

**SAN MATEO COUNTY
FLOOD AND SEA LEVEL RISE RESILIENCY DISTRICT
Board of Directors meeting held in person and remotely via Zoom
August 25, 2025
MINUTES**

1. Roll Call

Chair Ruddock called the meeting to order at 4:01 p.m. via Zoom video conference software. Acting Clerk of the Board, Stephanie Lau, took the roll call.

Directors Present:

Debbie Ruddock, Representing Coast (Chair)
Lisa Gauthier, Representing the Board of Supervisors, District 4 (Vice Chair)
Ray Mueller, Representing the Board of Supervisors, District 3
Donna Colson, Representing Northern San Mateo County Cities (*joined remotely*)
Kaia Eakin, Representing Southern San Mateo County Cities
Marie Chuang, Representing At-Large

Director(s) Absent:

Adam Rak, Representing Central San Mateo County Cities

Staff Present:

Len Materman, Chief Executive Officer
Brian Kulich, Esq., Legal Counsel
Lucy Dong, Director of Finance and Administration
Summer Bundy, Director of Project Management (*joined remotely*)
Johnathan Perisho, Project Manager
Stephanie Lau, Consulting Grant and Communications Advisor and Acting Clerk of the Board

2. Public Comment

Public Speaker(s): None

Director Colson joined the meeting remotely via Zoom at 4:02 p.m.

3. Action to Set the Agenda and Approve the Consent Agenda

A. Approve the Minutes of the June 23, 2025 OneShoreline Board meeting

Item 3A was removed from the Consent Agenda due to the need for clarification and moved to the next OneShoreline Board meeting.

B. Authorize the CEO to execute Amendment No. 3 to an Agreement with Balance Hydrologics, Inc. for services to expand, upgrade, and maintain OneShoreline's Flood Early Warning System

Motion made by Chair Ruddock and seconded by Director Chuang to move the item from the Consent Agenda to the Regular Business Agenda:

Ayes: Chuang, Colson, Eakin, Gauthier, Mueller, Ruddock

Noes: None
Absent: Rak
Vote: 6-0-1

Item 3B was moved from the Consent Agenda to the Regular Business Agenda for discussion.

Director Chuang asked for clarification on this item. Len Materman and Johnathan Perisho spoke on this item.

Public Speaker(s): None

Motion made by Director Chuang and seconded by Vice Chair Gauthier to approve this item:

Ayes: Chuang, Colson, Eakin, Gauthier, Mueller, Ruddock
Noes: None
Absent: Rak
Vote: 6-0-1

4. Regular Business

- A. Presentation by staff from the Bay Conservation and Development Commission (BCDC) on BCDC guidelines for local jurisdictions to complete a Regional Shoreline Adaptation Plan (RSAP)

Jaclyn Perrin-Martinez, Climate Adaptation Planning Manager at BCDC, presented on this item. Len Materman spoke on this item. Director Eakin, Director Chuang, Chair Ruddock, Director Colson, and Vice Chair Gauthier also spoke on this item.

Public Speaker(s): None

- B. Adopt Resolution No. 2025-08-25 to accept a \$750,000 grant from the California Ocean Protection Council for OneShoreline to complete a Brisbane Shoreline Resilience Plan in compliance with BCDC RSAP guidelines

Len Materman spoke on this item. Chair Ruddock also spoke on this item.

Public Speaker(s): None

Motion made by Vice Chair Gauthier and seconded by Director Chuang to approve this item:

Ayes: Chuang, Colson, Eakin, Gauthier, Mueller, Ruddock
Noes: None
Absent: Rak
Vote: 6-0-1

5. Chair's Report

None.

Public Speaker(s): None

6. CEO's Report

Len Materman spoke on the following items:

- OneShoreline has paid off its Colma Creek Flood Zone bonds
- Status update on the Request for Proposals (RFP) for the San Bruno Creek Resilience Project

Public Speaker(s): None

7. Board Member Reports and Items for a Future Agenda

None.

Public Speaker(s): None

8. Closed Session — Pursuant to Government Code Section 54957(b): Employee Evaluation, Title: CEO

Board concluded the regular open session and convened the closed session at 4:49 p.m.

9. Adjournment

The meeting was adjourned to the closed session at 4:49 p.m. with no reportable action to follow by either Chair Ruddock or Legal Counsel Brian Kulich.