



**San Mateo County  
FLOOD AND SEA LEVEL RISE RESILIENCY  
DISTRICT**

**Request for Proposals for  
FINANCIAL AUDITING SERVICES**

RFP Number: FSLRRD-2026-0331  
RFP Release Date: March 31, 2026

Proposal Submittal Deadline:  
**April 30, 2026 – 5:00 p.m. Pacific Time**

1700 S. El Camino Real, Suite 502, San Mateo, CA 94402  
(650)730-0242  
[info@oneshoreline.org](mailto:info@oneshoreline.org)

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## I. INTRODUCTION

### A. General Information

The San Mateo County Flood and Sea Level Rise Resiliency District (OneShoreline), a special district, is requesting proposals from qualified certified public accountant firms to audit its financial statements for the fiscal year 2025-2028 beginning July 1, 2025, and ending June 30, 2028, with an option to extend one more year; in addition to performing other financial audits and reviews as specified below. These audits are to be performed in accordance with auditing standards generally accepted in the United States of America, the standards set forth for financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the U.S. Office of Management and Budget (OMB) *Audits of State and Local Governments and Non-Profit Organizations*.

There is no expressed or implied obligation for OneShoreline to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.

All proposals, protests, and information submitted in response to this RFP will become the property of OneShoreline and will be considered public records. As such, they may be subject to public review. OneShoreline is not seeking proprietary information and will not assert any privileges that may exist on behalf of the proposer. Submission of any materials in response to this RFP constitutes:

- Consent to the OneShoreline's release of such materials under the Public Records Act without notice to the person or entity submitting the materials; and
- Waiver of all claims against OneShoreline and/or its directors, officers, agents, or employees that OneShoreline has violated a proposer's right to privacy, disclosed trade secrets, or caused any damage by allowing the proposal or materials to be inspected; and
- Agreement to indemnify and hold harmless OneShoreline for the release of such information under the Public Records Act; and
- Acknowledgement that OneShoreline will not assert any privileges that may exist on behalf of the person or entity submitting the materials.

To be considered, three (3) copies or an electronic copy of a proposal must be submitted by **5:00 PM Pacific Time on April 30, 2026**, to:

**Lucy Dong, Director of Finance and Administration**

1700 S. El Camino Real, Suite 502

San Mateo, CA 94402

[info@oneshoreline.org](mailto:info@oneshoreline.org)

[Email subject line: Financial Auditing Services RFP](#)

Proposals must be valid for a period of 120 days from the date of submission. Late or incomplete proposals will not be considered.

Questions regarding this RFP must be submitted by **5:00 PM Pacific Time on April 15, 2026**, via email to: [info@oneshoreline.org](mailto:info@oneshoreline.org)

Responses to all questions will be posted by **5:00 PM Pacific Time on April 21, 2026** at: <https://onshoreline.org/>

During the evaluation process, OneShoreline may request additional information or clarification from proposers or allow corrections of errors or omissions. Firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

It is anticipated that the selection of a firm will be completed by **May 29, 2026**. Following the notification of the selected firm, a recommendation and proposed contract will be prepared for review and approval by OneShoreline at its **June 22, 2026**, Board of Directors meeting.

The issuance of this RFP does not constitute an agreement by OneShoreline that any contract/agreement will actually be entered into by OneShoreline.

OneShoreline reserves the right to reject any or all proposals; to waive any defect, informality, or irregularity in any proposal received or proposal procedure; to accept or reject any items or combination of items; to reissue this RFP; prior to the submission deadline for proposals, modify all or any portion of the selection procedures, including deadlines for accepting responses, the specifications or requirements for any materials, equipment or services to be provided under this RFP, or the requirements for contents or format of the proposals; procure any materials, equipment, or services specified in this RFP by any other means; and/or determine that no project/services will be pursued.

No waiver by OneShoreline of any provision of this RFP shall be implied from any failure by OneShoreline to recognize or take action on account of any failure by a proposer to observe any provision of this RFP.

## **B. Term of Engagement**

OneShoreline intends to contract for the services presented herein for a term of three (3) fiscal years ending June 2026, 2027, 2028, and an option of a one-year extension. The proposal package shall present all-inclusive audit fees for each year of the contract term.

## **II. NATURE OF SERVICES REQUIRED**

### **A. Scope of the Work to be Performed**

OneShoreline desires an Annual Comprehensive Financial Report (ACFR) and its basic financial statements to be prepared by the independent auditor and be fully compliant with all current GASB pronouncements. OneShoreline may submit the ACFR to the Government Finance Officers Association (GFOA) for review in their Certificate of Achievement for Excellence in Financial Reporting program.

The selected independent auditor will be required to perform the following tasks:

The audit firm will perform an audit of all funds of OneShoreline. The audit will be

conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller of the United States. **OneShoreline’s Annual Comprehensive Financial Report (ACFR) will be prepared and word-processed by the audit firm.** The ACFR will be in full compliance with all current GASB pronouncements. The audit firm will render its auditors’ report on the basic financial statements which will include both Government-Wide Financial Statements and Fund Financial Statements. The audit firm will also apply limited audit procedures to Management’s Discussion and Analysis (MD&A) and required supplementary information pertaining to the General Fund and each major fund of OneShoreline.

The audit firm shall express an opinion on whether OneShoreline’s basic financial statements are presented fairly, in all material respects, in conformity with generally accepted accounting principles.

The audit firm will perform a single audit on the expenditures of federal grants in accordance with the Uniform Guidance requirements and render the appropriate audit reports on Internal Control over Financial Reporting based upon the audit of OneShoreline’s financial statements in accordance with *Government Auditing Standards* and the appropriate reports on compliance with Requirements Applicable to each Major Program, Internal Control over Compliance and on the Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance. The single audit report will include an appropriate schedule of expenditures of federal awards, footnotes, findings, and questioned costs, including reportable conditions and material weaknesses, and follow up on prior audit findings where required.

The audit firm shall issue a separate “management letter” that includes recommendations for improvements in internal control, accounting procedures, and other significant observations that are considered to be non-reportable conditions. Management letters shall be addressed to OneShoreline’s Chief Executive Officer.

The audit firm shall provide, compile, and file the Special Districts Financial Transactions Report to the State Controller of California, from data provided by OneShoreline staff.

The audit firm will be responsible for the preparation of all necessary supporting schedules, work papers, the final annual financial statements, and other annual reports described above.

## **B. Auditing Standards to be Followed**

To meet the requirements of this Request for Proposals, the audit shall be performed in accordance with:

1. Generally accepted auditing standards accepted in the United States of America (GAAS);
2. The standards applicable to financial audits contained in the most current version of the *Generally Accepted Government Auditing Standards (GAGAS)*, issued by the Comptroller General of the United States;
3. The provisions of the Single Audit Act as amended in 2024 ; and
4. The provisions of U. S. Office of Management and Budget, the Uniform Guidance, and

applicable OMB Compliance Supplements.

**C. Working Paper Retention**

All working papers and reports must be retained at the auditor's expense for a minimum of seven (7) years, unless the firm is notified in writing by OneShoreline of the need to extend the retention period. The auditor will be required to make working papers available to OneShoreline or any government agencies included in the audit of federal grants. In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.

OneShoreline's most recent audit was conducted by Macias Gini & O'Connell, LLP (MGO), Certified Public Accountants, Walnut Creek, CA. The work papers of previous audits are the property of the previous Auditor and may be reviewed by the successful proposer.

**D. Irregularities and Illegal Acts**

Auditors shall be required to make an immediate, written report of all irregularities and illegal acts or indications of illegal acts of which they become aware to the following parties: OneShoreline's Chief Executive Officer and Legal Counsel.

**III. DESCRIPTION OF THE GOVERNMENT**

**A. Background Information**

Given the extreme vulnerability to the water-related impacts of climate change in San Mateo County, State legislation established OneShoreline in 2020 as the first independent government agency (a special district) in California to address the challenges of sea level rise, extreme storms, drought, coastal erosion, and other issues across jurisdictional boundaries. OneShoreline works with a wide range of stakeholders to build aligned resilience for developed, natural, and recreational areas, and to plan land use and infrastructure for immediate and future climate-driven conditions. Resilience to this transformative challenge requires a holistic approach to:

- **Geography:** OneShoreline is a vehicle through which San Mateo County and its cities can align efforts across jurisdictions.
- **Threats:** OneShoreline focuses on the multiple impacts of climate change.
- **Objectives:** OneShoreline reduces these threats across sectors of our society and economy, utilizing public and private lands and, where possible, natural infrastructure.

More information about OneShoreline is available at: [OneShoreline.org](https://www.oneshoreline.org)

**B. OneShoreline Funding**

Funding for the first six years of OneShoreline's services came primarily through

seven sources:

- Revenue within the existing flood zones from pre-Prop 13 property tax allocations
- San Mateo County contribution
- Cities' contributions
- Federal grants
- State grants
- Local grants
- Investment income

### **C. *Magnitude of Finance Operations***

For Fiscal Year 2025-26, OneShoreline maintains a general fund, 4 special revenue funds, 3 capital project funds, and a debt service fund. Notably, OneShoreline had fully paid off its bond as of July 31, 2025; as such, the debt service fund will be zeroed out at the end of FY2025-26.

A copy of the adopted budgets for FY2025-26 by OneShoreline's Board of Directors can be found on OneShoreline's website: [www.oneshoreline.org/financial-information/](http://www.oneshoreline.org/financial-information/)

In July 2020, OneShoreline implemented a cloud-based fund accounting system (AccuFund). The finance staff performs the following functions in this fund accounting system:

- Process budget, purchase orders (encumbrances), invoices, and payments
- Process cash receipts
- Process bank reconciliations
- Process journal entries
- Process financial reporting

### **D. *Computer Systems***

OneShoreline's computerized systems are run on a Local Area Network (LAN). The accounting system is computerized Finance Systems Software on a cloud-based platform. The applications operating on this system are General Ledger, Accounts Payable, Accounts Receivable, Bank Reconciliation, Cash Receipts, and Purchase Orders. Payroll and HR functions are in Paychex, which is a cloud-based platform.

**IV. TIME REQUIREMENTS**

**A. Proposal Anticipated Schedule**

The following is a list of key dates up to, and including, the date proposals are to be submitted:

Date	Activity
March 31, 2026	Request for proposal released
April 15, 2026	Deadline to submit questions (due by 5:00 p.m. Pacific Time)
April 22, 2026	Deadline to answer questions (due by 5:00 p.m. Pacific Time)
April 30, 2026	Due Date for proposals (due by 5:00 p.m. Pacific Time)
May 22, 2026	Evaluation & Review of proposals
May 29, 2026	Notification of Recommended Selection
June 22, 2026	Contract awarded by OneShoreline Board of Directors

***OneShoreline reserves the right to change the Proposal Schedule without prior notice or liability to proposers.***

**B. Date Audit May Commence**

Audit planning, documentation of systems of internal control and compliance, and transaction testing should be completed during the interim audit stage in May or June of each year. OneShoreline closes its books in September and will be ready for audit fieldwork by October of each year.

**C. Date Reports Are Due**

The auditor shall provide all drafts and recommendations for improvements to the Director of Finance and Administration within a reasonable time after the last day of fieldwork. The auditor should be available for any meetings that may be necessary to discuss the draft audit reports. Once all issues of discussion are resolved, the completed ACFR, Basic Financial Statements, Single Audit report, and other reports shall be delivered to the Director of Finance and Administration. This process will be completed, and the final audited financial statements shall be delivered by November 30<sup>th</sup> of each calendar year. After staff review, the State Controller’s Special Districts Financial Transactions Report shall be completed and transmitted by the Auditor by January 31<sup>st</sup> of each calendar year.

## V. ASSISTANCE TO BE PROVIDED TO THE AUDITOR AND REPORT PREPARATION

### A. *OneShoreline Assistance*

OneShoreline staff will be available during the audit to assist the firm by providing information, documentation, and explanations.

### B. *Work Area, Telephone, and Office Equipment*

OneShoreline will provide the auditor with reasonable workspace, desks, and chairs. The auditor will also be provided with access to a telephone, internet connectivity, and photocopying machines.

### C. *Report Preparation*

Report preparation, editing, printing, tabbing, and binding shall be the responsibility of the auditor.

1. *Annual Comprehensive Financial Report (2 copies & digital file in Adobe Acrobat format)*
2. *Single Audit Report (2 copies & digital file in Adobe Acrobat format)*
3. *Management Discussion and Analysis (2 copies & digital file in Adobe Acrobat format)*
4. *State of California Special Districts Financial Transactions Report (2 copies & digital file in Adobe Acrobat format)*

## VI. PROPOSAL REQUIREMENTS

### A. *General Requirements*

1. Inquiries concerning the Request for Proposals and the subject of the Request for Proposals must be made to:

Lucy Dong, Director of Finance and Administration  
[info@oneshoreline.org](mailto:info@oneshoreline.org)

2. Submission of Proposal. Three (3) copies or an electronic copy of the Proposal shall be received by OneShoreline **by 5:00 p.m. PST on April 30, 2026**. The Proposal should be addressed as follows:

**Lucy Dong, Director of Finance and Administration**  
**1700 S. El Camino Real, Suite 502**  
**San Mateo, CA 94402**  
[info@oneshoreline.org](mailto:info@oneshoreline.org)  
[Email subject line: Financial Auditing Services RFP](#)

## **B. Format for Technical Proposal**

1. Title Page showing the request for proposals subject; the firm's name; the name, address, and telephone number of the contact person; and the date of the proposal.
2. Table of Contents identifying the materials submitted by section and page number. Cross-referencing to the section and page number in the RFP would be helpful.
3. Signed Transmittal Letter briefly stating the Proposer's understanding of the work to be done; the commitment to perform the work within the time period; and the name(s) of the person(s) authorized to represent the Proposer, title, address, and telephone number.
4. Detailed Proposal following the order outlined in Section C below.

## **C. Contents of Technical Proposal**

The purpose of the Technical Proposal is to demonstrate the qualifications, competence, and capacity of the firm seeking to undertake an independent audit of OneShoreline in conformity with the requirements of this request for proposals. As such, the substance of proposals will carry more weight than the form or manner of presentation. The Technical Proposal should demonstrate the qualifications of the firm and the particular staff to be assigned to this engagement. It should also specify an audit approach that will meet the request for proposal requirements.

The Technical Proposal should address all points outlined in the request for proposals **(excluding any cost information, which should only be included in the Sealed Dollar Cost Bid)**.

The proposal should be prepared simply and economically, providing a straightforward, concise description of the proposer's capabilities to satisfy the requirements of this request for proposals. While additional data may be presented, the following subjects must be included. They represent the criteria against which the proposal will be evaluated.

### *1. License to Practice in California*

An affirmative statement must be included verifying that the firm and all assigned key professional staff are properly licensed to practice in California.

### *2. Independence*

The firm must provide an affirmative statement that it is independent of OneShoreline as defined by auditing standards generally accepted in the United States of America and the General Accounting Office's *Government Auditing Standards*.

### *3. Firm Qualifications and Experience*

To qualify, the firm must have extensive experience in audits of local governments as well as experience with the preparation of Annual Comprehensive Financial Report prepared in accordance with GAAP. The Proposer should state the size of the firm, the size of the firm's governmental audit staff, the location of the office from which the work on this engagement is to be performed, and the number and nature of the professional staff to be employed in this engagement on a full-time basis and the number and nature of the staff to be so employed on a part-time basis. Staff consistency is an important consideration.

The Proposer must provide a list of all current government clients.

The Proposer is also required to submit a copy of a report on its most recent external quality control review (peer review), with a statement whether that quality control review included a review of specific government engagements (required by current Government Audit Standards).

The Proposer shall also provide information on the results of any Federal or State desk reviews or field reviews of its audits during the past three (3) years. The RFP for Financial Auditing Services Proposer shall provide information on the circumstances and status of any disciplinary action taken or pending against the firm during the past three (3) years with State regulatory bodies or professional organizations.

#### *4. Partner, Supervisory and Staff Qualifications and Experience*

Identify the principal supervisory and management staff, including engagement partners, managers, other supervisors, and specialists who would be assigned to this engagement. Include resumes, indicating whether each such person is registered or licensed to practice as a certified public accountant in California. Provide information on the government auditing experience of each person, including information on relevant continuing professional education for the past (3) three years and membership in professional organizations relevant to the performance of this audit.

Provide as much information as possible regarding the number, qualifications, experience, and training, including relevant continuing professional education, of the specific staff to be assigned to this engagement. Indicate how the quality of staff over the term of the agreement will be assured.

Engagement partners, managers, other supervisory staff, and specialists may be changed if those personnel leave the firm, are promoted, or are assigned to another office. These personnel may also be changed for other reasons with the express prior written permission of OneShoreline. However, in either case, OneShoreline retains the right to approve or reject replacements.

Other audit personnel may be changed at the discretion of the Proposer, provided that replacements have substantially the same or better qualifications or experience.

#### *5. Similar Engagements with Other Government Entities*

For the firm's office that will be assigned responsibility for the audit, list the most significant engagement described in this request for proposals. These engagements should be ranked based on total staff hours. Indicate the scope of work, date, engagement partners, total hours, and the name and telephone number of the principal client contact. Also, please indicate whether the audit was part of an Annual Comprehensive Financial Report prepared in conformance with GAAP requirements. Information should be provided regarding clients that the firm serves that have received the CSMFO and GFOA awards.

Please provide a list of not less than three client references for whom services similar to those outlined in the RFP are currently being provided. For each reference listed, provide the name of the organization, dates for which the service(s) are being provided, type of service(s) being provided and the name, address, and telephone number of the responsible person within the reference's organization. OneShoreline reserves the right to contact any or all of the listed references regarding the audit services performed by the Proposer.

#### *6. Specific Audit Approach*

The proposal should set forth a work plan, including an explanation of the audit methodology to be followed, to perform the services required in Section II of this request for proposals. In developing the work plan, reference should be made to such sources of information as OneShoreline's budget and related materials, organizational charts, manuals, programs, and financial and other management information systems.

Proposers will be required to provide the following information on their audit approach:

- a. Proposed segmentation for the engagement;
- b. Level of staff and number of hours to be assigned to each proposed segment of the engagement;
- c. Sample size and the extent to which statistical sampling is to be used in this engagement;
- d. Type and extent of analytical procedures to be used in this engagement;
- e. Approach to be taken to gain and document an understanding of OneShoreline's internal control structure;
- f. Approach to be taken in determining laws and regulations that will be subject to audit test work; and
- g. Approach to be taken in drawing audit samples for purposes of tests of compliance.

#### *7. Identification Anticipated Potential Audit Problems*

The proposal should identify and describe any anticipated potential audit problems, the firm's approach to resolving these problems, and any special assistance that will be requested from OneShoreline.

## 8. Insurance Requirement

The proposer must procure and maintain insurance in accordance with the requirements of OneShoreline. The actual contract may include and is not limited to all of the terms and conditions specified in this RFP. The cost of such insurance is the proposer's responsibility. Coverage shall be at least as broad as:

- a. General Liability: \$1,000,000 combined single limit per occurrence for bodily, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- b. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- c. Workers' Compensation and Employer's Liability: Workers' Compensation limits as required by the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident.
- d. Professional Liability and/or Errors and Omissions: \$1,000,000 per claim and \$2,000,000 in the annual aggregate.

OneShoreline, its officers, officials, employees, and agents shall be named as Additional Insureds by endorsement on the Commercial General Liability and Automobile Liability policies. Evidence of such endorsement shall be provided as a condition of contract execution.

**NO DOLLAR AMOUNTS SHOULD BE INCLUDED IN THE TECHNICAL PROPOSAL.**

### **D. Contents of Cost Proposal**

#### *1. Total All-Inclusive Maximum Price*

The cost proposal should contain all detailed pricing information relative to performing the audit engagement as described in this request for proposals. The total all-inclusive maximum price to be bid is to contain all direct and indirect costs, including all out-of-pocket expenses.

OneShoreline will not be responsible for expenses incurred in preparing and submitting the technical proposal or the sealed dollar cost bid. Such costs should not be included in the proposal.

#### *2. Manner of Payment*

Progress payment will be made based on hours of work completed during the engagement and out-of-pocket expenses incurred following the firm's proposal. Interim billings shall cover not less than a calendar month.

## **E. Additional Provisions**

OneShoreline's Finance staff will provide the following assistance to the Auditor:

1. Staff will perform the year-end close of the audited fiscal year.
2. Staff should prepare the basic financial statements for OneShoreline, including government-wide financial statements, fund financial statements, and accompanying notes to the financial statements.
3. Staff will be available during the audit to assist the Auditor by providing information, documentation, and explanations.
4. Staff will prepare the **Management Discussion and Analysis** to be incorporated into the financial statements.
5. Staff will prepare a list of all requisite schedules requested by the Auditor. The Auditor shall provide a list of all schedules to be provided by OneShoreline at the start of each audit.

## **VII. Protest Procedures**

Professional services procurements, including financial auditing services, are not subject to the formal competitive bidding requirements of the California Public Contract Code. OneShoreline has nevertheless established the following protest procedures to ensure fairness and transparency in the selection process. These procedures are the exclusive administrative remedy available to proposers and must be exhausted before any other action is pursued.

### **A. Protest of Non-Responsiveness Determination**

Within five (5) working days of OneShoreline's issuance of a notice of non-responsiveness, any firm that has submitted a proposal and believes that OneShoreline has incorrectly determined that its proposal is non-responsive may submit a written notice of protest. Such notice of protest must be received by OneShoreline on or before the fifth working day following OneShoreline's issuance of the notice of non-responsiveness. Protests received after this deadline will not be considered.

The notice of protest must include a written statement specifying in detail each and every one of the grounds asserted for the protest. The protest must be signed by an individual authorized to represent the proposer, and must cite the specific law, rule, local ordinance, procedure, or RFP provision on which the protest is based. In addition, the protestor must specify facts and evidence sufficient for OneShoreline to determine the validity of the protest. Unsupported, conclusory, or untimely protests will be rejected without further consideration.

### **B. Protest of Contract Award**

Within five (5) working days of OneShoreline's issuance of a notice of intent to award the contract, any firm that has submitted a responsive proposal and believes that OneShoreline has incorrectly selected another proposer for award may submit a written notice of protest. Such notice of protest must be received by OneShoreline on or before the fifth working day after OneShoreline's issuance of the notice of intent to award. Protests received after this deadline will not be considered.

The notice of protest must include a written statement specifying in detail each and every one of the grounds asserted for the protest. The protest must be signed by an individual authorized to represent the proposer, and must cite the law, rule, local ordinance, procedure, or RFP provision on which the protest is based. In addition, the protestor must specify facts and evidence sufficient for OneShoreline to determine the validity of the protest. Disagreement with OneShoreline’s professional judgment in evaluating and scoring proposals does not constitute valid grounds for protest.

**C. Delivery of Protests**

All protests must be received by the due date. If a protest is mailed, the protestor bears the risk of non-delivery within the deadlines specified herein. Protests should be transmitted by a means that will objectively establish the date OneShoreline received the protest. Protests or notice of protests made orally (e.g., by telephone) will not be considered. Protests must be delivered to:

Lucy Dong, Director of Finance and Administration  
 1700 S. El Camino Real, Suite 502  
 San Mateo, CA 94402  
[info@onshoreline.org](mailto:info@onshoreline.org)

**D. Limitation on Protest Rights-Waiver**

A proposer who fails to raise a known objection to the RFP’s terms, requirements, or procedures prior to the proposal submission deadline waives the right to raise that objection in a subsequent protest.

**E. No Reimbursement of Protest Costs**

OneShoreline shall not reimburse any protestor for costs incurred in connection with the preparation or pursuit of a protest, regardless of the outcome of the protest.

**VIII. ATTACHMENT A - Audit Cost Proposal Form**

<b>Audit Services</b>	<b>FY2025-26</b>	<b>FY2026-27</b>	<b>FY2027-28</b>	<b>FY2028-29</b>
OneShoreline Audit, ACFR and Related Reports	\$	\$	\$	\$
Single Audit and Related Reports	\$	\$	\$	\$
Financial Transactions Report to the State Controller	\$	\$	\$	\$
Other - Specify:	\$	\$	\$	\$
<b>Total</b>	\$	\$	\$	\$

**IX. ATTACHMENT B – Estimate of Cost**

**Name of Firm:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Contact Phone #:** \_\_\_\_\_

**Contact Fax #:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Auditor's Standard Billing Rates**

<b>Positions</b>	<b>FY2025-26</b>	<b>FY2026-27</b>	<b>FY2027-28</b>	<b>FY2028-29</b>
Partner	\$	\$	\$	\$
Manager	\$	\$	\$	\$
Supervisor	\$	\$	\$	\$
Senior Auditor	\$	\$	\$	\$
Staff Auditor	\$	\$	\$	\$
Administrator	\$	\$	\$	\$
Other - Specify:	\$	\$	\$	\$

# Appendix A

## References

### Reference One:

Name/Contact Information

Phone Number:

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Description of Services:

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### Reference Two:

Name/Contact Information

Phone Number:

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Description of Services:

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### Reference Three:

Name/Contact Information

Phone Number:

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Description of Services:

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