

**SAN MATEO COUNTY**  
**FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT**  
**Board of Directors meeting held in person and remotely via Zoom**  
**June 23, 2025**  
**MINUTES**

**1. Roll Call**

Chair Ruddock called the meeting to order at 4:01 p.m. via Zoom video conference software. Acting Clerk of the Board, Stephanie Lau, took the roll call.

Directors Present:

Debbie Ruddock, Representing Coast (Chair)  
Lisa Gauthier, Representing the Board of Supervisors, District 4 (Vice Chair) (*joined remotely*)  
Kaia Eakin, Representing Southern San Mateo County Cities  
Adam Rak, Representing Central San Mateo County Cities  
Marie Chuang, Representing At-Large

Directors Absent:

Donna Colson, Representing Northern San Mateo County Cities  
Ray Mueller, Representing the Board of Supervisors, District 3

Staff Present:

Len Materman, Chief Executive Officer  
Brian Kulich, Esq., Legal Counsel  
Lucy Dong, Director of Finance and Administration  
Summer Bundy, Director of Project Management  
Johnathan Perisho, Project Manager  
Stephanie Lau, Consulting Grant and Communications Advisor and Acting Clerk of the Board

**2. Public Comment**

Public Speaker(s): Matthew Gribble from the University of California, San Francisco (UCSF) Center for Oceans and Human Health

**3. Action to Set the Agenda and Approve the Consent Agenda**

- A. Approve the Minutes of the May 19, 2025 OneShoreline Board meeting
- B. Ratify Amendments 1, 2, and 3 to OneShoreline's Office Lease Agreement with Borel Estate Company, and authorize the CEO to execute Amendment 4 to extend the term for 18 months to December 31, 2026 at a reduced cost of \$7,365/month

Motion: made by Director Chuang and seconded by Director Rak to set the agenda and approve the consent agenda:

Ayes: Chuang, Eakin, Rak, Ruddock  
Noes: None  
Absent: Colson, Gauthier, Mueller  
Vote: 4-0-3

#### 4. Regular Business

- A. For Fiscal Year 2025-26 beginning on July 1, 2025, approve a Workplan for the San Mateo County November 2024 Measure K Grant, and OneShoreline's Operating Budget, Flood Zones Budget, and Capital Projects Budget

Len Materman and Summer Bundy spoke on the Workplan. Director Eakin and Vice Chair Gauthier also spoke on the Workplan.

Vice Chair Gauthier joined the meeting remotely via Zoom due to illness, pursuant to AB 2449, at 4:08 p.m.

Public Speaker(s) on the Workplan: Margaret Bruce, Executive Director of San Francisquito Creek Joint Powers Authority (SFCJPA)

Motion: made by Director Chuang and seconded by Director Rak to approve the Workplan for the San Mateo County November 2024 Measure K Grant.

Ayes: Chuang, Eakin, Gauthier, Rak, Ruddock

Noes: None

Absent: Colson, Mueller

Vote: 5-0-2

Len Materman spoke on OneShoreline's Budgets. Directors Chuang and Rak also spoke on OneShoreline's Budgets

Public Speaker(s) on OneShoreline's Budgets: None

Motion: made by Director Rak and seconded by Director Eakin to approve OneShoreline's Fiscal Year 2025-26 Operating Budget, Flood Zones Budget, and Capital Projects Budget:

Ayes: Chuang, Eakin, Gauthier, Rak, Ruddock

Noes: None

Absent: Colson, Mueller

Vote: 5-0-2

#### 5. Chair's Report

None.

Public Speaker(s): None

#### CEO's Report

Len Materman spoke on the following items:

- BCDC's Regional Shoreline Adaptation Plan (RSAP)
- OneShoreline's Asset Management Plan in compliance with the San Francisco Bay Municipal Regional Stormwater Permit
- Cancellation of the July 28 Board meeting

Public Speaker(s): None

**6. Board Member Reports and Items for a Future Agenda**

None.

Public Speaker(s): None

**7. Adjournment**

The meeting adjourned at 4:46 p.m.