



Request for Proposals for

Infrastructure Maintenance Administration and Environmental Services

Response to Questions

1. Q: What portion of this work is expected to be part of the regular work plan vs on call?

A: This can vary by year with urgent needs outside the regular work schedule, e.g. major storm impacts on creek channels. However, most as-needed work does get included under regular work plans due to regulatory reporting requirements, with scope typically identified months ahead of work schedules. Several planning processes are also underway to identify additional projects relevant for this RFP beyond regular routine maintenance.

2. Q: CEQA and NEPA are not listed under this RFP. Will there be CEQA filing needs in the future?

A: Most current work that would fall under the scope of this RFP is already included under CEQA provisions, but there is potential for future projects to require CEQA support. No current or near-term work is expected to require NEPA.

3. Q: Is there a potential value to combining service areas into a single contract?

A: See RFP for options on how to propose. OneShoreline will consider a range of approaches for best meeting maintenance and project needs.

4. Q: Will mitigation concepts require preparation of design drawings?

A: Mitigation needs can typically be satisfied at a conceptual level for regulatory approval, which may be included in design build at the scale of most maintenance and project work. Projects with significant impacts may require development of design drawings that are expected to have



lead time for annual reporting and budgeting. Budget amendments may be considered for substantially larger maintenance and project needs.

5. Q: For Service Area B—do proposals need to include all areas or can proposals include only one or a selection?

A: OneShoreline would prefer to award contracts for the entirety of both Service Area A and Service Area B, or a single contract for Service Areas A and B.

6. Q: Is the \$400k budget intended to be distributed evenly across service areas and years?

A: The total value may be adjusted and will continue to be evaluated as part of identification of project needs and annual budgets over agreement performance period. It is unlikely that the budget will be distributed equally.

7. Q: Are you only asking for billing rates and other costs at this time; to clarify, task scopes and budgets will be negotiated under a separate task order at a later date?

A: That is correct, yearly costs will be determined during development of the annual workplan for each contract.

8. Q: Please list any existing permits that impact the scope of work for Service Area B Environmental Compliance Services, RFP Service Area B

A: OneShoreline currently holds active permits for routine maintenance on Colma Creek and for targeted sediment removal at 5 locations on 4 creeks: San Bruno Creek, Belmont Creek, Cordilleras Creek, and Atherton Channel. The Colma Creek Routine Maintenance permits are confirmed active for one year after the current expiration of 401 and 404 performance periods, and OneShoreline continues to work on securing recertification for the next 5 years. The San Francisco Creek Joint Power Authority is advancing permits for routine maintenance including reaches owned and managed by OneShoreline. Other operational and project permits will be considered on an as-needed basis.



9. Q: Can proposers include tables or graphics on 11X17 pages?

A: 11x17 sheets may be used for tables or graphics but should not be used for any pages that include text of the Base Narrative or Technical Approach.

10. Q: Does OneShoreline have a preference for line spacing in the proposal body? Is single-spacing ok?

A: Single spacing is acceptable.

11. Q: Sample contract pg. 2, section 10 states “*all finished or unfinished work products, documents, data, studies, maps, photographs, and other materials and efforts conducted by Contractor under this Agreement shall become the property of District and shall be promptly delivered to District.*” Does this allow the consultant to maintain internal project records? If not, could this type of change be incorporated into the ultimate contract?

A: Consultant may maintain internal project records and refer to work products internally but shall not share them outside of consultant’s organization unless directed to do so by OneShoreline.

12. Q: Section 2.6 Proposal Requirements, Proposal Length notes “a minimum of 11-point font”. Would it be Ok that resumes, tables, or graphics such as the Task Order Workflow graphic/diagram mentioned on page 6 of the RFP contain a smaller (readable) font size?

A: OneShoreline will accept resumes in their existing format as long as they are clearly legible. Text or captions for tables or graphics may be smaller than 11-point if necessary to fit neatly within a page. 11x17 sheets may also be used for tables or graphics. Regular text of the Base Narrative and Technical Approach must be 11-point font.

13. Q: Can OneShoreline confirm how soon after submission proposers can expect confirmation of receipt of their proposal?

A: Confirmation of receipt of a proposal will usually be sent when it arrives or at least no later than the end of the week proposals are due.



14: Q: Sections 2.6, under Technical Approach, and section 3.3 reference “Service Area C” and “three program areas,” while other sections define only two Service Areas - A and B (with B1–B3). Can OneShoreline confirm there are only two Service Areas for proposal organization?

A: Proposals are only required to cover Service Area A or Service Area B, or Service Areas A and B. Any reference to Service Area C, RCIS-based advance mitigation planning, should be framed in the proposal as an optional service. Service Area C is a wish list item that we do not consider to be part of this RFP but will consider adding it if the selected consultant demonstrates an ability to provide the service desired.

15: Q: Regarding “Required Content for each Service Area”, if proposing on Service Area B only, should proposers provide one integrated response to address B1 (Monitoring), B2 (Permitting), and B3 (Mitigation) within the 10-page limit, or is each sub service allowed up to 10 pages?

A: Proposals should be limited to 10 pages per Service Area. If a candidate is proposing on Service Area B only the Base Narrative should be limited to 10 pages, and the Technical Approach, Experience, and References specific to Service Area B should be limited to 10 pages, for a total of 20 pages, not including resumes and other supporting materials.

16: Q: Will task orders be competed for among selected consultants or directly assigned?

A: Directly assigned. If more than one contract is awarded for a Service Area, OneShoreline will determine which tasks will be assigned to which consultant. For example, one consultant may be relied upon for regularly scheduled maintenance, while another is relied upon for on-call or emergency work.