following a Roll Call Vote:

Ayes:

Nos:

Absent:

ATTEST:

APPROVED:

Acting Clerk of the Board of Directors

Chair of the Board of Directors